



Counselor, Social Worker & Marriage and Family Therapist Board

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STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

November 16, 2012

Chairperson, Mr. Tommie L. Robertson, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the regular meeting of the Board at 1:00 P.M. on November 16, 2012. Mr. Robert Nelson, Ms. Mary Venrick, Mr. Steven Polovick, Ms. Maureen Cooper, Dr. Terri Hamm, Ms. Jennifer Paluszak Hadden, Dr. Otha Gilyard, Mr. Timothy Brady, Dr. Christin Jungers, Ms. Margaret Knerr and Ms. Jennifer Brunner. Absent: Ms. Stephanie McCloud, Dr. Thomas McGloshen. Staff present: Mr. James Rough, Mr. William Hegarty, Ms. Patricia Miller, Ms. Tracey Hosom, and Mr. Doug Warne.

Also present: Assistant Attorney General, James Lockwood, AAG Ara Mekhjan, AAG Melinda Snyder, Ms. Carolyn Tower, OCA, Mr. Don Cutcher, Buckeye Art Therapy Association, Ms. Mary Sender, Cuyahoga Community College, Mr. Jerry Gardner, Elite Continuing Education, Mr. Todd Gibbs, OSU, Ms. Carrie Arblaster, Sen. Skindell's Office, Ms. Thelma Greaser, University of Akron, Ms. Danielle Smith, NASW, the following from Columbus State Community College Ms. Linda Coffee, Ms. Javonee Hill, Ms. June Hall, Ms. Michele Tarsitano-Amato, Ms. Katrina Curry, Ms. Chelsea Thompson, Mr. Shane Quaintance, Ms. Tessa Blake.

- I.** Discussion and approval of agenda. Mr. Brady moved to approve the agenda, seconded by Ms. Paluszak Hadden. Carried.
- II.** Ms. Venrick moved to accept the September 21, 2012, minutes, seconded by Mr. Brady. Carried.
- III. Executive Director Report presented by Mr. Rough:**

Mr. Rough reported:

1. Welcomed newly appointed Board Member Ms. Brunner, public member to the SWPSC and re-appointed Board Members Mr. Polovick, SWPSC and Ms. Venrick, CPSC. Mr. Robertson, MFTPSC is up for re-appointment.

2. HB 567 will probably not pass this session, will start again in January of 2013.
3. Budget report discussed.
4. Rule issues from the five year review.
5. Will discuss rule change of 10,000 words per hour requirement later on the agenda.
6. Board policy changes; IT policy 7.2 has a reference change and ORC 121.91 requires each agency to have a customer service standards policy, new board policy 1.12 meets that requirement. Ms. Cooper moved to approve the changes, seconded by Dr. Gilyard. Carried.
7. Next year will work on statute changes.
8. License report given.
9. The office is getting caught up, thanked the staff.

IV. Investigative Report presented by Mr. Hegarty:

Mr. Hegarty reported:

1. Thanked Board Liaisons.
2. One or two licensure denial hearings for social workers in January and one for counselors.
3. Thanked CPSC, a long hearing was held yesterday and a Goldman hearing also.
4. Twenty-four new cases, twelve social work, eleven counselors and one MFT.
5. Competency was the most reported complaint and then custody issues and improper billing.
6. Mr. Rough recognized Ms. Hosom for her work on sorting out records in the national practitioner data base.
7. Ms. Wilburn has been transferred to work with the Ohio Department of Health and our new AAG is Mr. Lockwood who assisted in the hearing yesterday.

V. Legal Update presented by Mr. Lockwood:

Mr. Lockwood reported:

1. A change to ORC. 4776.10, moral turpitude does not apply to the CSWMFTB. Gave the definition of moral turpitude. Mr. Hegarty added this is more for someone applying for a license. Mr. Hegarty also welcomed Mr. Lockwood to the Board.

Mr. Brady asked if an individual suffered from moral turpitude twenty years ago does it stay with you, in reference to violence. Mr. Lockwood stated it would be up to the Board as no law defines a time frame. Discussion took place on moral turpitude.

