

Spring  
2011



*You can view the Laws and Rules on the Board's website; they have changed 9 times since September 2007 and again 4/1/2011; see next page article. If you do not have a computer at home, you can download or print the Laws and Rules from a computer at your local library.*

*Samples of revised professional disclosure statements are available on the Board's website. Please make sure your PDS is up-to-date!*

# News Link

## Save Time & a Stamp!



Photo courtesy of the Ohio Statehouse Photo Archive

In January 2011, **97.7%** of licensees used the option to renew online. It is fast, convenient, and provides immediate proof of renewal. Due to the current fiscal constraints of the state and to be environmentally responsible, the Board asks all licensees to renew online using a credit card. See the comment from a licensee on page 2 of this newsletter.

This policy went into effect with the July - December 2009 renewals. Many other Boards are also using this policy. Our goal is to increase renewals completed online due to the increased efficiencies and cost effectiveness of that process.

If you are unable or do not want to renew your license online, you must contact the Board in writing (email is fine) to request a printed renewal application. You should receive your printed application approximately two weeks from the date of your request.

## Meet the staff of the Board - Short Highlights

**James (Jim) Rough** ~ executive director is responsible for overall Board day-to-day functions.

**William (Bill) Hegarty** ~ deputy director is responsible for the Board investigation processes and Counseling Department.

**Tammy Tingle** ~ investigator responsible for investigation of complaints assigned and presenting on ethics to licensees.

**Tracey Hosom** ~ investigator responsible for investigation of complaint assigned and presenting on ethics to licensees.

**Rena Elliott** ~ processes license applications for PC & PCC and supports Counselor Professional Standards Committee.

**Simeon Frazier** ~ processes license applications for CT, CR & PCC-S and supports Counselor Professional Standards Committee.

**Marcia Holleman** ~ processes license applications for LSW, LISW and LISW-S and supports Social Worker Professional Standards

Committee.

**Douglas Warne** ~ processes license applications for SWT and SWA and supports Social Worker Professional Standards Committee.

**Margaret Ann Adorjan** ~ processes license applications for MFT & IMFT and supports Marriage and Family Therapist Professional Standards Committee. She processes CE Audits and compliance for disciplined licensees.

**Patricia (Patty) Miller** ~ processes CE Program and CE Provider applications and supports the CEU Committee and Board finance and payroll functions.

**Rhonda Franklin** ~ processes renewals, waiver/extension requests and review post program approvals, and supports CEU Committee.

**Paula Broome** ~ receptionist who can answer many questions; help you navigate our website; and processes license verifications.

## Renewal Mailings Changing to Quarterly

\*The Board receives many calls for duplicate renewal forms from licensees that received them 5 to 8 months in advance due to the semi-annual mailings.

Renewal notices are now being mailed quarterly. The renewal forms will be mailed approximately 50 days before the beginning of each quarters renewals as follows:

\*November 2010 renewal notices for those scheduled to **renew January - March**

\* February 2011 renewal notices for those scheduled to renew **April - June**.

\* May 2011 renewal notices for those scheduled to renew **July - September**.

\*August 2011 renewal notices for those scheduled to renew **October - December**.



*Renew online and save postage, waiting time and have an immediate receipt showing you have renewed your license!*

*Following is one of the many comments the Board has received:*

*The mailing from CSWMFT was clear and accurate. The website for renewal was easy to navigate making the process far easier than in years past when we would have to get money orders and mail documents. I know my last renewal was also online, but I still thank you for making these changes.*

## News From the Renewal Coordinator

I receive many common questions regarding the license renewal process; here are the most frequently asked questions and answers:

**Q.** How many continuing education hours are required for license renewal?

**A.** Thirty clock hours of continuing education are required for license renewal, three of which must cover ethics. With the exception of the first renewal of a social work license issued based on a degree in a field other than social work. See website for details [www.cswmft.ohio.gov](http://www.cswmft.ohio.gov).

**Q.** Are ethics required for every renewal?

**A.** Yes, three hours of ethics are required for every renewal for every licensee.

**Q.** Are more than 3 hours of ethics okay?

**A.** Yes, there is no topic limit on hours.

**Q.** What is my renewal date?

**A.** Your renewal date is two years from the date it was issued. See your certificate of licensure. This date does not change.

**Q.** How many hours are required to renew my supervisory status?

**A.** LISW-S' need to complete 3 hours of supervisory training for renewal, PC-S' and PCC-S' need to complete 6 hours of supervi-

sory training for renewal. Supervisory hours are within the total 30 hour requirement.

**Q.** How many online hours can I complete?

**A.** Social Workers and MFTs may complete all 30 continuing education hours via distance learning. Counselors may complete 15 hours of continuing education via distance learning. Distance learning is any non face to face continuing education.

