

Fall  
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Issue 2

# CSWMFT News

## CSWMFT Staff Member Joins AMFTRB Board



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WORKER & MARRIAGE  
AND FAMILY  
THERAPIST BOARD**

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*Next Meeting of  
the CSWMFT  
Board:*

*November 20-21.*

The Board makes an effort to be as active as possible in several important national organizations that impact the licensure of Counselors, Social Workers, and MFTs. One such organization is the Association of Marital and Family Therapy Regulatory Boards (AMFTRB). Margaret-Ann Adorjan, the Board's Marriage and Family Therapist Licensure Coordinator, was recently elected to a two year term on the Board of AMFTRB as the Member at Large. Margaret-Ann has worked for the Board since 2006. While Margaret-Ann takes the lead on licensing MFTs,

she also serves as compliance coordinator. In addition, she and colleague Andy Miller have been the Board's representatives on the team working to implement the new licensing system. Congratulations to Margaret-Ann for being recognized as a leader by her peers.



## Executive Director's Update—Brian Carnahan

Change is constant. Those of you reading this newsletter regularly help clients come to terms with different circumstances. The CSWMFT Board is undergoing some change of its own. Jim Rough retired in August after nine successful years as the Executive Director. Many of you considered Jim a friend and partnered with him on projects and initiatives.

I am excited by the opportunity to serve with the staff and members of the Board. I have found them all to be incredibly dedicated and hardworking. I look forward to working with the Counselors, Social Workers, and Marriage and Family Therapists of Ohio to ensure the interests of the public are protected, while helping to serve the thriving counseling, social work, and marriage and family therapy professions.

The Board is witnessing the departure of : Dr. Tom McGloshen (MFT) and Mr. Tim Brady (Social Work). Both were honored by Board Chair Steve Polovick during the September 19th meeting. The dedication and expertise of both will be missed.

**Rules to implement changes from House Bill 232 will be effective on November 3.** Once announced as effective, the revised rules can be downloaded at <http://cswmft.ohio.gov/>.

The Board has also conducted a review of various rules as required by Ohio law. This Five Year Rule Review covered a number of rules. Overall, the changes to the rules in this review are relatively limited. A copy of the proposed changes can be downloaded from the Board's web site. These rules will not be effective until late 2014 or early 2015.

The CSWMFT Board will be meeting in November on Thursday, November 20th and Friday, November 21st. The meetings of the Professional Standards Committees begin at 9:00 AM. The meeting of the full Board is at 1:00 PM on November 21st.

I welcome the opportunity to speak with you about any suggestions or questions you may have. Please feel free to contact me by telephone at 614.752.5161 or by e-mail at [brian.carnahan@cswb.ohio.gov](mailto:brian.carnahan@cswb.ohio.gov).



## Renewal Update—Rhonda Franklin

I receive numerous phone calls and emails each day with two recurring questions:

1. How does the renewal process work?
2. How can I tell if continuing education training has been approved by the board?

Below are my usual answers.

Each quarter renewal notice letters are automatically mailed to licensees due for renewal within that quarter. This letter includes your license number, your renewal date and a user id and password for online renewal. If you do not wish to complete your renewal online you may contact the board for a printed renewal application. You may renew your license upon completion of the required continuing education hours. For most licensees the requirement is 30 clock hours of continuing education which must include 3 hours of ethics and 3 hours of supervision for those licensees with the supervisory designation. Social Workers may complete all of their continuing education online, Counselors and Marriage and Family Therapist may complete only 15 hours of online training each renewal cycle.

Once your license has been renewed there is a 30% chance you will receive an audit notice. If you renew late you will be audited. The audit notice requires you to submit copies of your continuing education certificates.

All continuing education trainings that have been pre-approved by this board will have a program approval or provider approval number on the certificate of completion. Board approval numbers are similar to these numbers RCSX123456 or MCTX789012. The letter C in the approval code indicates the program is acceptable for Counselors, an S indicates approval for Social Workers and a T indicates approval for a Marriage and Family Therapist. The board also accepts programs approved by NASW National and NASW Ohio Chapter and ASWB for Social Workers only. Online and out of state trainings that were not pre-approved by the board

may be submitted for Post Program Approval, by submitting a Request for Post Program approval form which can be found on the Board's website at [www.cswmft.ohio.gov](http://www.cswmft.ohio.gov), under the renewal tab. You may also submit publications you authored, trainings you presented, and courses you've taught, for post program approval.