VI. Counselor Professional Standards Committee Report was presented by Ms. Cooper:

Ms. Cooper reported:

1. A licensure hearing was held yesterday.
2. Responded to correspondences.
3. Discussed University programs preparing individuals for licensure and the problem of students getting caught up and then unable to be licensed.
4. Approved forty-three PCC's, sixty-four PC's, five-hundred and thirty five CT-CR applications were sent.
5. Reported exam results.
6. Ms. Cooper moved to send Ms. Cooper and Mr. Rough to the AASCB conference in New Orleans in January 2013, seconded by Ms. Knerr. Carried.
7. Goldman Hearing was reviewed involving a custody recommendation, boundary issue. Mr. Hegarty added the consent agreement was refused.

VII. Social Work Professional Standards Committee Report was presented by Mr. Polovick:

Mr. Polovick reported:

1. Welcomed Ms. Brunner to the Board.
2. Reviewed continuing education.
3. Approved ninety-nine LISW's, two-hundred and fifty-three LSW's, eight SWA's. One-hundred and eighty-two LISW's, twelve-hundred LSW's and one-hundred and ten SWA's are pending.
4. No hearings, closed cases.
5. Discussed the focus area of a clinical social worker, advance directives, pink slip process of involuntarily committing an individual to psychiatric services. Mr. Warne is a good source. Ms. Knerr questioned the pink slip process. Mr. Hegarty stated ODMH and the ADAMH Board approve health officers to process the pink slip process.
6. Discussed cultural competency being interchangeable with ethics while the National Associations for MFT and counselors do not state this, hope to start preliminary work on integrating this with national associations. Dr. Hamm stated she thought cultural competency could be used for ethics, Mr. Rough replied in our laws and rules it is but not in the national code. Ms. Knerr asked if AMFT and OAMFT are not including cultural diversity as ethics, Mr. Polovick stated no they are not, Ms. Knerr stated she will talk with the associations.

7. The CE word count standard of 10,000 words per hour was discussed and the compliance date of January 2014.

VIII. Marriage and Family Therapist Professional Standards Committee Report was presented by Ms. Knerr:

Ms. Knerr reported:

1. Approved two IMFT's and nine MFT's.
2. Approved two requests to take the licensure exam.
3. Denied two supervision requests.
4. Discussed HB 567, training supervision rule and increasing standards, chemical dependency bill and how to increase the licensure numbers.

IX. Committee Reports

Executive Committee

No report as information was included in the executive director's report.

CEU Committee

Ms. Paluszak-Hadden reported.

1. Ms. Broome reported on audit issues, problems with expired approval numbers being used.
2. A clear supervision definition is needed, program titles with supervision in them does not mean the program meets the supervision requirement.
3. Discussed and supported the 10,000 words per hour requirement.
4. The topic of bed bugs was discussed and as part of a larger program could be accepted but not as a stand-alone topic.
5. A non-profit agency requested the fee be waived as they do not charge to take their programs. The Committee denied this request.

Investigations Ad Hoc Committee

Mr. Hegarty reported.

1. Welcomed Ms. Knerr to the group.
2. Monitoring aspect if disciplined was discussed.

X. Old Business:

1. Ms. Knerr motioned the Board is not supportive of SB 205 in its current form bringing the art therapists under this board, seconded by Ms. Cooper. Carried.
Mr. Polovick stated regardless of the outcome, he is looking forward to working with the Art Therapists and is disappointed with the outcome at the end of the year.

Dr. Gilyard stated SB 205 effects the counselor profession the most and wanted to make the Board aware of this.

Mr. Robertson stated the Board is not supportive of the structure for the bill not of Art Therapists worthiness.

XI. New Business:

1. Welcome Ms. Brunner to the Board and her positive energy. Also welcomed Mr. Polovick and Ms. Venrick back.
2. Recognized the staff for their work.
3. Next meeting is in January, have a great holiday and safe travels.

