

**COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST
BOARD
COUNSELOR PROFESSIONAL STANDARDS COMMITTEE
MINUTES**

MAY 21, 2004

Meeting was called to order by: Dr. Rose Quinones-DelValle at 9:15 a.m.

Members present were: Mr. Michael Davis, Dr. Susan Huss, Dr. Quinones-DelValle, Mr. Jan White and Mr. Joseph Williams.

Absent:

Staff present: Ms. Rena Elliott, Ms. Beth Farnsworth, Mr. Simeon Frazier, Mr. William Hegarty, Ms. Patricia Miller, and Mr. Steve Polovick.

1. **DISCUSSION OF AGENDA:** Mr. White moved to accept the agenda with modifications, Dr. Huss seconded. Carried.
2. **APPROVAL OF March 19, 2004, MINUTES:** Mr. White moved to accept the minutes, Mr. Williams seconded. Carried.
3. **APPROVAL LIST FOR PC AND PCC APPLICATIONS:** Mr. White moved to approve the list of PC applicants with the addition of Ms. Kimberly Desmon and Ms. Karry Dennis, and to remove Ms. Mary Papcke and Mr. Kevin Williamson, Mr. Williams seconded. Carried. Mr. Davis moved for Ms. Mary Papcke to be interviewed at a CPSC meeting, Mr. Williams seconded. Carried. Dr. Huss moved to approve the PCC list with the addition of Ms. Barbara Barnett and to remove Mr. William Cervenik, Mr. White seconded. Carried.
4. **APPROVAL OF LIST FOR INTENT TO DENY, PC, PCC:**
None
5. **APPLICATION COORDINATOR REPORT BY MS. ELLIOTT:**

Ms. Elliott reported:

- a. In the month of April, thirty-five candidates sat for the exam, twenty-three passed and twelve failed. In the month of May,

forty-five candidates sat for the exam, thirty passed and fifteen failed.

- b. The Columbus testing site at H&R Block was visited and there are four computers and the atmosphere was nice and quiet. The Cleveland and Cincinnati site have three computers and exams are given twice a day Monday thru Friday.
- c. Mr. Davis stated the pass rate was higher than with the old test, performance is better. An individual requested our exam for the National Certification Exam, and was told to contact NBCC.
- d. About twenty applications for exam packets are sent per week.

6. INVESTIGATIVE REPORT BY MR. HEGARTY:

Mr. Hegarty reported:

- a. Distributed cases to be closed.

MOTION: Mr. White moved and Dr. Huss seconded a motion that the Committee go into executive session. Voting Aye: Mr. Davis, Dr. Huss, Dr. Quinones-DelValle, Mr. White and Mr. Williams. Voting Nay: None. Motion passes unanimously.

The meeting was called back to regular session.

Dr. Huss moved to deny admission to the Professional Counselor Licensure Examination for **Ms. Elizabeth A. Warnick**, Mr. White seconded. Carried.

Mr. White moved to deny admission to the Professional Counselor Licensure Examination for **Ms. Barbara McClusky**, Mr. Williams seconded. Carried.

Mr. Davis moved to deny admission to the Professional Counselor Licensure Examination for **Ms. Ann M. Grueneberg**, Mr. White seconded. Carried.

Mr. Davis moved to approve the consent agreement between **Mr. Joseph B. Frankenburg** and the Board, Mr. White seconded. Carried.

Mr. White moved to approve the consent agreement between **Mr. Joseph Marzano** and the Board, Dr. Huss seconded. Carried.

7. HEARING OFFICER REPORT: None

8. EXECUTIVE DIRECTOR'S REPORT BY MS. FARNSWORTH:

Ms. Farnsworth reported:

- a. Ms. Hosom will be learning about investigations as the marriage and family therapist work load is light and so she will be working some cases. Ms. Hosom and Mr. Polovick attended the CLEAR conference in Las Vegas. Complaints are on the rise and a third investigator may be needed in the future. Mr. Trivison is the Marriage and Family Therapist Investigator Liaison.
- b. The audit report and draft response was distributed to all Board members, any amendments or changes are to be given to Ms. Farnsworth. No reported violations in the audit report only management suggestions. All state agencies are audited every two years.
- c. The Policy and Procedures Manual is to be updated, the weapons policy was added. The election of officers will change to the July meeting, the beginning of the fiscal year.
- d. PES modifications were discussed.
- e. Received a letter from the President of ASWB asking Ms. Farnsworth to be on the program committee.
- f. The CLEAR conference is in Kansas in September 2004, FARB conference in October 2004 in New Orleans and in February 2005 a FARB conference in Arizona. Ms. Farnsworth will attend the CLEAR conference and has asked Ms. Hosom to also attend. Ms. Elliot plans to attend the ASCB conference in Savannah in January of 2005.
- g. Two rules will be refiled in July.
- h. The possibility of scanning licensure files is being looked into.

9. OLD BUSINESS:

Program Reviews

Methodist Theological School in Ohio – This program was previously reviewed by Dr. O'Dell while on the Board. Clarification was requested for the Addictions and Professional Counseling courses. Clarification also needed for the Internship. A phone call and letter will be sent requesting what courses are being offered and if the teaching faculty are licensed. A vast improvement was made.

