



Counselor, Social Worker & Marriage and Family Therapist Board

77 S High St., 24th Flr, Rm 2468
Columbus, Ohio 43215-6171
614-466-0912 & Fax 614-728-7790

<http://cswmft.ohio.gov> & cswmft.info@cswb.ohio.gov

Supervision Log and Information

See rule 4757-23-01(D)(3) <http://codes.ohio.gov/oac/4757-23> which states that records of training supervision shall be maintained by the supervisee and made available to the board upon request. The supervision records shall contain information concerning the dates of supervision, content, and goals of supervision. The supervisor shall sign the supervision records at least quarterly to document their review. You do not need to submit your supervision log when you submit your LISW application. Ten percent of LISW application will be audited for supervision logs. You will be notified by the Board if your application is audited.

See rule 4757-19-02 at <http://codes.ohio.gov/oac/4757-19-02> for LISW experience requirements. Two years employment experience means a full 24 months of supervised experience, which includes three thousand (3,000) hours of work for a fee, salary, or other considerations, during which time the applicant was engaged in the practice of master's level social work and held licensure as a social worker; except that no applicant may be credited with more than fifteen hundred (1,500) hours of experience during any twelve-month period.

See rule 4757-23-01(D) at <http://codes.ohio.gov/oac/4757-23> for LISW supervision requirements. This means that during the three thousand (3,000) hour and twenty-four (24) months of experience, the supervisee averages one (1) hour of individual and/or group supervision for each twenty hours (20) of work/experience by the supervisee, with no less than one hundred fifty (150) hours of supervision total. Supervision means face-to-face contact between a supervisor and supervisee(s) in a private session wherein the supervisor and supervisee(s) deal with problems unique to the practice of the supervisee(s).

The following pages contain a blank supervision log as well as a clinical and an advanced generalist examples of completed logs that have been approved by the Social Work Professional Standards Committee.

You can contact us by phone or email if you have any questions.

Social Work Training Supervision Log

Date, time, and length of supervision: _____
Type of supervision – Individual or Group: _____
Concentration; *Advanced Generalist*: _____
LSW's Name _____
License No: _____
LISW-S's Name _____
License No: _____

I. Goals of Supervision:

II. Content of Supervision:

A. Competencies:

B. Knowledge and practice behaviors specific to concentration:

III. Supervisor's Note (feedback to LSW):

Signature of Supervisee Date

Signature of Supervisor Date

Social Work Training Supervision Log

Date, time, and length of supervision: 4/25/13 10:00 am 11:30 1.5 hrs
Type of supervision – Individual or Group: Individual
Concentration; *Advanced Generalist* Advanced Generalist
LSW's Name Jenna Claire Dixon MSW, LSW
License No: S.1320011
LISW-S's Name Jane Addams MSW, LISW-S
License No: I.0000001

I. **Goals of Supervision:**

- A. To obtain a more comprehensive understanding of the theory and System of Care principles and how to integrate those principles into daily work with training, trainees, coaching and fidelity efforts.
- B. To examine the way in which organizational change on a macro and micro level (federal, county and agency) effect the daily practice of psychosocial interventions with families at risk and to assess and plan to intervene to improve field practice.

II. **Content of Supervision:**

A. **Competencies:**

- Engage in policy practice to advance social and economic well-being and to deliver effective social work services
- Identify as a professional social worker and conduct oneself accordingly.
- Engage, assess, intervene, and evaluate with individuals, families, groups, organizations, and communities

- B. **Knowledge and practice behaviors specific to concentration:** I asked for clarification around the local System of Care, its operations, funding streams, partnerships and roles. Ms. Addams explained historical information around changes since the inception of the agency and the political climate and shifts within the county and within the agency.

I discussed my personal difficulty in taking a leadership role in an agency where so many veterans worked and Ms. Addams provided insight on how to manage and/or change behaviors of co-workers and contract partners; we talked about how to be assertive with my roles and work expectations on group projects, committees, yet maintain sensitivity to how organizational change impacts interpersonal dynamics.

We discussed how to designate a co-chair for the taskforce and how to work together to co-develop agendas for the upcoming meetings to see how this changes the dynamic and effectiveness of the group.

III. **Supervisor's Note** (feedback to LSW):

Very good documentation in supervision log. In this session we focused on professional concerns as they relate to practice. Ms. Dixon is functioning at a master's social work level.

Signature of Supervisee **Date**

Signature of Supervisor **Date**