Mr. Robertson stated in case he is not re-appointed it has been an honor and privilege to serve and work on the Board and he is very appreciative.

Mr. Rough complimented Mr. Robertson and hopes he will be re-appointed and appreciates his many efforts. If not re-appointed, there will be an election at the January meeting.

Remember to leave quietly.

XII. Adjourned: 3:00 PM

Tommie L. Robertson, LIMFT, Board Chair



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Executive Committee Meeting Minutes

November 15, 2012

Chairperson, Mr. Tommie L. Robertson, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the executive committee meeting of the Board at 8:16 a.m. on November 15, 2012.

Members present were Mr. Robert Nelson, Ms. Maureen Cooper and Dr. Otha Gilyard. Absent member was Dr. Thomas McGloshen. Staff present: Mr. James Rough

- Approve agenda and minutes - Committee approved agenda and minutes
- Board member appointments: The Governor's office of Boards and Commissions made two appointments: re-appointed Mary Venrick, PC to the Counselor Professional Standards Committee and new public member Jennifer Brunner to the Social Worker Professional Standards Committee. We still need two appointments for the Marriage and Family Therapist Committee. Hopefully, Tommie L. Robertson will be re-appointed and since Ms. Brunner was appointed the other appointment for the MFTPSC will need to be a male. Statute section 4757.03 requires a balance of male and female members and Ms. Brunner replacing Mr. McTigue gave us eight female board members.
- Budget issues: FY 2013 is in good shape and we should spend much closer to the appropriation limits. FY 2012 final budget report will be made at the full board meeting.
- New House Bill 567 will be on the House committee agenda. Mr. Rough has asked for a meeting with Rep. Sears to discuss the anticipated process of getting the bill through the House & Senate prior to the end of December. It will be difficult to achieve.
- Art Therapy bill – Senate Bill 205 has an amendment in work, which has not been provided prior to this meeting. We received the new draft on 11/8/2012.

The draft bill includes the art therapists represented by a separate professional standards committee whose members would not be part of the CSMFT board.

The diagnosis piece was removed. There would be three members and they would meet separately. The art therapists expect 300-500 licensees, which after the initial licensure would not have much impact on the staff activities. We license over 2,500 people a year now and register over 1,000 more CTs, PC-CRs and SWTs. The art therapists will pay fees based on the expenses incurred for staff time and other costs and expected to be higher than current licensees' costs. The committee discussed the draft bill and will discuss with their respective professional standards committees.

- We received comments on several rules that need to be reviewed: Rules 4757-9-04 (adding 10,000 word per hour for text based CEUs) needs CE Committee review and feedback to professional standards committees, 4757-9-02 CPSC review, and 4757-9-05 SWPSC review.
- Planning meeting for July 2013 – off-site – what would be appropriate and facilitate members understanding of board issues? Visit an agency, a university program... should there be three different sites one for each profession? After discussion in September meetings no clear answer was discussed. Mr. Robertson asked each committee chair to appoint a member to work on an Ad Hoc committee for this issue.
- Review of July 2012 planning meeting minutes and action items. The following are action items for review, which are change based on the planning meeting results from July 19, 2012 meeting:
 1. Cultural competency/diversity – need for counselors' and MFTs' association ethics codes to have citations to become part of our ethics code. – *Track by Jim*
 2. Growth of MFTs - MFT professional standards committee – *in work*
 3. Need for an "S" status for MFTs - MFT professional standards committee – *in work*
 4. Need for Investigator liaison training – CLEAR, AG's office? – *Bill will track opportunities for training*
 5. Importance for statute bill to pass. – Counselor education programs need to be accredited through CACREP. NASW will lobby for bill passage. – *Jim will track*
 6. Need for effective communication with consumers of services - ???
 7. Moral Turpitude issue for licensing or denial of licensing may hinge on definition. – *AAG checking definitions in Statute Sections*

Meeting adjourned at 9:08 a.m.

Board Chair



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CEU Committee Meeting Minutes

November 15, 2012

Chairperson, Ms. Jennifer Hadden, LSW, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the CEU committee meeting of the Board at 11:04 p.m. on November 15, 2012.