**Q.** Can I renew my license early as long as I finish the continuing education before my actual renewal date?

**A.** NO, no, no, all of your continuing education hours must be completed prior to renewing your license, unless you have been granted an extension/waiver.

**Q.** When do you mail my license renewal card?

**A.** Cards are printed at the end of each month. For immediate verification of licensure go to: [www.cswmft.ohio.gov](http://www.cswmft.ohio.gov) click on "online license verification" type in your last name, first name, hit enter. When your name appears click on your name; your licensure information will come up. You may print this as proof of licensure.

## Rule Changes Effective 4/1/2011

4757-1-07 Discipline actions that may include fines.

4757-3-01 Change to definition of accepted CSWE MSW degrees in paragraph (M).

4757-5-02 Responsibility to clients/consumers of services as to competency in supervision. New paragraph (I) in rule.

4757-5-03 Removes bartering from Standards of ethical practice and professional conduct: multiple relationships.

4757-5-08 Removes bartering from Standards of ethical practice and professional conduct: payment for services.

4757-5-09 Adds a requirement for independent practitioners to identify a keeper of records in the event of their untimely ability to take care of the records themselves.

4757-6-01 Provides more detailed guidance when a licensee with a client involved in a

custody, visitation and/or guardianship case is forced into court.

4757-9-04 Provides licensees with the opportunity to bank up to twelve hours from a prior renewal for a current renewal.

4757-9-05 Changes the continuing education provider section for university programs in counseling, social work or marriage and family therapy to align with other providers.

4757-13-07 Removes inappropriate reference to CACREP accreditation standards in the rule.

4757-25-02 Defines the examination requirement for a lapsed Marriage and Family Therapist or Independent Marriage and Family Therapist licensee applying for a new license.

Go to this link to see complete rules: <http://cswmft.ohio.gov/laws.stm>

## Want to be a Board Member?

Anyone interested in becoming a board member should go to the Governor's web site at [governor.ohio.gov](http://governor.ohio.gov). Submit a complete application to the address at that web site. Several Board members' appointments expire

10/10/2011. While a position for which you are eligible may not be immediately available, submitting an application gets you on the list for consideration in the future.

## Disciplinary Actions Taken Against Licensees

### Social Workers:

**Francis Dubielak** (LSW) Improper Renewal. Revoked

**Kimberly Paton** (SWA) Improper Renewal. Revoked

**Benjamin Crews** (LSW) Improper Renewal. Surrender of license

**Elizz Rainspirit** (LISW) Non-compliance with a Board agreement. Revoked

**Angela Sheets** (LSW) Boundary violation. Surrender of license

**Kimberly Drzal** (LSW) Felony conviction. Surrender of license

**Stephanie Craft** (LSW) Non-sexual boundary crossing. Reprimand

**Katherine Kobylanski** (SWA) Improper renewal. Revoked

**Elise McMath** (LISW) Record keeping issues. Monitoring and additional CEUs

**Aaron Coots** (LSW) Multiple relationship. Reprimand and personal counseling

**Elizabeth Knittle** (LISW) Improper renewal. Surrender of license

**Linda Evelsizer** (LISW) Improper records. Monitoring

**Judie Ferree** (LSW) Confidentiality. Additional CEUs

### Counselors:

**Kathleen Doyle** (PCC) Improper Renewal. Revoked

**Patricia Glew** (PCC) Amended Consent Agreement – supervision, counseling

**Andrew Leonard** (PCC) Failure to report. six-months of monitoring

**Samuel Ciccolini** (PCC) Felony conviction. 6-month suspension

**David Perlaki** (PCC) Boundary and record keeping issues. Personal counseling, monitoring, and ethics course

**William Geiger** (PCC) Scope of practice. Monitoring and additional CEUs

**Michael Ring** (PC) Improper renewal. Surrender of license

**Arthur Varie** (PCC) Felony convictions. Surrender of license



*Please make sure you have completed your continuing education requirements before you renew.*

*For 2010 the audits show a non-compliance rate of 10.1%!*

*Several licenses have been revoked and other disciplinary actions taken! Don't let it be you!*

*See Dubielak, Paton, Crews, Kobylanski, Knittle, Doyle, and Ring on the discipline list on the top left of this page.*

## Budget Bill Includes New Fees & Board Staff Position

House Bill 153 includes new fees and a new position for the Board. The new fees are:

- \* Fee for replacement Wall Certificate
- \* Fee for CE Program applications
- \* Fee for CE Provider applications

Fees will be set by changes to rule 4757-1-05 and include a Public Hearing.

The new position will be focused on increased continuing education audits to include 50% or more of renewals. The failure rate for audits of renewals has consistently been higher than they should be. See side panel to right.

The position will also focus on audits of CE programs to follow up on complaints about programs and also review post continuing

education comment sheets for randomly selected programs. The Board hopes these efforts will improve CE audit compliance and programs.

