



# *Counselor, Social Worker & Marriage and Family Therapist Board*

---

50 West Broad Street, Suite 1075  
Columbus, Ohio 43215-5919  
614-466-0912 & Fax 614-728-7790  
<http://cswmft.ohio.gov> & [cswmft.info@cswb.state.oh.us](mailto:cswmft.info@cswb.state.oh.us)

## **State of Ohio Counselor Professional Committee Meeting January 18, 2007**

**Members Present were:** Mr. Jan White, Dr. Randi Cohen, Dr. Victoria Kress, Dr. Susan Huss and Mr. Fred Dailey.

**Staff present:** Mr. Bill Hegarty, Mrs. Rena Elliott and Mr. Simeon Frazier.

Mr. White opened the Counselor Professional Standards Committee (CPSC) meeting at 8:08 a.m. and welcomed Mr. Dailey to the committee. Each committee then introduced themselves, and identified their individual roles to the board.

### **1. Approval of Agenda:**

Mr. White asked that a report be given, Thursday, of the AASCB meeting, attended by Dr. Cohen and Dr. Huss.

Mr. White also asked that the "Bartering issue" be added to Thursday's agenda.

Mr. White asked, also, that the committee discuss "Goldman Reviews" at the end of the Day

Dr. Huss shared with Mr. Dailey, the purpose of Ursuline College appearing on Thursday's agenda

Dr. Cohen briefly shared, with Mr. Dailey, the process of receiving the board mailings, reviewing materials, disciplinary hearings, etc.

Dr. Huss moved to accept the agenda as amended. Dr. Cohen seconded. Motion passed unanimously.

### **2. Review Applications for PC and PCC**

Mr. White reviewed the applications, on Wednesday January 17, 2007. He shared the files that presented questions or problems. He also shared with Mr. Dailey, that denials are often due to felonies or drug related issues. He went on to state that he is encouraged that Mr. Rough is still reviewing and pursuing the criminal background check discussion that the committee initiated. Mr. White then thanked Dr. Cohen for assuming the Chair's duties at the previous meeting, and excused himself at 8:29 a.m. to attend a personnel committee meeting.

Regarding 4757-3-01-(CC), the recommendation was made to remove the last sentence ("Umbrella supervision arrangements shall be registered with the board as part of the registration of Practicum supervision.") as it is a rule, and not part of the definition. *Dr. Huss emphasized that a decision must be made regarding whether or*

*not a PC may be a training supervisor; additionally, she suggested surveying Ohio's programs regarding how their Practicum is carried out.*

### **3. Review Applications for PC and PCC**

- **Michele Heberling:**

-Mrs. Elliott advised that Heberling has been licensed as a PC since 3/05. The board hasn't yet received her PhD transcripts, and she hasn't, yet met the 2 year requirement, but has completed 3000 hours. Dr. Huss stated that she may apply in 3/07, but she does not currently meet the requirements.

Mr. Dailey asked if an applicant with a felony may be licensed. The committee discussed how, in the past, it was handled on a case by case basis.

Mr. Dailey asked if the board has identified certain deficiencies that would prevent a program from being approved, using Ursuline College as an example.

Dr. Cohen shared that their objective isn't to keep programs "out," but rather offer guidance in their compliance, but yes, the committee does identify deficiencies. Dr. Kress outlined Ursuline's position and contrasted it with the committee's position regarding the Art Therapy programs with respect to licensure requirements.

Dr. Huss and Dr. Cohen shared with Mr. Dailey, Ohio's challenges with program approval, advising that the licensure process is becoming more global and accommodating persons moving to Ohio, while protecting the public is a growing concern.

### **4. New Ohio Ethics Requirements**

Mr. Rough discussed the new ethics requirements from the governor's office, and included a copy in the board mailing.

### **5. Rule Review**

- Mr. Rough proposed that the committee look at the minutes and confirm that they reflect the changes that the committee approved in November.
  - Re: 4757-3-01(BB): Dr. Cohen suggested that the rules must be clear, particularly as they relate to 4757-15-01(D). Per 4757.21, there is no qualification that work supervision requires the supervisee to be an employee.
  - Dr. Huss suggested deleting, "as the employee of a private practitioner or an agency." From 4757-15-01 (D). Mr. Dailey questioned if "independent contractor" is included under "employee;" Mr. Rough suggested that it is not addressed in 4757-3-01 (K). Dr. Huss suggested that the committee consider whether or not this will create any new issues.

