



Counselor, Social Worker & Marriage and Family Therapist Board

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CEU committee minutes

STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

SEPTEMBER 18, 2009

Chairperson, Dr. Susan Norris Huss, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the regular meeting of the Board at 1:00 P.M. on September 18, 2009.

Members present were Mr. Timothy Brady, Dr. Otha Gilyard, Mr. Robert Nelson, Dr. Victoria White Kress, Dr. Thomas McGloshen, Ms. Francine Packard, Ms. Molly Tucker, Ms. Peggy Volters, Ms. Jennifer Riesbeck-Lee, Ms. Karen Huey, Mr. Kenneth Trivison, Mr. Jan White, and Mr. John Cranley IV. Absent: Mr. Tommie Robertson. Staff present: Mr. James Rough, Mr. William Hegarty, Ms. Patricia Miller, Ms. Marcia Holleman, Ms. Tracey Hosom and Ms. Tammy Tingle. Also, present were Atty. Leah O'Carroll, Assistant Attorney General, Mr. Henry Lustig, NASW and Mr. Anthony Niksa, Catholic Charities Cleveland.

- I.** Discussion and approval of amended agenda. Ms. Packard moved to approve the amended agenda, seconded by Dr. Gilyard. Carried.
- II.** Dr. Gilyard moved to accept the Planning Committee Minutes with one minor correction, seconded by Dr. White Kress. Carried. Ms. Tucker moved to accept the July 17, 2009, minutes, seconded by Dr. McGloshen. Carried.

Dr. Norris Huss thanked Mr. Trivison for his leadership as the Board Chair and his great efforts to show that you can be the same yet different.

III. Executive Director Report presented by Mr. Rough:

Mr. Rough reported:

1. Thanked Mr. White, Mr. Trivison, Ms. Huey and Ms. Tucker for the cookies given to staff and expressed it would be sad to see them leave. Felt it was an honor to work with such high quality individuals. Thanked Mr. Trivison for answering so many calls and faxes. Mr. Robertson's re-appointment should go through and

- replacements should be complete by November 1, 2009, but keep the dates open just in case.
2. The Laws and Rules exam will be updated to reflect recent rule changes and required for new applicants on January 1, 2010.
 3. A BMV form was discussed regarding processing drunk driving rehabilitation through Bureau of Motor Vehicles.
 4. Each of the professional standards committees were updated on the new travel process starting October 1, 2009.
 5. HB 281, the Mental Health Hold Bill was introduced yesterday.
 6. Changes to the rule for approval of applications will be complete by the next meeting.
 7. The State Ethics Training was completed for board members and Mr. Hegarty.
 8. The online renewal rate for July was 97.3 percent and for August 96 percent.
 9. NASW Ohio Ethics Committee is working with the Board to implement the change from supervision to monitoring with regard to disciplinary compliance.
 10. The five-year rule review passed thru JCARR, HB1 fee change will be effective October 17, 2009.
 11. An updated version of the laws and rules will be sent to board members.
 12. Discussion continues on the process for charging fines.
 13. Civil Service Exemption 4757.5 (5)(A) is being worked on and discussion continues with other agencies. A meeting is planned with DAS and then a meeting will take place with the Union. NASW is trying to add this change to House Bill 62.
 14. Staff is doing a good job and keeping up with the workload. Mr. Rough has been helping Mr. Frazier keep up with his CT applications.
 15. Mr. Hegarty is the Pandemic Flu contact person and is completing a lengthy form on the procedures. If all twelve staff persons are out a message will be left on the office voicemail. A plan is being implemented if staff is unable to return to the office. Mr. Robertson is not in attendance as he is sick with the flu.
 16. Progress is being made with the Executive Director's Work Plan for FY 2010.
 17. Mr. Brady added the form listing CCDCII and CCDCIII at the BMV needs changed as those titles do not exist anymore.

IV. Investigative Report presented by Mr. Hegarty:

Mr. Hegarty reported:

1. Thanked the Board members that are leaving.
2. Thanked the investigative liaisons.
3. The cases are showing that sexual allegations are on the rise.
4. A social work disciplinary hearing is scheduled for next Wednesday and in November possibly one social work licensure denial hearing and one MFT licensure denial hearing.