Ohio State University – Ms. Darcy Granell was informed a letter is being sent to OSU concerning their program.

Mr. Davis reported there is some confusion with the 2003 ASI Testing report. Mr. Kurt Taube will work with ASI on the confusion.

10. NEW BUSINESS:

Remediation Plans

Ms. Barbara Davis – Mr. Davis moved to accept three courses from Dayton University, Dr. Huss seconded. Carried. The process of remediation will be put in writing for Board members.

Correspondence

Ms. Cindy Boyd – Mr. Davis moved to deny Ms. Boyd's request to waive the three years needed to be a supervising counselor, she is not eligible to be a supervising counselor until May of 2005, Mr. White seconded. Carried.

Mr. Gary Brown – Mr. Davis moved to send a letter to Mr. Brown to have supervision hours verified in each placement, diagnosis 51% of the time and one hour supervision for every twenty hours, Dr. Huss seconded. Carried.

Ms. Jennifer Butler – Dr. Huss moved to deny Ms. Butlers request and cite the law, Mr. White seconded. Carried.

Ms. Maribeth Crowe – Mr. Davis requested documentation from her supervisor, Mr. White seconded. Carried.

Ms. Deborah Culp – Mr. Davis moved to approve Ms. Culp's request, Mr. White seconded. Carried.

Mr. Samuel Digiando Jr. – Mr. Davis moved to request Mr. Digiando to submit a remedy for his test taking needs, Mr. White seconded. Carried. Mr. Williams opposed.

Mr. Toni DiMargio – Mr. Davis moved to send a copy of the newsletter, Mr. White seconded. Carried.

Ms. Susan Driskell – Mr. Davis moved to allow Ms. Driskell to take the test one more time due to hardship, but if she fails she must follow a remediation plan, Mr. White seconded. Carried.

Mr. Randall Hilshcer – Dr. Huss moved to deny a request to combine practicum and internship, Mr. White seconded. Carried.

Mr. Davis Long – The CPSC denied the request for an oral exam based on the law. Mr. Davis stated that according to Ohio Law: competence, assessment for counselor licensure includes: a degree in counseling, practical supervised experience, and the passage of a standardized test. Mr. Davis suggested that the Raj's develop MC test taking skills. There are various tests and programs available.

Ms. Ja’Nitta Marbury – Mr. Davis moved to deny Ms. Marbury’s request to apply hours toward’s her PCC internship, hours can only be accumulated post licensure and must take two years, Mr. White seconded. Carried. Dr. Huss abstained.

Ms. Misty Powers – Mr. Davis moved to deny Ms. Powers request for a psychologist in Virginia to perform supervision, under Ohio law it provides for computer mediated supervision, Dr. Huss seconded. Carried.

Dr. Thomas Reuth – Dr. Huss moved to send a letter to approve the additional twenty-one hours to the program in Certified Pastoral Counseling that already exists at University of Dayton, Mr. White seconded. Carried.

Ms. Christine A. Valentine – Mr. Davis moved to send a letter indicating that deficiencies in research, counseling methods, human growth and development exist, Mr. White seconded. Carried.

Ms. Leslie Williams – Mr. Davis moved to approve Ms. Williams to take the exam once more with special accommodations of extra time, reader, and marker, Mr. White seconded. Carried.

Mr. Davis will meet with Marietta College, an application with a masters degree in counseling was received, courses meet the criteria if organized, but not titled a counseling degree. 4757-13-01 (A), (B), (C) – Education requirements for admission to the exam should be used as a reference.

NOVA – While NOVA is an approved correspondence school the Board will review candidates on a case by case basis to determine eligibility for licensure.

A discussion to use one standard evaluation form for all agencies took place. Discussion of the Continuing Education Committee meeting one day before the Board meeting to review all programs.

Dr. Huss motioned for a letter to be drafted to providers, programs, professional organizations, OCA and OACES about the supervision and ethical workshops, Mr. Davis seconded. Carried. Dr. Huss will draft the letter.

Degree Review

Mr. David Guyor – Mr. Davis moved to send a content completion form to Mr. Guyor, Dr. Huss seconded. Carried.

Ms. Jada Henning – Mr. Davis moved to send a content completion form to Ms. Henning, Dr. Huss seconded. Carried.

Ms. Kelly Roberts – Mr. White moved to deny Expressive Therapy as a counseling degree from the University of Louisville, Mr. Davis seconded. Carried.

Ms. Christina M. Smith – Dr. Huss moved to deny her Art Therapy degree, not considered a counseling degree, Mr. White seconded. Carried.

Mr. Russell E. Spieth- Mr. Davis moved to approve a counseling degree from Columbia University, Mr. White seconded. Carried.

Ms. Jennifer Usner – Mr. White moved to approve Ms. Usner’s request to sit for the exam, Mr. Williams seconded. Carried.

11. ADJOURNED:

Mr. Davis moved, Dr. Huss seconded. Carried.

Dr. Rose Quinones-DelValle
Chairperson