

**COUNSELOR AND SOCIAL WORKER BOARD
COUNSELOR PROFESSIONAL STANDARDS COMMITTEE
MINUTES**

MAY 16, 2003

Meeting was called to order by: Dr. Rose Quinones-DelValle at 9:10 a.m.

Members present were: Mr. Michael Davis, Dr. Rose Quinones-DelValle, and Mr. Joseph Williams.

Absent: Dr. Frank O'Dell

Guest: Ms. Jean Underfer-Bablis, OCA

Staff present: Ms. Rena Elliott, Ms. Beth Farnsworth, Mr. William Hegarty, Ms. Patricia Miller and Mr. Jason Schutte.

1. **DISCUSSION OF AGENDA:** Mr. Davis moved to accept the agenda, Mr. Williams seconded. Carried.
2. **APPROVAL OF March 21, 2003, MINUTES:** Mr. Davis moved to accept the minutes, Mr. Williams seconded. Carried.
3. **APPROVAL LIST FOR PC AND PCC APPLICATIONS:** Mr. Davis moved to approve the list of PC's with the amendment to include Ms. Barbara Gardner and Ms. Michele Hawn, and to approve the list of PCC's, Mr. Williams seconded. Carried.
4. **APPROVAL OF LIST FOR INTENT TO DENY, PC, PCC:**

None
5. **ADMINISTRATIVE ASSISTANT REPORT:**

None

6. INVESTIGATIVE REPORT PRESENTED BY MR. HEGARTY:

- a. Mr. Hegarty distributed a list of cases recommended for closure by Dr. O'Dell and Dr. Quinones-DelValle.

MOTION: Dr. Quinones-DelValle moved and Mr. Davis seconded a motion that the CPSC go into executive session. Voting Aye: Mr. Davis, Dr. Quinones-DelValle, and Mr. Williams. Voting Nay: None. Motion passes unanimously.

At the conclusion of the discussion the meeting was called back to regular session.

- b. Mr. Davis moved to approve a notice of opportunity for a hearing concerning Mr. Ronald Fox, Mr. Williams seconded. Carried.
- c. Mr. Williams moved to approve a consent agreement concerning Ms. Carol Allen, Mr. Williams seconded. Carried.
- d. Mr. Davis moved to approve a consent agreement proposed between Mr. Randall Price and the Board, Mr. Williams seconded. Carried.
- e. Mr. Davis moved to approve a consent agreement proposed between Ms. Wendy Workmen and the Board, Mr. Williams seconded. Carried.
- f. Mr. Davis moved to approve a consent agreement proposed between Ms. Michele Hawn and the Board, Mr. Williams seconded. Carried.
- g. Mr. Hegarty reported the hearing of Mr. William Moore versus the Board will take place on June 24, 2003, the hearing officer report from Ms. Shamansky will be distributed at the September meeting.

7. HEARING OFFICER REPORT: None

8. EXECUTIVE DIRECTOR'S REPORT:

- a. Ms. Farnsworth distributed Mr. Kurt Taube's 2002 Testing Report to the Committee. Mr. Davis moved to send the annual report to the schools showing the overall testing results, Mr. Williams seconded. Carried.
- b. Ms. Farnsworth reported the office has been quiet except for a few complaints from individuals who have failed the exam. Ms. Hosom was hired for the Marriage and Family Therapist Licensure position and is currently helping Ms. Elliott in the counseling office until the new Board is up and running. Ms. Holleman has been hired as the receptionist and is answering the phone with the Board's new name.

- c. Ms. Farnsworth suggested a conference call be conducted with Mr. Shawn O'Brien from NBCC.
- d. Ms. Farnsworth reported the budget hearing went well.
- e. Ms. Farnsworth reported clearing up the amendments and clarifying grandparenting with the Marriage and Family Therapist people is being worked on.
- f. Ms. Farnsworth reported Mr. Schutte compiled a list from Andersons of the laws and rules, so they are easily printed.

9. OLD BUSINESS:

- a. **Barbara Gardner** – Mr. Davis moved to license Ms. Gardner as a PC, and accept some of her experience but she must complete the rest of the required experience, Mr. Williams seconded. Carried.
- b. Mr. Davis spoke of the ASWB news letter and of Ohio developing a relationship with Pennsylvania to accept Ohio's test. Mr. Davis moved to have Ms. Farnsworth approach Pennsylvania about Ohio's test, Mr. Williams seconded. Carried.
- c. **John Arman** – Mr. Arman was licensed in New Mexico and Colorado, he has a PC in Ohio and is now requesting a PCC without taking the exam. Mr. Davis moved to license Mr. Arman as a PCC under the endorsement of our law once the clinical field evaluation is received, Mr. Williams seconded. Carried.

10. NEW BUSINESS:

- a. **Carolann Oravec** – Mr. Davis moved to amend Ms. Oravec's remediation plan to include working on test anxiety as opposed to course work requirements, Mr. Williams seconded. Carried.
- b. Mr. Davis moved for Ms. Farnsworth to draft a letter to Cleveland State University informing them that their website shows Mr. Dave Santoro as a PCC, when he is not licensed, Mr. Williams seconded. Carried.
- c. **Correspondence:**
 - Roger Higginbotham, Children's Home of Wheeling** – Mr. Davis recommended a letter be sent from the Board stating Ohio has no jurisdiction in WVA and for Mr. Higginbotham to contact the school to approve his placement site, and to get documentation from the supervisor showing the supervisor is appropriate.
 - Malone College** – A letter will be sent from the Board stating it is not the Board's intention to mandate additional coursework, hopefully it is covered in the current courses but if they want to add additional coursework it is permitted.

Janis Wagner – The Board received her job description and it is considered a clinical setting for a PCC.

Walsh University – Ms. Linda Barclay is requesting an exemption from submitting programs since none of the programs have changed since the last review. A letter will be sent to her requesting either the programs be sent or the Board will review the candidates individually.

d. **Hardship Request:**

Ms. Jean Hamed – Dr. Quinones-DelValle moved to deny her request and send her a list of PCC's in her area, Mr. Davis seconded. Carried.

Ms. Jill Irvine – Dr. Quinones-DelValle moved to deny her request to have an ISW as a supervisor and to send her a list of supervisors from Jefferson, Harrison and Gursey counties, Mr. Williams seconded. Carried.

Ms. Jacqueline Stanton – Dr. Quinones-DelValle moved to deny her request to work under a psychologist as a supervisor, Mr. Williams seconded. Carried.

e. **OCA** – Tabled till July meeting.

f. **Personal Growth & Self Care** – Discussion on personal growth and self care, not considered professional continuing education. Ms. Farnsworth distributed a revised provider/program form. Mr. Davis suggested a standard evaluation form be provided by the Board.

g. The CPSC is requesting Dr. Zelling, MD from Ohio Medical Hypnosis Association attend the July meeting to discuss his program for continuing education units.

11. ADJOURNED:

Mr. Williams moved, Mr. Davis seconded. Carried.

Dr. Quinones-DelValle
Chairperson