***(4757-9-04(F) Rule change! As of 6/1/2014: MFTs can only complete 15 hours through distance learning)***



*The board offers an online Laws & Rules CEU program that will meet your 3 hours of ethics.*

## **New Licensing System Coming Soon—Andy Miller and Margaret-Ann Adorjan**

Early next year, the Board will be participating in the launch of E-Licensing 2.0, a new licensure system. Licensees will see improvements in their online services.

When accessing the system for the first time, you will be required to register and create a new user ID and password. From there, you'll be asked if you have an existing license with the Board, and you'll then enter in your license number and other personal information to "attach" your existing license to your new E-Licensing profile.

Once this is done, you'll be able to use E-Licensing 2.0 to change your address, submit a name change, request a license verification, update Veteran's/military status, enter into or return from an Inactive status, apply for a new or upgraded license, and renew your license or submit audit documentation as needed. You'll also be able to log in at any time to check your expiration date or current mailing address, giving you better access to your professional license infor-

mation than before.

One major change is the required entry of CEUs upon renewal. When you renew your license, you will be asked to enter the titles of your CEUs, and the number of hours completed for each course. You may also attach scanned copies of your CEUs, which will help you in case you're audited but is not necessarily required. And if you don't have all your CEU certificates on hand when it comes time to renew, that's okay; the new system will allow you to log out and resume working on your renewal application later, keeping your information on file for 30 days.

As we make this transition to the new system, the Board will work to provide helpful guidance to licensees regarding this process. We're excited to share this information with you, and we hope you'll be excited too when you see the new features offered by E-Licensing 2.0.



## **New CSWMFT Website Coming Soon—Paula Broome**

The Board will soon have a new website. The new site should be live on Nov 3rd, 2014. We hope it will be easier to navigate and offer more information to licensees and applicants as well as to the public. Please take a few minutes to look through the new site and familiarize yourself with the following areas:

- Online license Verification
- Search the Laws & Rules
- Renewal
- Address change form
- Search for approved continuing education programs

- Staff listing
- Contact us

Our new website along with the new e-licensing system will help us help you more efficiently. If you notice any errors or broken links please contact me at [Paula.Broome@cswb.ohio.gov](mailto:Paula.Broome@cswb.ohio.gov) to let me know where you found the error.



## Disciplinary Actions Taken Against Licensees

### Social Workers:

Susan Doerfer (LISW) Sexual boundaries. Suspension and monitoring

Val Sena (LSW) Improper Renewal/audit. Suspension of license.

Jennifer Strickland (LSW) Improper Renewal/audit. Surrender of license.

Tyerell Boughan (LSW) Failure to obtain assessment. Revoked

Marda Godsey (LISW) Improper renewal/audit. Revoked

Rovaughna Richardson (LSW) Improper renewal/audit. Revoked

Amy Althouse (SWA) Improper renewal/audit. Revoked

Victoria Hartman (LISW) Improper renewal/audit. Revoked

Michele Tarshis (LISW) Improper termination clients. Reprimand and ethics

Gregory Markovich (LISW) Misdemeanor conviction in course of practice. Surrender of license.

Andrea Stuck (LISW) Boundary issues. Surrender of license.

Joy Shakur (LSW) fraud. Reprimand and agreement to follow court order.

Matthew Siekkinen (LSW) Boundary issues. Surrender of license

Irma Brainard (LISW) Improper Renewal/audit. Surrender of license.

Tracy Waehler (LSW) Improper Renewal/audit. Surrender of license.

Alicia Lynn (LSW) Improper Renewal/audit. Revoked

Faith Lloyd-Smith (LSW) Improper Renewal/audit. Revoked

Melvenia George (LSW) Improper Renewal/audit. Revoked

Courtney Young (LSW) Poor Record Keeping. Reprimand

### Counselors:

Colleen Mayo (LPC) Awaiting evaluation. Suspension

Kveta Eakin (LPC) Improper renewal/audit. Revoked

Shari Farrar (LPC) Improper renewal/audit. Revoked

Jaclyn Picone (LPC) Improper termination. Revoked

Martin T. Williams (LPCC-S) Felony conviction. License to expire out

Cynthia Reichley (LPCC) Standards of care. Reprimand and CEUs

Gregory Kokosko (LPCC-S) Inappropriate supervision. Suspension of supervisory credential.