- Re: 4757-3-01(CC): Dr. Kress struggled with the issue of a PC supervising counselor (PC-S). Dr. Huss believed it was already discussed that a PCC supervising counselor (PCC-S) would be required to supervise any diagnosis and treatment of mental and emotional disorders that take place during a practicum. Dr. Kress believed that it was discussed to be taken out of the law, and placed in the rule. Dr. Kress requested that the committee be certain to discuss this point when they get to that section in the rule review.
- Mr. Rough advised that the committee does not have the statutory authority to dictate to a university who must teach a particular subject; they do, however, have the authority to have mandates when considering programs as approvable. Essentially, it is up to the university whether or not they wish to become an approved program and if they do they would be required to meet a faculty requirement if it is in the rule.
- Dr. Huss advised that JCARR challenged the issue of supervision based on whether or not the public was involved. An on site clinic involves the public, but a classroom does not. She went on to state that the committee wouldn't be able to dictate who teaches a course, but they may mandate who supervises practica.
- Dr. Cohen and Dr. Huss discussed how someone may be appropriately trained, but not licensed. Huss asked what the committee believes should happen with regard to requiring supervision status for someone at the university level.
- Dr. Kress and Mr. Rough indicated that it is already mandated that licensure be a part of the supervisor's credentials. Mr. Rough advised, however, that the committee confirm the definition is fine before moving forward. The committee agreed that 4757-3-01(CC) was fine.
- Dr. Huss proposed that the committee examine if they believe that, only, a PCC-S may supervise internship activities. If so, then the PC-S should be removed. She went on to propose that if this is done, then the committee must ask themselves if they are simply training PCCs. She believes that the committee must determine the scope of a PC license, and what else, other than diagnosing and treating is included in the internship experience.
- Mr. Rough returned with a second draft of 4757-13-01, including proposed changes.
- Re: 4757-13-01 A (3): Mr. Dailey asked how other professions handle this. i.e. "Are all law school professors' members of the state bar association?"
  - Dr. Kress and Dr. Cohen discussed how this works in other professions, i.e. medical schools. Dr. Huss suggested if the committee controls the practicum and internship issue, then the public is protected. Dr. Kress stated that she doesn't believe that the committee is allowed to require that all faculty, fulltime or otherwise, to be licensed. Dr. Huss suggested the following language "Have relevant

preparation and experience in assigned area of teaching.” She also acknowledged that she believes if one is going to teach a counseling course, then someone on the faculty should be licensed.

- Mr. White tabled the discussion to break for lunch and get an answer regarding whether or not the committee has the statutory authority to require licensure of faculty.

The committee took a break for lunch at 11:53 a.m.

The committee resumed at 1:05 p.m.

The committee reviewed the files of applicants whose qualifications were questionable.

- Regarding Colleen Mayo: Due to concerns of two DUI misdemeanors in a one year period, the committee recommends issuing a consent agreement for Mayo to sign. She can be licensed, but must be monitored and supervised heavily.
  - Dr. Huss stated that she was very uncomfortable with a consent agreement leading to licensure. She stated that she’d feel more comfortable requesting more information regarding treatment, court documents, conviction explanations, judgment entries, and a sentencing report to be reviewed, with a decision to follow. The committee agreed.

## **6. Bartering Issue**

Mr. White stated that he has concerns of opening this type of issues, given the residual affect that could potentially follow.

- Dr. Huss stated that she believes that the client’s load of wood could be sold, with the money being used to pay the PCC.
- Mr. White acknowledged that he doesn’t believe that the board should be about the business of determining the local and accepted practices by professionals in his area. He went on to recommend sending a letter, requesting the bartering to discontinue and it is not approved.

The committee took a break at 1:59 p.m.

The committee resumed at 2:09 p.m.

- It was agreed upon by the committee that, in accordance with 4757-5-01(H)(2), Mr. Hegarty would send a letter to the licensee asking that he: “Please provide or demonstrate that such arrangements are an accepted practice among professionals in the local community.”

## **7. John Schaffer**

Mr. John Schaffer arrived in the meeting at 2:11 p.m. and provided a letter from Liberty University in support of his case.

