



## *Counselor, Social Worker & Marriage and Family Therapist Board*

---

77 S High St., 24th Flr, Rm 2468  
Columbus, Ohio 43215-6171  
614-466-0912 & Fax 614-728-7790

<http://cswmft.ohio.gov> & [cswmft.info@cswb.state.oh.us](mailto:cswmft.info@cswb.state.oh.us)

### **Supervision Log and Information**

See rule 4757-23-01(D)(3) <http://codes.ohio.gov/oac/4757-23> which states that records of training supervision shall be maintained by the supervisee and made available to the board upon request. The supervision records shall contain information concerning the dates of supervision, content, and goals of supervision. The supervisor shall sign the supervision records at least quarterly to document their review. You do not need to submit your supervision log when you submit your LISW application. Ten percent of LISW application will be audited for supervision logs. You will be notified by the Board if your application is audited.

See rule 4757-19-02 at <http://codes.ohio.gov/oac/4757-19-02> for LISW experience requirements. Two years employment experience means a full 24 months of supervised experience, which includes three thousand (3,000) hours of work for a fee, salary, or other considerations, during which time the applicant was engaged in the practice of master's level social work and held licensure as a social worker; except that no applicant may be credited with more than fifteen hundred (1,500) hours of experience during any twelve-month period.

See rule 4757-23-01(D) at <http://codes.ohio.gov/oac/4757-23> for LISW supervision requirements. This means that during the three thousand (3,000) hour and twenty-four (24) months of experience, the supervisee averages one (1) hour of individual and/or group supervision for each twenty hours (20) of work/experience by the supervisee, with no less than one hundred fifty (150) hours of supervision total. Supervision means face-to-face contact between a supervisor and supervisee(s) in a private session wherein the supervisor and supervisee(s) deal with problems unique to the practice of the supervisee(s).

The following pages contain a blank supervision log as well as a clinical and an advanced generalist examples of completed logs that have been approved by the Social Work Professional Standards Committee.

You can contact me by phone or email if you have any questions.

Doug Warne, MSW, LISW-S  
Social Work Licensure Coordinator  
Phone: 614-466-5465  
Email: [douglas.warne@cswb.ohio.gov](mailto:douglas.warne@cswb.ohio.gov)

## Social Work Training Supervision Log

**Date, time, and length of supervision:** \_\_\_\_\_  
**Type of supervision – Individual or Group:** \_\_\_\_\_  
**Concentration; Example – Clinical, Advanced Generalist, etc:** \_\_\_\_\_  
**LSW's Name and License No:** \_\_\_\_\_  
**LISW-S's Name and License No:** \_\_\_\_\_  
\_\_\_\_\_

**I. Goals of Supervision:**

**II. Content of Supervision:**

**A. Competencies:**

**B. Knowledge and practice behaviors specific to concentration:**

**III. Supervisor's Note (feedback to LSW):**

\_\_\_\_\_  
**Signature of Supervisee                      Date**

\_\_\_\_\_  
**Signature of Supervisor                      Date**

## Social Work Training Supervision Log

**Date, time, and length of supervision:** 4/25/13 9:30 am 11:30 am \_\_\_\_\_ 2 hrs  
**Type of supervision – Individual or Group:** Individual  
**Concentration; Example – Clinical, Advanced Generalist, etc.:** Clinical  
**LSW's Name and License No:** Johnny B. Good MSW, LSW  
S.1301132  
**LISW-S's Name and License No:** Mary Richmond MSW, LISW-S  
I.0000001

**I: Goals of Supervision:**

- A. To learn the skills necessary to be a competent clinical social worker
- B. To obtain a more comprehensive understanding of the mental health levels of care
- C. To gain a better understand of appropriate evidence based interventions for clients receiving outpatient mental health services

**II. Content of Supervision:**

**A. Competencies:**

- Identify as a professional social worker and conduct oneself accordingly.
- Engage, assess, intervene, and evaluate with individuals, families, groups,

- B. Knowledge and practice behaviors specific to concentration:** I asked for clarification with regards to the level of care. Ms. Richards explained how to conceptualize the level of care in terms of a continuum from least restrictive to most restrictive levels of care. She explained the criteria for imminent risk and the process for involuntary hospitalization which is the most restrictive level of care.