Mr. Rough reported the following:

The late fee will be effective October 17, 2009, on renewals.

The Budget is on track, the Board will have to pay for their annual audit but unsure of the amount.

Mr. Rough discussed new wording for licensee status for online verification of "Failed to Renew".

V. Legal Update presented by Atty. O'Carroll:

Atty. O'Carroll reported:

1. The Merle Rhodes case had oral arguments in August.
2. Waiting on the decision of the appeal for the Dr. Smith case, her appeal was not filed timely.

VI. Marriage and Family Therapist Professional Standards Committee Report was presented by Ms. Volters:

Ms. Volters reported:

1. Mr. Robertson is out ill.
2. Thanked Mr. Trivison for his hard work.
3. Denied one exam request and the other request is pending.
4. Licensed seven marriage and family therapists and two independent marriage and family therapists.
5. Continue to discuss the exam policy.
6. Discussed the Art Therapist bill, since they have national accreditation no need to add licensure to our Board but considering the struggles the marriage and family therapist have gone through it is understandable that they want licensure.
7. If thirty online continuing education hours are to be approved, parameters need to be set up.

VII. Counselor Professional Standards Committee Report was presented by Dr. White Kress:

Dr. White Kress reported:

1. Thanked Mr. White for his outstanding service.
2. Licensed many applicants.
3. Talked to the Assistant Attorney General regarding staff approving licensure requests and the issue will be explored.
4. Discussed what supervisors need to sign off on.
5. Requested the impact of adding Art Therapists to the Board.
6. Mr. Shawn O'Brien from NBCC met with the committee to discuss the counselor licensure test.

VIII. Social Work Professional Standards Committee Report was presented by Ms. Riesbeck-Lee:

Ms. Riesbeck-Lee reported:

1. Two members will be leaving the Board from the SWPSC. She thanked Ms. Huey and Ms. Tucker for their excellent service to the committee.
2. Licensed three hundred and fifty one applicants, approved three hundred and twenty one exam requests, and denied five exam requests.
3. Reviewed correspondence.
4. Discussed the charging of fines.
5. Drafted a new CEU rule.
6. Mr. Rough will be attending the ASWB conference in Florida at the end of October and will be voting on the issue of raising the testing fee.

IX. Committee Reports

E-therapy Committee

No report was given, committee work is complete.

CEU Committee

Mr. Rough reported:

- Reviewed the Planning Committee minutes and delineated the numerous issues, which will be sent to Board Members.

Investigations Ad Hoc Committee

No meeting was held.

Executive Committee

Dr. Norris Huss reported:

- A healthy discussion on the issues from the planning meeting took place.
- Mr. Rough will gather information from stakeholders regarding statute changes.
- Mr. Rough will continue to monitor the budget and revenue.
- Appropriate use of technology will be monitored.
- Mr. Rough has developed a customer service evaluation for feed back from licensees at a cost of \$200 for one year. Possibly receive feedback on continuing education issues. A copy will be sent to the Board Members.

X. Old Business:

None addressed

XI. New Business:

1. Ms. Riesbeck-Lee presented Ms. Tucker with a plaque of appreciation for her six years of service as an LSW on the Board. Ms. Tucker has done much work with the teen population. Ms. Tucker thanked everyone and felt she has grown while being a Board Member and has loved her time on the Board.
2. Ms. Riesbeck-Lee presented Ms. Huey with a plaque of appreciation for her three years of service on the Board as a public member. Her legal input has been greatly appreciated and she will be hard to replace. Ms. Huey thanked everyone and stated her time on the Board was wonderful and a learning experience and that the staff was an easy group to work with.
3. Dr. White Kress presented Mr. White with a plaque of appreciation for his six years on the Board, he has been a great role model. Mr. White felt he was very fortunate and appreciated his time on the Board. He enjoyed his time and thanked everyone for the opportunity and will miss everyone. Ms. Tucker added that Mr. White was her field supervisor and their paths crossed again as Board Members.
4. Dr. McGloshen presented Mr. Trivison with a plaque of appreciation for his six years on the Board and felt it was an honor to work with him. A short statement of kind words was read. Mr. Trivison was surprised at the kind words read by Dr. McGloshen and echoed the other Board Members thoughts. Thanked everyone and appreciated being on the Board.
5. Dr. Norris Huss stated it was an honor to serve with Mr. White, he had a calming effect and the OSU versus Notre Dame camaraderie will be missed. Ms. Tucker has grown over the years and shows great potential. Mr. Trivison had a calming effect on the Board and Ms. Huey was good at zeroing in on the issues.
6. Dr. Norris Huss also added the five year rule review was a good accomplishment and the juris prudence test.

