



***Counselor, Social Worker & Marriage
and Family Therapist Board***

Riffe SOT, 77 South High Street
Columbus, Ohio 43215-6171
614-466-0912 & Fax 614-728-7790

<http://cswmft.ohio.gov> & cswmft.info@cswb.ohio.gov

Executive Committee Agenda

May 19 and 20, 2016

8:15 AM

1. Approve agenda and the minutes of the March 2016 meeting
2. Chairperson's comments
3. Executive Director update – questions from the committee
4. Discussion/FYI:
 - Psychology Board statement
 - Medicaid
 - Requirements for reapplying for the Supervisor designation
 - CE Requirements for Supervisors renewing active from inactive
 - Audit
 - Future rule changes
 - Celebrating 30 years (approx. 322 active licensees with a 1986 issue date)
 - Topics for the July Planning Meeting?

Hamilton County – Rule implications

Action Items for Thursday and Friday

1. CPSC – confirm termed Board members willingness to serve
2. Review in Committee “options” memo
3. Discuss potential planning meeting topics



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COUNSELOR PROFESSIONAL STANDARDS COMMITTEE

May 19, 2016

9:30 A.M.

AGENDA

- I. Discussion/Approval of Agenda
- II. Review Applications for LPC/LPCC and Continuing Education
- III. Review Continuing Education Program/Provider Applications
- IV. Executive Committee Report – Dr. Terri Hamm
- V. Investigation Report – Mr. William Hegarty 9:45 AM
- VI. CEU Committee Meeting – Addams Conference Room 1:00 pm
- VII. CEU Committee Report – Mr. Ryan Pickut
- VIII. Planning Meeting 3:30 pm – 5:00 pm – Addams Conference Room

COUNSELOR PROFESSIONAL STANDARDS COMMITTEE

May 20, 2016

9:30 A.M.

- I. Discussion/Approval of Agenda
- II. Approval of March 17-18, 2016 Minutes
- III. Motion to approve Applicants Licensed by Staff from 3/19/16-5/20/16.
 - a. Issued LPC/LPCC
- IV. Executive Director Report – Mr. Brian Carnahan

- V. Application Coordinators Report – Ms. Yolanda Berry and Ms. Rena Elliott
 - Number of CT/CR/Supervising Counselor Applications
 - The examination report
- VI. Old Business
- VII. New Business
- VIII. Lunch 11:45 am – 12:45 am – Addams Conference Room
- IX. Correspondence
 - Mr. Scott Knapp
- X. Remediation Plans
 - Tina Donovan
 - Robin Heinz
 - Dana Starks
- XI. Meeting Adjourned



MARRIAGE AND FAMILY THERAPIST PROFESSIONAL STANDARDS COMMITTEE

May 19-20, 2016

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- 1. Discussion/Approval of Agenda
 - 2. Approval of Minutes
 - 3. Executive Committee Report (Stephanie)
 - 4. Discuss Executive Director's Report
 - 5. Director's Report to Committee (Brian)
 - 6. Discussion Issues
 - New Business
 - Stats from MFT Coordinator
 - Correspondence
 - AMFTRB Exam/ELL Special Arrangements (updates)
 - Supervision Evaluation Form
 - Ask for job position description
 - Verify work supervisor
 - Thursday
 - 1:00 pm – CEU Committee meeting (Sara)
 - 1:30 pm – review investigation case (Bill)
 - 3:30 pm – Board Planning Session (all Board members)
 - 7. Review Applications for Licensure
 - 8. Review Examination Requests
 - 9. CEU Programs/Providers Review
 - 10. Meeting Adjourned