- He presented his case, outlining that he is unable to get all of his required internship hours due to limited supervisors available in his rural area. He found a second site where he would work to get the appropriate number of hours in a

shorter time frame, however, with his first supervisor, he didn't receive good supervision. He was given another supervisor after the first concluded that they had no time to provide supervision. The second supervisor is a new hire, but was unable to provide enough supervision hours. He (Schaffer) also stated that he would like diversity in his experience. He is about half way through his experience. Liberty University requires 400 direct service hours. Ultimately, he was requesting that he be granted the use of a non-PCC supervisor for his training supervision.

- Dr. Cohen asked if he considered distance supervision with a webcam, contracting an off site supervisor. He acknowledged that he has not.
- Dr. Huss asked how many hours he has completed. He responded that he completed 176 of Liberty's required 400 hours.
- Mr. White stated that his request will be discussed and a letter will be sent to him with a decision.
- Mr. Schaffer left the meeting.

## **8. Ursuline University**

Gail Rule-Hoffman arrived in the meeting at 2:22 p.m. advising that she is resubmitting Ursuline's program after meeting with Mr. Rough, their consultant, and the faculty regarding the board's recommendations. She proceeded to give an overview.

- Dr. Huss requested that she highlight the changes that were made, rather than reiterate previous material.
- Mrs. Rule-Hoffman provided visual aids in the form of handouts to the committee, outlining the following changes.
  - The website that was previously viewed was for an undergraduate, Pre-art therapy program, has been taken down and revamped.
  - The catalogue will be revised in 2007 to reflect that the program will be entitled "Art Therapy Counseling."
  - All new course syllabi were provided and will be reissued and revised to reflect Ohio's requirements.
    - "Ethics" will be included in Dr. Cecile Brennan's course (PC content area #11) and will now be entitled "Ethics and Legal Issues."
    - The Assessment course will no longer count towards appraisal. There is now an Appraisal course (PC content area # 9).
  - Electives are no longer focused on Art Therapy.
  - The internship is now broken down into two sections, at 350 hours apiece, and there is a 150 hour practicum.

- There are 4-5 PCCs that are teaching the internships; of those, 2 are supervising counselors. And there are no PCCs teaching the art therapy portion of the program.
- Dr. Huss commented that the committee would have what they needed if these changes and other requirements are clearly delineated in the resubmission that she provided.
- Mrs. Rule-Hoffman addressed the concerns about the faculty, and advised that she's requested from her Vice President to make another faculty position available to help. She believes, however, that the current faculty is qualified to teach and made the following points regarding different faculty members.
  - Kathleen Burk is a PC (under the old law) with 17-20 years of CEUs, and a PhD in Counseling and Art Therapy
  - Amy Jacobs is a CDC with a PhD in Art Therapy. Her degree was pre 1970s; her coursework had to be researched. She brings a wealth of experience.
  - Richard (Rick) Rule-Hoffman, is a PC-S with more than 37 years of practicing experience.
  - Dr. Diane Meros: She completed 3 years of training at the Gestalt institute in Cleveland. She coordinates the internship courses and teaches "Counseling Techniques." She studied under Mrs. Rule-Hoffman for 2 semesters before teaching the course on her own. She has been teaching Cultural and Social issues, and has 5 years of ongoing training in a faculty study group facilitated by the Office of Multicultural Affairs.
  - Sondra Radcliff: She is an LSW, a credentialed art therapist (ATR-BC), and is also trained in dance and movement therapy. She provides the art therapy part of supervision for internship, and coordinates the creative counseling modalities course.
  - Katie Kern-Pilch is a PC, but she will not teach the introduction class or they may put the professional counselor issues in another course (AT591), as Dr. Brennan will teach this class. She taught ethics in the past.
- Dr. Cohen confirmed that the internship teachers are all supervising counselors. Additionally, she stated that she appreciates the work that Mrs. Rule-Hoffman is doing to make this clearer to the committee.
- Dr. Huss confirmed that the guest speaker's for the cultural and social course are outlined in the syllabus.
- Mr. White advised that the committee will review the new information.
- Mrs. Rule-Hoffman left the meeting.

Regarding John Schaffer:

- Dr. Kress stated that the historical answer in this case has been “no.” Dr. Huss stated that he can work with off site supervision. Dr. Cohen commented that he needs 65 more hours of client contact to meet Ohio’s requirements and his 175 hours has included the diagnosis and treatment of mental and emotional disorders. At this stage, he didn’t need a PCC-S.
- Mr. Rough advised that he would need, only, a PC-S if hw wasn’t going to diagnose and treat for the remaining hours, otherwise, his request must be denied.
- It was agreed that Mr. Rough will draft the letter explaining this to Mr. Schaffer.