Members present were Dr. Terri Hamm, PCC and Margaret Knerr, IMFT. Staff present: Mr. James Rough, Executive Director, Ms. Rhonda Franklin, Renewal Coordinator, Ms. Patricia Miller, Continuing Education Coordinator, Ms. Paula Broome, Continuing Education Audit Coordinator and Mr. Jerry Gardner, V.P. of Elite Continuing Education.

1. Approve agenda and minutes from September – committee approved minutes and agenda.
2. Planning Meeting issues – *no specific CEU issues were raised as all identified items are in work already. Mr. Rough has sent initial follow up emails with Canada and OSU on continuing competency. Mr. Rough has a meeting with OSU for December 4, 2012.*
3. Ms. Broome's report on CE audit process. Issues with programs and providers for committee review. *A provider used an expired number and was followed up by a letter to remove the number, which they did. A provider offered a supervision course that focused on management and workplace issues instead of training supervision. Mr. Rough has sent a listserv newsletter discussing appropriate supervision courses. A provider gave incomplete certificates attendees filled in their own names and hours. A provider had many other numbers for other entities, but not their CSWMFT board number. There was a discussion of the limited actions the board can take with these providers under current statutes. The board can deny them for the future, but other discipline options are not available until we get a statute change.*
4. Survey results: A copy of comments since the last meeting will be provided for review. *A copy was available and no issue for discussion emerged.*

5. Clear definition of Supervision course content to count as CE for renewal of licenses with supervision designation.

We developed two different explanations and the social work discussion was sent in a Listserv to all LISWs as Fall newsletter issue 2. Staff also developed a Listserv message to the counselor PCC-Ss and PCCs

Enclosed is a working draft of a change to rule 4757-9-05 under the requirements for programs and provider status as to the requirements for supervision training. Counselor and social worker members will review the draft rule with their respective professional standards committees.

6. Rule comments on 4757-9-04 requirement of 10,000 words per hour for text based CEUs. Elite Continuing Education commented via letter after a meeting with Mr. Rough. The committee needs to review their input and decide if any changes are necessary. Please see attached letter.

Mr. Gardner from Elite was recognized and offered comments concerning adopting the 10,000 word standard.

- *No other professional board, to their knowledge, has adopted a 10,000 word per hour standard.*
- *Most other boards are silent on this issue.*
- *NBCC requires at least 4,000 words per hour.*
- *Elite believes the 10,000 words would be onerous for their business model. Increasing the size to 10,000 words per hour will double or triple the cost of printing and mailing materials.*
- *ASWB ACE provider has two courses that have 4,088 words and 2,165 words respectively for one hour courses. You can download the text without reading it and search for the answers.*
- *A normal classroom presentation is given at 120 words per minute and thus does not cover any more material than a text based program at a similar rate.*
- *Elite would like to focus on improving quality rather than quantity of words.*

Board staff members noted that ASWB ACE committee has adopted the 10,000 word per hour standard. The board's licensees are primarily master's level practitioners with many bachelors' level LSWs. The average licensee reads at a good speed and the 4,000 words per hour is well below the speed of a "C" student at universities based on research from numerous university web sites. The committee members will discuss with their respective professional standards committees. Any change to the rule will need a motion at the full board meeting on Friday November 16.

7. We had an input from an audited licensee who wanted us to do what the Department of Insurance does for out-of-state licensees as follows. In April 2009 I received a letter from the Ohio Department of Insurance, License Division – CE, stating the following:

“Ohio nonresident agents are exempt from Ohio’s continuing education requirement as long as they are compliant with their home

state's continuing education requirement. Ohio does not require nonresident agents to submit proof of compliance. Ohio has reciprocal agreements for CE with all jurisdictions."