AGENDA

SOCIAL WORKERS PROFESSIONAL STANDARDS COMMITTEE

Thursday 5/19/16

Priority Completed

- _____ 1. Approval of Agenda
- _____ 2. Discussion & Approval of March 2015 Minutes..... RED Tab
- _____ 3. Motion to Approve Applicants Licensed By Staff from 3/17/16 through 5/18/16
 - a. Issued LISW –; LSW –; SWA –
- _____ 4. Correspondence BLUE Tab
 - _____ a. Former LSW request (request to reinstate LSW via Related Degree)..blue tab
 - _____ b. Scope of Practice question (Re: “Medication Review”).....red tab
 - _____ c. Hardship Request (LSW Requested supervisor is an LPCC-S).....green tab
- _____ 5. 10:30 – InvestigationsWHITE Tab
 - a. Closed Cases
 - b. Consent Agreements- None
 - c. Goldman Reviews – Discipline
 - 1.) LSW... yellow tab
 - 2.) SWA... purple tab
 - 3.) LSW... pink tab
 - 4.) SWA... turquoise tab
 - 5.) LSW... red tab
 - d. Notice of Opportunity for Hearing- None
- _____ 6. Executive Committee GOLD Tab
 - Erin - Executive Committee Report
 - a. Carnahan’s Evaluation
- _____ 7. Working Meeting to Review Pending Applications for Licensure, Applicant Files to Be Audited, CEU Programs & Providers, and Renewal Issues
 - Supervision log audit – # Criminal records – #
- _____ 8. 12:00 – 1:00 Lunch
- _____ 9. 1:00 – CEU Committee Meeting; Addams Conference Room
- _____ 10. 2:00 – Investigative Liaison Meeting
- _____ 12. 3:30 – Board Planning Session – Addams Conference Room
- _____ 13. Meeting Adjourned



AGENDA

SOCIAL WORKERS PROFESSIONAL STANDARDS COMMITTEE
Friday 5/20/16

Priority Completed

- | | | | | |
|-------|--------------------------|----|---|-------------------|
| _____ | <input type="checkbox"/> | 1. | Old Business | <u>YELLOW Tab</u> |
| _____ | <input type="checkbox"/> | a. | Scope of Practice question (Re: "Medication Review").. | yellow tab |
| _____ | <input type="checkbox"/> | 2. | New Business | <u>GREEN Tab</u> |
| _____ | <input type="checkbox"/> | a. | Re-Licensing Out of Country Applicants
(Is "Out of State protocol to be applied in cases, like this?)
4757-19-02..... | purple tab |
| _____ | <input type="checkbox"/> | 3. | NASW Report..... | <u>PINK Tab</u> |
| _____ | <input type="checkbox"/> | 4. | ASWB Report..... | <u>ORANGE Tab</u> |
| _____ | <input type="checkbox"/> | 5. | CEU Committee Report..... | <u>RED Tab</u> |
| _____ | <input type="checkbox"/> | 6. | Brian Carnahan - Executive Director's Report | <u>WHITE Tab</u> |
| _____ | <input type="checkbox"/> | 7. | 11:45 am – 12:45 pm Lunch | |
| _____ | <input type="checkbox"/> | 8. | 1:00 – Full Board Meeting, 31 st Floor, South B and C | |



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May 19, 2016

1:00 PM - 2:00 PM

CE Committee Meeting Agenda

1. Approve agenda and minutes from March 2016
2. SW CE survey results update– Brian
3. Report on CE audits - Paula
 - a. Audit report
4. Provider / other CE issues - Patty
5. Issues from the renewal desk - Rhonda
 - a. Requirements for reapplying for the Supervisor designation
 - b. CE Requirements for Supervisors renewing active from inactive



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May 2016

3:30 PM - 5:00 PM

Planning Meeting Agenda

1. Approve agenda and minutes

2. Melissa Wilburn –
 - a. Role of AAG
 - b. Good moral character, background checks, etc.

3. Background checks – what can the Board tell applicants?

4. Future topics



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AGENDA

May 20, 2016, 1:00 PM

Riffe State Office Tower, 31st Floor, South B/C

1. Call to Order
2. Discussion and approval of the agenda
3. Approval of minutes of the March 18, 2016 Board Meeting
4. Chairperson's comments
5. Executive Director's Report
6. Deputy Director's Report
7. Legal Counsel's Report
8. Marriage and Family Therapist Professional Standards Committee Report
9. Counselor Professional Standards Committee Report
10. Social Work Professional Standards Committee Report
11. Standing Committee Reports
 - a. Executive Committee
 - b. Continuing Education Committee
 - c. Planning Committee
12. New Business
 - a. Approve Board Policy Manual
13. Old Business
14. Adjourn