Regarding Ursuline College

- Dr. Huss stated that if the highlights of Mrs. Rule-Hoffman’s oral presentation are in the syllabi, then she has no problem approving Ursuline’s program.

Mr. Hegarty entered the meeting to advise that he drafted a letter regarding Colleen Mayo, for the committee’s review. He suggested forwarding the issue to investigations, before they proceed.

- At 3:15 p.m., the committee went into executive session to discuss the Goldman reviews. During roll call, all parties (Dr. Huss, Dr. Cohen, Mr. White, Dr. Kress, and Mr. Dailey) responded “yes.”
- At 3:43, the committee came out of executive session.

## **9. Goldman Hearing**

Regarding Keith Roberts:

- Dr. Kress moved to revoke the PC license of Keith Roberts. Mr. Dailey seconded. Dr. Huss recused herself as the motion, otherwise, passed unanimously

Regarding Maureen Hayes

- Dr. Cohen moved to deny the licensure request of Maureen Hayes due to the educational requirements not being met. Mr. Dailey seconded. Dr. Kress recused herself, as the motion, otherwise, passed unanimously.

Mr. Dailey asked if these notices are sent in a press release. Mr. Hegarty advised that it was requested by a Cleveland Plain Dealer journalist regularly, and the newspaper in Canton, but it’s not a regular practice. The committee acknowledged that they like the idea, and should consider doing this.

## **10. American Association of State Counseling Boards (AASCB) Report**

Dr. Cohen: reported that the experience was an “Eye Opener” to see how other states are struggling with regards to licensure; and how Ohio is leading the country in many areas. She noted that Ohio is leading the way in the categories of supervision, and a 60 hour masters program. She also offered that other states are drafting some of their policies after Ohio’s. She believes that it was a good conference to attend.

Dr. Huss advised that any board member that attends ought to know that the conference's mission is of a global scope. It is not a licensure board; it's closer to a professional organization.

Dr. Cohen suggested that the committee look at Disciplinary Action Reporting System (DARS) regarding their national database for discipline.

Dr. Huss advised that it gave an idea of where Ohio shapes up, nationally. She goes on to share that the conference was focused on license portability, supervision issues, national emergencies and licensure issues for counselors, NPDB-HIPDB data banks, Art Therapy issues, licensure in California and Nevada (only states not having licensure), issues concerning trauma counselors, ethical issues, NBCC testing panel report, Oklahoma report of survey of LPCs as to their training, future of professional counseling, CORE and CACREP merger and issue, and other professional issues. Consequently, she sees no need for regulatory board members to attend again.

- Mr. Hegarty's drafted letter regarding Colleen Mayo was reviewed and discussed.
- The meeting adjourned at 4:30 p.m.

### **January 19, 2007**

**Members Present were:** Mr. Jan White, Dr. Randi Cohen, Dr. Victoria Kress, Dr. Susan Huss and Mr. Fred Dailey.

**Staff present:** Mr. Jim Rough, Mr. Bill Hegarty, Mrs. Tammy Tingle, Mrs. Rena Elliott and Mr. Simeon Frazier.

Mr. White opened the Counselor Professional Standards Committee (CPSC) meeting at 8:00 a.m. He welcomed Mr. Dailey, again, and commended him for his stellar participation in the previous day's events.

#### **1. Approval of Agenda:**

- Mr. White added "Program Review" to the agenda, along with a brief discussion regarding the Executive Director's evaluation.
- Dr. Huss added "CEU waiver."
- Dr. Cohen added "The Barter Issue decision."
  - Mr. Hegarty will add this to his report.
- Dr. Huss stated that she wanted to discuss "Field Evaluation Changes."
- Dr. Cohen moved to accept the agenda, as amended. Dr. Huss seconded. The motion passed unanimously.