Kempsie Fisher (LPC) Improper renewal/audit. Revoked

Mandy Ervin (LPC) Failure to obtain required evaluation Revoked

### MFTs:

David Kelner (IMFT) Non-sexual boundary issues. Supervision and monitoring

*Please make sure you have completed your continuing education requirements before you renew.*

*Common Non-compliance includes unapproved courses, no ethics, no supervision, hours not within renewal period, renewed with less than 30 CEUs, etc.*

*Several licenses have been revoked and other disciplinary actions taken! Don't let it be you!*



*If you are not sure of the proper ethics in any given situation, talk to your supervisor, a peer licensee or call the Board to discuss the issue. Don't let things get out of hand that might result in a disciplinary situation.*

## Are all of your Friends Former Clients? Ethics with Tracey Hosom

Whether you live in a rural community or a larger city, the question of multiple relationships is likely going to affect your practice at some point. Some common questions the Board receives surrounding this topic include:

- My client has ended treatment; can we have a friendship now?
- I want to purchase a product from my client, is this a problem?
- My client has joined my gym, church, or gardening club. What should I do?
- Should I interact with clients through social media? For example, can clients “friend” me on Facebook? Should I accept requests to connect via social media?

As with any ethical dilemma, my first advice is to recommend you discuss the situation with peers and/or supervisors. If you are feeling something is not quite right, it probably is not. In instances where you are considering entering into a friendship with a former client, the ethical code does not prohibit this, however, proceed with caution! Ask yourself why you want to develop a relationship with the former client? Is this relationship in the best interests of the client, or might it be considered exploitive? Keep in mind that once you end treatment, and develop a personal relationship, the client will not be able to move back into the role of client. This will end your therapeutic relationship and you will not be able to serve as a treatment resource.

In considering purchasing a product or service from your client, ask: is this going to affect treatment? Will you be able to remain impartial and objective? Have you discussed this as a part of informed consent? Can you obtain this product or service from someone who is not a client? Again, if one of you has concerns, let's say the product you purchased is faulty and the client will not return your money, it is certain to adversely impact your therapeutic relationship. It is best practice not to enter into these arrangements with current clients.

If your client joins your church, gym, or another organization of which you are a part, review this

as a part of informed consent, and discuss confidentiality and boundaries with the client. If the organization is fairly large, it won't likely be a problem. If there are only a handful of members, you may need to find another organization or the client may need to find a new professional!

And, last but not least any social media platform, be it Facebook, Twitter, or LinkedIn, or other forms of social media is just that- social. It is considered a multiple relationship to “friend” or similarly connect with clients, and is a violation of the multiple relationship rule.

Refer to: 4757-5-03 Standards of ethical practice and professional conduct: multiple relationships for additional information.

Questions or comments can be sent to Investigator Tracey Hosom at [Tracey.Hosom@cswb.ohio.gov](mailto:Tracey.Hosom@cswb.ohio.gov)

### How do I file a complaint?

The Board's complaint form can be found under the “ethics/investigations” (#12) link icon on the current home page. Once the new web site is available, just click the complaint form link on the home Complaints must be received in writing. Download the form, and submit by U.S.P.S mail, by fax (614-728-7790), or attach to an email.





## CE Audit September Report—Paula Broome

At the September Board meeting I reported that out of 799 audits there were 132 caution letters and 22 licensees sent to the Board's investigation department. Of those 132 caution letters 70 were due to licensees renewing with non-approved hours and 23 from licensees renewing with less than 30 hours completed. Many of these could have been avoided if the licensee had a better understanding of the renewal process. I've listed a few points every licensee should know below.

- Programs approved by NBCC, APA, NASW, or ASWB are not accepted by this Board for counselor renewal.
- Counselors can only complete 15 hours through distance learning.
- MFT's can only complete 15 hours through distance learning; rule change as of 6/1/2014 4757-9-04(F)
- The Board approval number listed on your attendance certificate must contain the letter 'C' for it to be accepted for counselor renewal, 'S' for social work and 'T' for MFT

license renewal.

CEUs for teaching or presenting must be post approved prior to renewal of your license even if the program you presented was approved by the Board. The Board keeps track of teaching hours because a licensee cannot receive credit twice within a five year period without showing proof of significant change in the content. Journal articles or books must also be post approved prior to renewal of your license.

If you renew your license early you have to answer the question "have you completed as of today 30 CEU hours" If you answer yes and have not completed all 30 hours you are in violation of the law which is a misdemeanor under Ohio Law. If you are renewing your license early make sure all CEUs are completed and that you have proof of all attendance certificates.

## Upcoming Events

**All Ohio Counselors Conference—November 5-7, 2014**  
<http://allohiocc.org/>

**NASW Ohio Annual Meeting—November 20 and 21, 2014**  
<http://www.naswoh.org/?page=AnnualConference>

**CSWMFT Board Meeting—November 20 and 21, 2014**