The issue with doing something like this is verification that the licensee is in fact licensed in another state, their address of record is out of state and they are in compliance with that state and we do not have any reciprocal agreements with other states. *The committee found the concept interesting, but the board does not have reciprocity with any other state.*

8. Compass Corporation for Recovery Services provider renewal. *Ms. Miller reported that the provider renewal from Compass Corporation for Recovery Services reflected twenty-seven of their programs were only thirty minutes in length and the individual approving programs for counselor continuing education was not a PC or PCC. Based on this agency not following the laws and rules their renewal was denied.*

9. Topic of Bed Bugs – *only appropriate if part of home based therapy safety protocol training. A course focused on bed bugs is not an acceptable topic for continuing education for the board's licensees.*

Committee adjourned at 12:30 p.m.

Ms. Jennifer Hadden
CEU Committee Chair



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November 8, 2012

Executive Director's Report

Board Meeting Dates and Rooms

Thursday November 15, 2012

Executive Committee – Executive Director's Office at 8:15 a.m.
SWPSC - Conference Room – 9:00 a.m. in CPSC room – due to hearing
MFTPSC - Conference Room – 9:00 a.m.
CPSC - Conference Room – 9:00 a.m. in SWPSC room – due to hearing
CEU Committee – Executive Director's Office at 11:00 a.m.
Investigative Liaison Committee – Deputy Director's Office – 1:00 p.m.

CPSC – counselor licensing hearing on Thursday, November 15th at 9:15 a.m.

Friday November 16, 2012

SWPSC - Conference Room – 9:00 a.m.
MFTPSC - Conference Room – 9:00 a.m.
CPSC - Conference Room – 9:00 a.m.
Board Meeting – LeVeque Tower 15th Floor Petroleum Board – 1:00 p.m.

Issues to Discuss

Full Board Issues:

The following Board members have appointments that expired 10/10/2012:

Name	Type	Home Town	Expiration	1st or 2nd Appt
Don McTigue	P	Columbus	10/10/12	1 st
Deirdre Petrich	MFT	Warren	10/10/12	1 st
Steven Polovick	SW	Westerville	10/10/12	1 st
Tommie Robertson	MFT	Cincinnati	10/10/12	1 st
Mary J. Venrick	C	Springfield	10/10/12	1 st

The Governor's director of boards and commissions plans to make appointments for these openings. I had a call from them and am waiting for the appointments. I anticipate Steve, Tommie & Mary being re-appointed and possibly Don, who applied in October for re-appointment.

Legislation:

I met with some members of the House Health and Aging Committee to explain the bill and reasons for the changes prior to the first hearing being scheduled. I am trying to get appointments with the remaining members or their staffers.

- Getting the bill passed in the short post-election window will be difficult, but possible. I met with the Committee chair in the House, Rep. Wachtmann, and we have his full support.
- Here is a link to the bill: http://www.legislature.state.oh.us/bills.cfm?ID=129_HB_567

The psychology board bill is waiting for its second hearing in the House.

The Chemical Dependency Professionals bill passed the senate as SB 287 and has been sent to the House and is waiting for hearings.

The Art Therapy bill has another re-draft of senate bill (SB) 205, which is posted on line here: <http://cswmft.ohio.gov/ArtThrpy.stm> along with documentation of training and research to support the practice and licensure of art therapists. Attached is a breakdown of the changes for the board should the bill pass.

Budget:

The budget report includes the final report for fiscal year (FY) 2012.

The current budget, FY 2013 is fine as the reports show. The (FY) 2014-2015 budget was submitted and will get hearings next year as the budget process plays out.

Section 131.33(A) does not allow a governmental body to pay for next fiscal year's expenses from this fiscal year's appropriation. We have a conflict with our CE Provider renewals for two years by state agencies that maintain they cannot pay for the two years registration fee. Our assistant attorney general believes the current language is fine and that agencies can pay for two years. We have not heard back from DYS concerning their paying the two year renewal.

Ohio Administrative Code changes ~ Rules:

Five Year Rule Review -

I completed the five year rule review process with the Common Sense Initiative. We need to review feedback on several issues as noted below. I filed the rules with the Legislative Service Commission (LSC), which will lead to a public hearing in our office on November 9, 2012 at 2:00 p.m. and then a hearing with JCARR in December.

