

**COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST  
BOARD  
COUNSELOR PROFESSIONAL STANDARDS COMMITTEE  
MINUTES**

**NOVEMBER 21ST, 2003**

**Meeting was called to order by:** Mr. Michael Davis at 9:00 a.m.

**Members present were:** Mr. Michael Davis, Dr. Frank O'Dell, Dr. Susan Huss and Mr. Joseph Williams.

**Absent:** Dr. Rose Quinones-DelValle.

**Staff present:** Ms. Rena Elliott, Ms. Beth Farnsworth, Mr. William Hegarty, Ms. Patricia Miller and Mr. Jason Schutte.

1. **DISCUSSION OF AGENDA:** Dr. Huss moved to accept the agenda, Dr. O'Dell seconded. Carried.
2. **APPROVAL OF September 19th, 2003, MINUTES:** Dr. O'Dell moved to accept the minutes, Dr. Huss seconded. Carried.
3. **APPROVAL LIST FOR PC AND PCC APPLICATIONS:** Mr. Williams moved to approve the list of PC applicants, Dr. O'Dell seconded. Carried. Dr. Huss moved to approve the list of PCC applicants, Mr. Williams seconded. Carried.
4. **APPROVAL OF LIST FOR INTENT TO DENY, PC, PCC:**

**Mr. Steve Goodman** – Dr. O'Dell moved to deny Mr. Goodman's admission to take the PCLE, his degree is Counseling Psychology which does not contain the needed courses in counseling, Mr. Williams seconded. Carried.

**Ms. Ann M. Grueneberg** – Dr. Huss moved to deny Ms. Grueneberg's admission to take the PCLE, her degree is Clinical Psychology which does not contain needed courses in counseling, Mr. Williams seconded. Carried.

**Ms. Kelly E. Roberts** – Dr. Huss moved to deny Ms. Robert’s admission to take the PCLE, her degree is in Art Therapy, Dr. O’Dell seconded. Carried.

**5. ADMINISTRATIVE ASSISTANT REPORT BY MS. RENA ELLIOTT:**

Ms. Elliott reported:

- a. In August 2003, fifty-seven candidates took the counselor exam, forty-nine passed, and eight failed. In September 2003, fifty-one candidates took the counselor exam, thirty-eight passed and thirteen failed.
- b. Many calls regarding the exam from out-of-state individuals.
- c. Attended the OCA conference, Ms. Pat Sposito received the Herman Peters Award for outstanding service. Dr. O’Dell and Dr. Quinones also attended.
- d. Dr. O’Dell and Mr. Davis commended Ms. Elliott on testifying.

**6. INVESTIGATIVE REPORT BY MR. HEGARTY:**

Mr. Hegarty reported:

- a. Distributed cases to be closed.
- b. Traveled to Sylvania prepared to testify on Ms. Ann Welly. Ms. Welly plead before the hearing.
- c. Requested an hour during the January Board meeting for staff to meet with Dr. Quinones-DelValle and Dr. Cluse-Tolar concerning cases.

**MOTION:** Dr. O’Dell moved and Dr. Huss seconded the motion that the CPSC go into executive session. Voting Aye: Mr. Davis, Dr. Huss, Dr. O’Dell and Mr. Williams. Voting Nay: None. Motion passes unanimously.

At the conclusion of the discussion the meeting was called back to regular session.

- a. Dr. Huss moved to approve the consent agreement for Mr. William Moore, Dr. O’Dell seconded. Carried.
- b. Dr. O’Dell moved to approve the consent agreement for Ms. Sharon Reed, Mr. Williams seconded. Carried.
- c. Dr. O’Dell moved to approve the consent agreement for Ms. Stephanie S. Flight, Mr. Williams seconded. Carried.

- d. Dr. Huss moved to approve the consent agreement for Mr. Robert Finnerty, Dr. O'Dell seconded. Carried.
- e. Dr. Huss moved to send the notice of opportunity for hearing for Mr. Ronald Fox, Dr. O'Dell seconded. Carried.

The CPSC commended Mr. Hegarty and staff on their diligence and hard work.

Mr. Hegarty and Mr. Davis discussed an article in the Steubenville newspaper concerning Jefferson county school system calling individuals social workers.

Ms. Farnsworth discussed the issue with ODE about individuals practicing prior to 1985, who were not licensed because there was no licensure.

**7. HEARING OFFICER REPORT: None**

**8. EXECUTIVE DIRECTOR'S REPORT BY MS. BETH FARNSWORTH:**

Ms Farnsworth reported:

- a. All Board members were given a copy of the ethics policy.
- b. Please stop on the 16<sup>th</sup> floor for room numbers next year as the rooms may change each day.
- c. Positive feedback on the catered lunch, will be continued next year.
- d. Dr. Huss, Dr. Mosier, Ms. Barson, Dr. Serovich and possibly Mr. Trivision will attend the New Board Member training in Washington DC in March 2004.
- e. Staff has been busy, still waiting on personnel changes, counseling department calls are numerous. Ms. Elliott continues with patience and kindness and is doing a good job.
- f. December 15, 2003, new computer system is scheduled, possible demonstration in January.
- g. Mr. Shawn O'Brien, NBCC, hopes to have the test available the third week in January so scores will be available. Hope to have test books available on-line.

**9. OLD BUSINESS:**

- a. Dr. Huss and Dr. O'Dell reviewed many programs and had comments on all the programs, requesting others review some of the schools. The program tendency for clinical courses is to have too much variety and needs to have more limitations. Ms. Elliott will draft a letter for the schools and have Mr. Davis review.
- b. Dr. O'Dell reported the topic of ethics will be on the agenda at the next OACES meeting.

- c. **Ms. Monica Chuhuna** – Ms. Chuhuna started under the old law, received a social work degree and is requesting a counselor license and for Ohio to accept Florida’s exam. Dr. O’Dell moved that Ms. Chuhuna take the Ohio exam, Dr. Huss seconded. Carried.

**10. NEW BUSINESS:**

Correspondence:

- a. **Ms. Ann Allain** – Dr. O’Dell moved that Ms. Allain needs to take the Ohio exam, Mr. Williams seconded. Carried.
- b. **Ms. Dawna Peterson** - Dr. O’Dell moved that Ms. Peterson be required to document hours of supervision and be notified of ways to do this, Mr. Davis seconded. Carried.
- c. **Ms. Harriet Thompson** – Dr. O’Dell moved to send a list of PCC’s with supervision status, Mr. Williams seconded. Carried.
- d. **Ms. Linda Zamora** – Dr. O’Dell moved that Ms. Zamora needs appropriate supervision and must work out the situation with the school, Dr. Huss seconded. Carried.
- e. Mr. Davis moved that applicants who graduate from a University and who have a practicum of less than one hundred hours be allowed to make up hours by adding to the six hundred internship hours needed, Dr. Huss seconded. Carried. At the meeting in January courses will be outlined.
- f. Mr. Davis moved for Dr. O’Dell to attend the ASCB conference, Mr. Williams seconded. Carried.
- g. The development of policy for endorsement is tabled till the January meeting.
- h. CPSC is requesting Ms. Petrella attend the January 2004 meeting to discuss mandatory reporting of unethical and illegal practices of supervisors.

**11. ADJOURNED:**

Mr. Davis moved, Dr. O’Dell seconded. Carried.

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Mr. Davis  
Acting Chairperson