I expressed some reservation I have about taking on a clinical role in this agency since I don't have much clinical experience. We discussed how supervision would be a specific time to discuss this and to talk about specific training and explore a variety of evidence based interventions and the importance of viewing clients in relation to their environment.

We reviewed a case where a youth has been using drugs and alcohol and is resistant to engaging in mental health services. Ms. Richmond explained the importance of a psychosocial assessment and techniques for establishing a rapport with the youth where discussed. Then Ms. Richmond explained the importance of having a differential diagnosis i.e. is there a mental health problem and the youth is using AOD to self-medicate, is there an addiction problem and the AOD is mimicking mental health symptoms, or is a combination of the two? Because there is no imminent risk Ms. Richmond suggested some clinical interviewing questions to assist with the diagnosis as well as suggesting I administer the SASSI-III adolescent screening to help determine the level of severity with AOD. Ms. Richmond also suggested I get collateral information from the family and school. When this is completed we will look at treatment planning.

Ms. Richards explained the medical model in three stages; study, diagnosis and treatment. She emphasized the importance of a thorough assessment to get an accurate diagnosis that would drive the treatment plan.

**III. Supervisor's Note (feedback to LSW):**

Good documentation in supervision log. In this session we focused on education and also professional concerns as they relate to practice. Mr. Good has appropriate concerns based on this stage of supervision.

\_\_\_\_\_  
**Signature of Supervisee**                      **Date**

\_\_\_\_\_  
**Signature of Supervisor**                      **Date**

## Social Work Training Supervision Log

**Date, time, and length of supervision:** 4/25/13 10:00 am 11:30 1.5 hrs  
**Type of supervision – Individual or Group:** Individual  
**Concentration; Example – Clinical, Advanced Generalist, etc.:** Advanced Generalist  
**LSW's Name and License No:** Jenna Claire Dixon MSW, LSW  
S.1320011  
**LISW-S's Name and License No:** Jane Addams MSW, LISW-S  
I.0000001

### I. Goals of Supervision:

- A. To obtain a more comprehensive understanding of the theory and System of Care principles and how to integrate those principles into daily work with training, trainees, coaching and fidelity efforts.
- B. To examine the way in which organizational change on a macro and micro level (federal, county and agency) effect the daily practice of psychosocial interventions with families at risk and to assess and plan to intervene to improve field practice.

### II. Content of Supervision:

#### A. Competencies:

- Engage in policy practice to advance social and economic well-being and to deliver effective social work services
- Identify as a professional social worker and conduct oneself accordingly.
- Engage, assess, intervene, and evaluate with individuals, families, groups, organizations, and communities

- B. **Knowledge and practice behaviors specific to concentration:** I asked for clarification around the local System of Care, its operations, funding streams, partnerships and roles. Ms. Addams explained historical information around changes since the inception of the agency and the political climate and shifts within the county and within the agency.

I discussed my personal difficulty in taking a leadership role in an agency where so many veterans worked and Ms. Addams provided insight on how to manage and/or change behaviors of co-workers and contract partners; we talked about how to be assertive with my roles and work expectations on group projects, committees, yet maintain sensitivity to how organizational change impacts interpersonal dynamics.

We discussed how to designate a co-chair for the taskforce and how to work together to co-develop agendas for the upcoming meetings to see how this changes the dynamic and effectiveness of the group.

### III. Supervisor's Note (feedback to LSW):

Very good documentation in supervision log. In this session we focused on professional concerns as they relate to practice. Ms. Dixon is functioning at a master's social work level.

\_\_\_\_\_  
Signature of Supervisee      Date

\_\_\_\_\_  
Signature of Supervisor      Date