#### **2. Executive Director's Report:**

- Regarding the Marriage and Family Therapist (MFT) issue, Mr. Rough reported that he is still trying to determine the best way to proceed with the new bill.
- He noted that he is refining the Counselor Trainee on-line application.
- He attended the AASCB meeting, and found the administrators meeting interesting.
  - He noted that there was a lot of discussion regarding license portability.
- Regarding the criminal background check bill: he noted that Representative Coe will serve as its sponsor. He stated language issues are being discussed, and he is working with 15 different boards on it.
- Regarding the Laws and Rules exam: He reported that the NBCC said that they would be able to do this for \$45.00 per test.
  - He believes that it would cost \$10,000.00 to put this on the board's server. He could, then, see charging \$5.00 per test and make money, but he hasn't, yet, calculated the cost of staff administration.
  - The design of the test is such that they must score 100% before the test will allow the examinee to finish. Examinees are given only the missed questions to answer again until all are answered correctly.
  - Staff member Jennifer Kreinbrink, took the exam on paper. It took her approximately 45 minutes to complete the test. He imagines allowing a 1 hour CEU.
- Dr. Huss. Discussed a fine for not renewing Provider status, or a fee to renew the status.
  - Mr. Rough discussed sending a reminder letter to providers to prevent lapses, to be sent with license renewals. Expiration dates would be available on-line. The board discussed fees as part of the upcoming budget and the board decided not to go forward at that time.
- Dr. Cohen offered that trainees are having difficulty checking their status on-line.
  - Mr. Rough stated that he is working on making the board website more user friendly.
- Mr. White confirmed, with Mr. Rough, that the committee is moving forward with the criminal background checks.
- Mr. Dailey confirmed, with Mr. Rough that the fees were not statute based.
- Dr. Cohen advised Mr. Rough that the term "Umbrella Supervision" is to be removed from the rules.

### **3. Investigator Report**

Mr. Hegarty advised that he must reply to the licensee regarding the "Bartering Issue." He (Hegarty), then, gave a brief history of the issue.

- Mr. Rough clarified that the licensee did not clearly demonstrate that bartering is “an accepted practice among professionals in the local community.” As required by rule 4757-5-01(H)(2).
- Dr. Cohen confirmed that there was no harm to the client throughout this process.
- Mr. White expressed concern over setting a precedent with this decision.
- Mr. Dailey expressed concerns with the rule, as it’s written. He believes that the practice of bartering is being discouraged, however, there is a big “loophole” that allows for it to occur. He also believes that there may be taxation issues that arise from this, as it may “raise suspicious eyes at the IRS.”
- Dr. Kress suggested a discussion on changing the rule, and Hegarty discussed that the full board would need to change it.
- Mr. White stated that he does not feel that bartering should be approved, and the committee agreed to deny the request for the approval of bartering.
- Mr. White stated that he wants to review the rule to revise or remove it, entirely.
- Dr. Cohen advised that before the committee revises or removes the rule, to be sure that they consider whether or not something is needed in rural Ohio, as the committee members mostly live in the city.

Mr. Dailey confirmed with Mr. Hegarty, that the investigations are not public record.

- Dr. Kress moved to close cases 2006-161, 2006-176, 2006-181, 2006-187, 2006-188, 2006-191, 2006-193, and 2006-200. Dr. Cohen seconded. The motion passed unanimously.
- Dr. Kress moved to accept the consent agreement to accept the licensure surrender of John Frankenburg. Mr. Dailey seconded. Dr. Huss recused herself, otherwise, the motion passed unanimously.

Mr. Hegarty advised that there is not a hearing officer report.

#### **4. Counselor Application Coordinator’s Report**

- Mrs. Elliott advised that she mailed 74 licensure examination packets.
- Regarding the National Counseling Examination (NCE), 52 passed, and 3 failed.
- Regarding the National Clinical Mental Health Counseling Examination (NCMHCE), 1 applicant sat for the exam, and 1 passed.
- Mrs. Elliott also advised that Laura Hall of NBCC indicated that the computer tests may, now, be taken on Saturdays.

- 514 Counselor Trainee (CT)/Clinical Resident )CR packets were mailed
- Dr. Huss expressed concerns with the NCE passage rates being as high as they are.

## 5. Approval of Minutes

The committee made the following amendments to the unofficial minutes:

- November 16, 2006
  - The term "This is independent of the client's wishes" was deleted from the rule review discussion, regarding 4757-5-02(B)(7)
  - A typo was corrected in the section discussing Ursuline College. The paragraph that begins "She adds that former board member Frank O'Dell" the final sentence has been amended to read "It was stated from **an approved program...**" from "It was stated from **a n approved program**"
  - In the same section, the military time format has been changed from 14:45 with the traditional format to read "Mr. White left the meeting at 2:45 p.m. ..."
- November 17, 2006
  - In the section outlining the opening activities, a typo was corrected to read "...Also, he reported that the **OCE** meeting went well" from "OCA meeting went well"
  - In the same section, beginning at "Dr. Cohen moved that Brenda Ward-Brown..." the words "Board approved" were added to read "Upon her return, she must receive supervision for 2 years, with reports given quarterly by her **board approved** supervisors."
  - In the last portion of the section discussing the Approval of Minutes, the words "to the person taking the minutes" was added to read "...it was agreed that any minor recommendations to the minutes will be submitted via email **to the person taking the minutes.**"

Dr. Kress moved to accept the minutes as amended. Dr. Cohen seconded. There was no additional discussion as the motion unanimously passed.

