

All licensees of the board are required to have a disclosure statement by section 4757.12 of the Ohio Revised Code and rule 4757-5-12. The statement should provide to your clients your areas of competence for practice that are supported by appropriate education, training and prior supervised practice or consultation by a competent practitioner in each area of competence claimed.

### PROFESSIONAL DISCLOSURE STATEMENT

(This sample is provided to assist the P.C. in drafting his/her own statement)

**\*Donna Smith, Professional Counselor, (C0010105) ~Supervising Counselor**  
**110 West Central Mental Health Center** (~If applicable)  
**Houston, OH 12345**  
(321) 678-9012

#### \*FORMAL PROFESSIONAL EDUCATION

University	Education	Dates Attended
University of Scranton	M.A. in Community Counseling	1990-93
Ohio State University	Clinical Course Work Training	1994-95

#### \*AREAS OF COMPETENCE

Note to the Licensee: A Professional Counselor may list any of the following as his/her areas of competence and services provided: Career counseling, child and adolescent counseling, personal and social counseling, educational counseling, marriage counseling, family counseling, pastoral counseling, gerontological counseling, rehabilitation counseling, human resources counseling, employee assistance counseling, mental health counseling, chemical dependency counseling, addictions counseling, consultation, supervision, administration, and diagnose and treatment of mental and emotional disorders under supervision.

~May provide training supervision except for diagnosis and treatment to individuals seeking licensure as professional counselor, if awarded the Supervising Counselor Status.

List areas of competence for which you have training, education and experience, also include whether you are under supervision.

A Professional Counselor engaging in the diagnosis and treatment of mental and emotional disorders under the supervision of an appropriately licensed mental health professional(s) must disclose the name(s) of his/her supervisor(s) in writing.

\*This information is required by the counselor, social worker, and marriage and family therapist board, which regulates the practices of professional counseling, social work, and marriage and family therapy in this state.

**\*If you have complaints about professional services from a counselor, social worker and/or marriage and family therapist contact the:**

**\*Ohio Counselor, Social Worker, and Marriage and Family Therapist Board**  
**50 West Broad Street, Suite 1075**  
**Columbus, OH 43215**  
**Phone (614) 466-0912 -Website: [www.cswmft.ohio.gov](http://www.cswmft.ohio.gov)**

\*This information is required by law. Please review rule 4757-5-12 of the Ohio Administrative Code to make certain you are in compliance with the law.