The following rules received comments for discussion by the professional standards committee as noted:

CEU Committee – a letter for review on 10,000 word requirement added to 4757-9-04. See attached letter, which has already been sent to former and current CEU Committee members.

Board Policy Changes: I usually review these changes with the Executive Committee and if more discussion is needed they will be addressed at the full board meeting. Copies of policies are attached.

I am requesting approval of a revision of: **POLICY # 7.2 SUBJECT:** IT Policy revised 10/2/2012, to comply with new Office of Information Technology policies.

I am requesting approval of new policy: **Policy 1.12 - Customer Service Standards** – # ORC Section 121.91 requires that “each state agency shall develop, and as it becomes necessary or advisable may improve, customer service standards for each employee of the agency whose duties include a significant level of contact with the public.”

Executive Director Work Plan: review the results of the Planning Meeting and issues for future resolution. Below issues are based on the outcome of the planning meeting. I will review these issues with the Executive Committee at this meeting.

1. Cultural competency/diversity – need for counselors’ and MFTs’ association ethics codes to have citations to become part of our ethics code in paragraph (G) of 4757-5-02.
2. Growth of MFTs
3. Need for an “S” status for MFTs
4. Need for Investigator liaison training – CLEAR, AG’s office?
5. Importance for statute bill to pass
6. Need for effective communication with consumers of services
7. Moral Turpitude issue for licensing or denial of licensing may hinge on definition in other statute sections than Chapter 4757.

Sincerely,

James R. Rough
Executive Director



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AGENDA

November 16, 2012

1. Discussion of Agenda
2. Approval of Minutes of July 19, 2012 Board Meeting
3. Executive Director's Report
4. Deputy Director's Report
5. Legal Update
6. Counselor Professional Standards Committee Report
7. Social Work Professional Standards Committee Report
8. Marriage and Family Therapist Professional Standards Committee Report
9. Standing Committee Reports
 - a. Executive Committee
 - b. Continuing Education Committee
 - c. Investigative Liaison Committee
10. Old Business
 - a. Off-site planning meeting for next year
 - b. Art Therapy SB 205
11. New Business
12. Chairman Comments



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STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

September 21, 2012

Chairperson, Mr. Tommie L. Robertson, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the regular meeting of the Board at 1:00 P.M. on September 21, 2012. Mr. Robert Nelson, Ms. Mary Venrick, Mr. Don McTigue, Ms. Stephanie McCloud, Dr. Thomas McGloshen, Mr. Steven Polovick, Ms. Maureen Cooper, Dr. Terri Hamm, Ms. Jennifer Paluszak Hadden, Dr. Otha Gilyard, Mr. Timothy Brady, Dr. Christin Jungers, Ms. Margaret Knerr and Dr. Deirdre Petrich. Staff present: Mr. James Rough, Mr. William Hegarty, Ms. Patricia Miller, Ms. Tracey Hosom, Mr. Andy Miller, Mr. Doug Warne, Ms. Margaret-Ann Adorjan.

Also present: Ms. Gretchen Miller, Buckeye Art Therapy Association, Mr. Matt Paylo, Ohio Counselors Association, Ms. Thelma Greaser, Ohio Counselors Association, Ms. Julie Arnold, Ashland Theological Seminary, Ms. Carolyn Smiley-Robertson, Mr. Don Cutcher, Buckeye Art Therapy Association, Ms. Lori Asante, Columbus State Community College, Ms. Suzanne Kearns, Columbus State Community College, Ms. Shalisha Brode, Columbus State Community College, Ms. Cynthia Hudson, Columbus State Community College.