The Budget Bill provides sufficient appropriation for the Board to maintain its current operations assuming that some of the changes in House Bill 5 actually stand. The Board may be short appropriation authority should House Bill 5 be placed on the ballot in the fall and defeated.

Should that occur the board would need to re-evaluate the budget and spending options with the potential to go to the Controlling Board for additional appropriation authority.

## Ethics and Diversity

Licensees are required to obtain 3 hours of ethics for each renewal period, but did you know that cultural diversity continuing education also meets the requirement for ethics?

An important part of ethical practice is having cultural competency with regard to the client population that you serve:

[Counselors, social workers, and marriage and family therapists shall obtain education about and seek to understand the nature of social diversity with respect to race, ethnicity,](#)

[national origin, color, sex, sexual orientation, gender identity or expression, age, marital status, political belief, religion, immigration status, and mental or physical disability.](#)

For more information: Review section 4757-5-02 (G) Responsibility to Clients/consumers of services as to discrimination and understanding of diversity.

Questions you would like to see addressed under the "Ethics Issues" column can be sent to: [Tracey.Hosom@cswb.state.oh.us](mailto:Tracey.Hosom@cswb.state.oh.us)



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COUNSELOR, SOCIAL  
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AND FAMILY  
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*The Board  
regulates the  
practice of  
counseling, social  
work and marriage  
and family  
therapy for the  
State of Ohio.*

## Cultural Competency and You ~ Steven Polovick

Cultural competence continuing education hours may count for the three (3) hours required in ethics for social workers.

However, the aim of this requirement has a deeper meaning than simply trying to find alternatives to what have become “boring ethics seminars”. The true goal is to foster greater appreciation and respect for the changing face of our American culture, at a time when prejudice and stereotyping are even more socially unacceptable.

Every so often, we tend to pause, look in the rearview mirror and pat ourselves on the back for the progress and achievements our society has made. This goes back further than the freeing of our enslaved citizens or giving women the right to vote. Today, we are locked in a stalemate that appear to pit personal beliefs and values against the core values of the social work profession.

Concerns over free speech, immigration, right to life, euthanasia, gun control, freedom of religion, and issues surrounding sexual orientation are some of the pressures on social workers. More and more we are asked to advocate for these causes, or at the very least, voice an opinion. And we are.

## Banking CE Hours - a New Option

**Rule 4757-9-04** includes changes, which allows licensees to bank up to 12 hours of CEUs in excess of 30 hours of CEUs from the immediately prior renewal period, if any.

If you are audited using up to 12 hours of prior CEUs, a licensee will be audited for that period and the prior period and will have to show at least 60 hours of CEUs. For example, a licensee earned 42 hours of CEUs from May 20, 2008 to May 20, 2010. That licensee may use

## Web Site Updates

We are changing some web page layouts to hopefully make it easier to find what you need. The home page will have numbers on the center grid to help the receptionist and others get you to the right link.

We have also modified the Counselor, Social Worker & MFT pages to provide a single page with links to everything we can think of that you might want to know. Each page has a list of 19 items that will take you to an assortment of information relevant to that issue. We hope you will find it helpful.

Please let us know if you have problems finding the information you need. We promptly

The struggle we are having as a profession is that we determine “*what is right*”, based on our values and experiences. As a result, we close ourselves off to learning more about diversity and experiencing the myriad contrasts that make up our world, our communities, and our caseloads. It is not enough that we determine we are on the side of right and social justice; rather we must explore all sides in order to know *why*. Only by this focused investigation of the people and perceptions that are different from our own will we gain a greater understanding of diversity, as well as an improved understanding of ourselves.

Absence of information and new experiences will always induce complacency and fear. We cannot hide behind sedentary beliefs and outdated information.

I encourage social workers to join this progressive journey and to take an enthusiastic part in the effort to gain cultural competency. I also look forward to participating in the new programming, which will be developed in the coming months by our CE providers and licensees. And I certainly look forward to its residual effects.

*Steven Polovick, Board Member*

up to twelve hours of CEUs from the May 20, 2010 renewal toward the renewal due in May 20, 2012. If audited, the licensee shall provide proof of at least 60 total hours: 42 hours of CEUs (or 30 plus whatever number are being banked) from May 20, 2008 to May 20, 2010; and at least 18 CEUs (or the remainder needed to equal a total of 30 hours) from May 20, 2011 through May 20, 2013.

follow up to see what we can do to improve use of the site.

If you have not been doing so please review the “What’s New” page in the red section on the left every month. We highlight the most important changes as they are made.

Find many items that you may need, such as:

- ~ Sample Professional Disclosure Statement
- ~ List of approved CE Programs
- ~ List of approved CE Providers
- ~ Adobe PDF of Laws & Rules eff 4/1/2011
- ~ Address change form
- ~ Name change form
- ~ And many more as well....