## 6. Approval of list for PC, PCC

Dr. Huss moved to approve the list of PC applicants. Dr. Cohen seconded.

- Discussion:

- Dr. Cohen advised that Colleen Mayo should be removed from the list of approvals, as more information is being requested for her file.
- Dr. Huss requested that her first motion be withdrawn.
- Dr. Huss moved to approve the list of PC applicants as amended. Dr. Cohen seconded. There was no additional discussion as the motion passed unanimously.
- Dr. Huss moved to approve the list of PCC applicants. Dr. Cohen seconded. There was no discussion and the motion passed unanimously.
- 

## 7. Intent to Deny

Dr. Huss moved to deny Monica Van-Nort, approval to sit for the NCE, due to insufficient coursework. Dr. Cohen seconded.

- Discussion:
  - “Counseling” does appear in the title.
  - Additionally, the program must meet a list of criteria including meeting coursework requirements, and having a counseling identity.
  - The program does not appear to have a course in “diagnosis.”
  - Dr. Cohen suggested that the committee act consistently as they have in the past.
  - Dr. Huss noted that her course catalogue and the university website, differ.
  - Dr. Huss withdrew her motion, and requested that a letter be drafted requesting more information on her (Van-Nort’s) program.

Dr. Huss moved to Deny David Walters’ approval to sit for the NCE due to lack of proper coursework. Dr. Cohen seconded.

- Discussion:
  - It was agreed that the onus must be on the applicant to ensure that they meet the coursework requirements.
  - The motion passed unanimously.

The committee stopped for a break at 9:20 a.m.

The committee returned from their break at 9:32 a.m.

## **8. Program Review**

Dr. Huss stated that she believes the program review packet is inclusive of all facets on which programs should report, and the committee should move forward with the reviews.

Dr. Cohen stated that she wants to ensure that the boards request is consistent with the wording of the law.

## **9. CEU Waiver**

Dr. Kress advised that she received concrete examples about what this included.

Dr. Huss confirmed with Rhonda Franklin that she receives approximately 15 per month (from the full board), and approximately 50% meet the requirements.

Mr. White tabled the issue while the committee decides how to write a rule to accommodate the law.

## **10. Ursuline College**

Dr. Kress stated that she believes that the issues are thoroughly being addressed, and significant changes were made. She stated that she still needs to review the materials, further. She does believe, though, that Ursuline is making a strong effort, however, there may be issues yet to resolve.

- Mr. White stated that they must be evaluated on the rules, as they currently stand.
- Dr. Kress stated that she'd like to see the title changed. An example given was "MA in Counseling with an Art Therapy specialization." She advised that she must spend more time with the materials before submitting a recommendation. She will primarily concern herself with the program title, and coursework compliance. Vitas will also be checked to make sure participants are in professional organizations, as well as confirming syllabi compliance, verifying that there are two separate tracks (counseling and art therapy).

## **11. Executive Director's Evaluation**

Mr. White passed out past evaluations of the executive director for the committee's review. He also advised that his (Mr. Rough's) review will be done at the next board meeting.

- In response to Mr. Rough's November request of advising persons with questions of board members to forward their questions to Mr. Rough, Dr. Kress stated that

she would like to see correspondence that is sent to Mr. Rough, regarding “Committee issues.”

- Mr. Dailey asked if the evaluation was tied to a salary increase.
  - Mr. White advised that he is uncertain. (Editorial note- the answer is no.)

### **11. John Schaffer**

Dr. Cohen moved to deny John Schaffer’s request to have an LSW provide his training supervision. Mr. Dailey seconded. With no discussion, the motion unanimously passed.

- Mr. Rough will submit a letter to Mr. Schaffer

Mr. Dailey moved to adjourn the CPSC meeting. Dr. Cohen seconded. With no discussion, the motion passed unanimously.

The CPSC meeting adjourned at 11:05 a.m.

---

Counselor Professional Standards Committee, Chair