Everyone have a safe trip home.

XII. Adjourned:

Dr. Norris Huss declared the meeting adjourned.

Board Chair
Dr. Susan Norris Huss



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Executive Committee Meeting Minutes

September 17, 2009

Chairperson, Dr. Susan Norris Huss, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the executive committee meeting of the Board at 8:35 a.m. on September 17, 2009.

Members present were Ms. Jennifer Lee, Ms. Karen Huey and Dr. Victoria White Kress. Absent: Mr. Tommie Robertson. Staff present: Mr. James Rough

- Members approved the agenda and minutes
- Planning Meeting Issues were discussed and assigned as follows.
 - Assess the many CEU issues raised - task the CEU Committee
 - Start the process of a statute change - task executive director
 - Review the budget and revenue projections - task executive director
 - Improve technology use where appropriate - task executive director
 - Improve the disciplinary process - task the Investigative Liaison Ad Hoc Committee
- Budget issues – new fees in rule 4757-1-05 passed JCARR and will go into effect on 10/18/09 for late fees, license verification fees and CEU fees.
- Rule 4757-1-07 Standard fines for discipline actions is proposed and needs more discussion and changes to the draft.
- Policies: several need re-writes and will be ready for review at November Board meeting. Jim started, but was side tracked on a few changes due to other priorities.
 - Pandemic Flu Planning
 - Policy 1.2 Organizational Chart – after new appointments
 - Policy 2.2 includes New board member training – ASWB
 - Policy 2.7 Work rules – waiting for DAS re-write of their rules
 - Policy 3.2 Travel needs update with new OBM travel rule
 - Policy 3.3 Agendas – 5 days prior to meeting?
 - Policy 4.1 & 4.3 need to be updated to reflect OAKS change
 - Policy 5.1 Payroll needs to be updated for OAKS
 - Policy 5.2 Revenue deposits needs revision due to closing Lock Box

- Dr. Huss asked members to discuss with their professional standards committees the electronic distribution of minutes and board mailing to ensure that system was working as intended.

Meeting adjourned at 9:04 a.m.

Board Chair
Susan Norris Huss



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CEU Committee Meeting

September 18, 2009

Chairperson, Mr. Robert Nelson, LISW, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the CEU committee meeting of the Board at 3:05 p.m. on September 17, 2009.

Members present were Ms. Francine Packard, PCC and Dr. Thomas McGloshen, IMFT.
Staff present: Mr. James Rough, executive director

Committee approved the agenda and the minutes of the July meeting.

The committee discussed the issues that arose from the July planning meeting and worked to enumerate the issues for future discussions. Those issues are:

- Super CEU Provider – a new classification of provider who may authorize CEU programs or providers within their procedures. The ASWB ACE program is one candidate.
- How do we improve consistency of decisions by the professional standards committees in approval/denial decision making?
- How can we tie CEU programs and providers with the CE audit program or develop a separate audit for them?
- Banking of CEUs for licensees
- Quality of CEUs how do we let licensees know about excellent free CEUs outside of Ohio like Trauma Focus CBT from University of South Carolina and Grief CBT?
- Spirituality & Religion
 - How does having the same theological view as the client impact therapy?
 - These are a big part of many lives; how do we treat clients with respect and incorporate these issues into therapy?
 - Where can someone learn to incorporate these issues appropriately?
- Require pre-filing of each CEU program taken as lawyers do.
- How do we improve quality of CEUs:
 - Capture comment sheet data
 - Use of Survey Monkey
 - Others?
- What is appropriate use of fines with CEU audit failures?
- Discuss allowing all 30 CEUs from distance learning.

Committee adjourned at 4:04 p.m.

Signature Approving Minutes