In cooperation with the Medicaid Technical Assistance and Policy Program (MEDTAPP) the CSWMFT Board has added some questions to license applications and license renewal applications. Answers to the questions will help researchers and other stakeholders explore the size and capacity of Ohio’s healthcare workforce, as well as to help identify gaps and forecast future needs. The information you provide will be helpful in setting healthcare policy in the State of Ohio, developing programs, and applying for funding to train Ohio’s future healthcare workers.

Many of the questions are self-explanatory. The information below pertains to questions added to gather information for the MEDTAPP.

When the license application or renewal application is saved and ready for submission, eLicense may show on the review and submit page that certain questions were not answered. Clicking on the corresponding section of the application that appears in the oblong band at the top of the application (shown below) will enable you to return to that section to complete the questions. Note: If you are not actively working (e.g. retired, on a leave of absence) or volunteering in a position that requires this license (e.g. student or recent graduate) employment location information is optional. These questions may be flagged as incomplete when submitting the application. However, the application can still be submitted.

**Personal Information Section**

The first section of the licensure or renewal applications gathers information regarding the licensee or applicant such as name and contact information. All fields with (*) are required and must be completed to continue the application process.

- Select U.S. residency status as shown in the pick list below.
• Indicate if you consider yourself of Hispanic, Latino/a or Spanish origin. Applicants may select more than one choice by double clicking on a choice. If you select a choice incorrectly or want to make a change, click on the arrow to move it from “Chosen” back to the “Available” list.

Do you consider yourself Hispanic, Latino/a or of Spanish origin?

Available
No
Yes, Mexican, Mexican American, Chicano/a
Yes, Puerto Rican

• Select a race. Applicants may select more than one choice by double clicking on a choice and adding it to the “Chosen” list. If you select a choice incorrectly or want to make a change, click on the arrow to move it from “Chosen” back to the “Available” list.

What do you consider your race?

Available
American Indian or Alaska Native
Asian Indian
Black or African American
Chinese

• Select all languages you speak when working with clients or patients in the workplace. You may select more than one language.

List languages you personally use to communicate with patients excluding an interpreter or software

Available
English
Afrikaans
Arabic

Employment Status

• Select the choice that best represents your current employment status. Select only one.
Select the choice that best represents your anticipated plans over the next **five years**. Select only one.
Background Section

Education History

To add an educational institution to your profile, click the ADD EDUCATION button. Begin typing the name of the school into the Education Institution field. As you type, the name of your school should auto-populate. Once it does, click on it to select it. You will then enter your school’s name and address in the fields that appear. Repeat this process for all education entries. All fields marked with (*) are required. Once finished, continue with the next Background sections or click the SAVE AND CONTINUE button.

If you did not receive a degree, please select "Not Applicable" as the degree type and do not enter a graduation date.

If upon typing your institution into the text box it does not auto-populate, begin typing “OTHER”. When Other appears, select it. Immediate below text boxes will appear for you to enter the name and location of the appropriate institution.
Employment Locations

Please provide the following information for all practice sites where you use this license, beginning with the locations in which you spend most of your time working. If you are not actively working (e.g. retired, on a leave of absence) or volunteering in a position that requires this license (e.g. student or recent graduate) employment location information is optional. Employment location information helps improve the accuracy and efficiency of Health Professional Shortage Area Designations and enables Ohio to identify healthcare workforce distribution.

Name of Practice Site

Practice Settings
---None---

Street Address

State

City

* OH

* Zip/Postal Code

County

Adams

Major area of focus or specialty at this practice site
---None---

Total hours worked at this practice site, per week
- Indicate the percentage of work hours spent on various tasks. The percentages must total 100. For definitions, click on the question mark by the task. Place a zero in the box for any work not completed at the practice site.

<table>
<thead>
<tr>
<th>Task</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Patient Care</td>
<td></td>
</tr>
<tr>
<td>Teaching/Academic</td>
<td></td>
</tr>
<tr>
<td>Research</td>
<td></td>
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<tr>
<td>Professional Services</td>
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<tr>
<td>Administrative Activities</td>
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</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Total Percentage</td>
<td></td>
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</tbody>
</table>
MEDTAPP, the Medicaid Technical Assistance and Policy Program, is Ohio’s Medicaid-state university technical assistance and policy research program. MEDTAPP work broadly includes quality improvement efforts, large scale surveys, and data analysis. Under the direction of the State Medicaid Director, MEDTAPP addresses questions of policy and research relevant to the effective and efficient administration of the Medicaid program. Questions may relate to:

- Health services program evaluation and research
- Health care quality improvement and patient safety
- Health care and human services workforce development
- Policy and data analysis to support administration of the Medicaid Program
- Ohio Medicaid Quality Strategy

More information about MEDTAPP can be found at: http://grc.osu.edu/.