- I.** Discussion and approval of agenda. Art Therapy presentation added. Dr. Petrich moved to approve the agenda, seconded by Mr. Brady. Carried.
- II.** Ms. Cooper moved to accept the July 20, 2012, minutes, seconded by Mr. Nelson. Carried. Mr. Brady abstained.
- III. Executive Director Report presented by Mr. Rough:**

Mr. Rough reported:

1. Report given to each of the Professional Standards Committees is attached to the minutes.
2. Mr. Brady was re-appointed to the Board and Dr. Jungers, PCC-S, from Franciscan University, Steubenville and Ms. Knerr, IMFT, from Powell

were appointed to the Board. Welcome to all of them. Several Board members are up for re-appointment in October of this year.

3. HB 567 may be approved by the end of the year.
4. Budget for FY13/14 was submitted.
5. The rules were submitted to the Common Sense Initiative and will be filed in October.
6. Continue to work on planning committee issues.
7. Bi-annual audit report was sent to Board members, good results.
8. Staff continues to work well together.
9. Reviewed budget report and number of licensees report.

Presentation by Ms. Miller and Mr. Cutcher from Buckeye Art Therapy Association.

Ms. Miller and Mr. Cutcher presented their hopes of SB 205 being passed and Art Therapists being added to the CSWMFTB. A minimum cost will be added to the Board, and the Art Therapists have worked with NBCC to develop the licensing exam, a masters and supervision designation will be required. The diagnosis ability would be granted by endorsement and the Ohio Art Therapy license would be sought.

Mr. Robertson asked when an Art Therapist can treat and do an evaluation assessment of individuals. Mr. Cutcher stated after 1,000 hours and 100 hours of supervision and a certification exam.

Ms. Miller and Mr. Cutcher discussed that currently anyone can call themselves an Art Therapist because there is no regulations or license. Insurance is not possible without licensure and hoping to receive a third party reimbursement.

Dr. Petrich thanked Ms. Miller and Mr. Cutcher for coming to the board meeting. Asked if an Art Therapist will work with diagnosing individuals with bipolar or schizophrenia, and was told yes. Mr. Cutcher stated that Art Therapy is not a modality of counseling but a separate profession with a master's in Art Therapy. Dr. Petrich needs more information to make a decision.

Ms. Knerr questioned if it was a modality and that Art Therapists previously practiced at one point after taking art therapy training, but practicing would now require a license with education.

Mr. Robertson stated the Board did not have enough information to take a vote today.

Ms. Cooper stated the CPSC believes Art Therapy is a modality and not a profession, if licensed it opens the door to other modalities, not supportive of Art Therapy acquiring licensure and diagnosing and treating.

Mr. Polovick is familiar with Art Therapy and while not speaking for the Board does support art therapy as another tool for a social worker to use.

Mr. Robertson stated the Board has concerns with this licensure and cannot support it at this time due to lack of the draft language for review and clear understanding of how it would impact this board.

Mr. Cutcher stated the support of the Board will not affect whether the Bill passes or not.

IV. Investigative Report and Legal Update Report presented by Mr. Hegarty:

Mr. Hegarty reported:

1. Thanked Mr. Brady and Dr. Petrich, a new MFT liaison is needed to replace Dr. Petrich.
2. Thirty-seven new cases, reviewed investigative report, confidentiality is the biggest issue currently.
3. Ms. Wilburn is no longer the Board's AAG, she is now working with Ohio Department of Health.
4. Hope to have a counselor or social work licensure denial hearing in November, depends if a new AAG is appointed.
5. No pending cases.
6. Mr. Brady asked why confidentiality is such an issue, Mr. Hegarty stated he was not sure but possibility of the rules around disclosure of information has changed so possibly the reason.

VI. Marriage and Family Therapist Professional Standards Committee Report was presented by Dr. McGloshen:

Dr. McGloshen reported:

1. Welcomed new board member Ms. Knerr.
2. Approved four IMFT applications and eight MFT applications.
3. Reviewed and approved one exam request and denied one hardship.
4. Reviewed the draft supervision rule.
5. Ms. Adorjan gave a report on her trip to the OMFT Conference in California. The experience and information was a good one and felt Ohio is in good shape with MFT licensure.

Mr. Robertson welcomed Mr. Brady back, and welcomed Dr. Jungers and Ms. Knerr to the Board. Thanked Dr. Petrich for her services.

Dr. McGloshen presented a plaque of service to Dr. Petrich and thanked her for her service as a member of the CSWMFTB, MFTPSC. Dr. Petrich stated her time on the Board was a great experience and thanked everyone.

VII. Counselor Professional Standards Committee Report was presented by Ms. Cooper:

Ms. Cooper reported:

1. Welcomed new board member Dr. Jungers
2. Approved one-hundred and thirty PC and fifty PCC applications.
3. One-hundred and fifty-nine exam packets were sent out and there were six-hundred and fourteen CT-CR's applications processed.
4. Licensure exam results were reported.
5. Reviewed correspondence.
6. Worked on training supervision.
7. Ohio University students attended the meeting.
8. Discussed Art Therapy.

VIII. Social Work Professional Standards Committee Report was presented by Mr. Polovick:

Mr. Polovick reported:

1. Welcomed Mr. Brady back to the Board.
2. Presented Mr. McTigue with a plaque thanking him for his service.
3. Two hearings took place, a discipline and licensure denial.
4. Reviewed correspondence.
5. Reviewed a question on DNR orders.
6. Discussed supervision issues.

IX. Committee Reports

Executive Committee

No report as information was included in the executive director's report.

CEU Committee

Ms. Paluszak-Hadden reported.

1. Ms. Broome reported on the process of awarding certificates and how to improve the certificate.
2. Discussed audits.
3. Discussed technical glitches with e-based academy.
4. A clear definition of supervision meeting the continuing education requirement is needed.
5. A 10,000 word count per hour requirement for home study programs will be required starting the first of the year.

6. Extensions or waivers of continuing education requirement was discussed.
7. Webinars are live presentations and not counted as a home study program.
8. HB 567, if passed, would implement the continuing education fees.
9. Agencies will need to start adding the expiration date to their advertisements.

Investigations Ad Hoc Committee

No Meeting.

X. Old Business:

None.

XI. New Business:

1. Discussed a need for better communication with consumers.
2. Tabled a plan for an off-site meeting.
3. Mr. Nelson requested Mr. Polovick to attend the ASWB conference, all expenses are covered by ASWB except for payroll which is paid by the Board. Dr. Petrich moved to send Mr. Polovick to the ASWB conference, seconded by Ms. Paluszak-Hadden. Carried.

Mr. Robertson thanked everyone and again welcomed the new board members. He reminded everyone to leave quietly.

XII. Adjourned: 2:30 PM

Tommie L. Robertson, LIMFT, Board Chair

Art Therapy Licensure - Senate Bill 205 of 11-7-2012

Art Therapy would have its own Professional Standards Committee under the board's administration with no vote on the full board. Under 4757.04 the art therapy professional standards committee is added. They are not added to board membership in 4757.03.

- CSWMFT board would administer its licensure, discipline, etc.
- Art Therapy Professional Standards Committee (PSC) would make all decisions for the art therapy committee similar to what the other PSCs do now.
- Only section of the draft, 4757.311, gives authority for full board to approve the Art Therapy fees – ensure they are adequate to meet the additional expense.
- Art therapists are asking for legislative authority to provide art therapy based treatments. 4757.01(I) (I) "Practice of art therapy" means the treatment, evaluation, assessment, and remediation of mental and emotional disorders, whether cognitive, affective, or behavioral, **within the context of art therapy principles and processes**, offered to individuals, couples, and families, singly or in groups, whether those services are offered directly to the general public or through public or private organizations, for a fee, salary, or other consideration, through the professional application of art therapy theories and techniques, including, but not limited to, psychotherapeutic theories, therapies, and techniques that art therapists are educated and trained to perform. - *diagnosis was removed at our request*
- There would be two licenses and two registrations: two licenses and one registration require art therapy board certification and one registration requires a master's graduate.
 - one permanent level of registration to practice art therapy under supervision of a licensed art therapist
 - one temporary registration that can be renewed twice, which is for master's level graduates who have to obtain at least a year and 1,000 hours of face-to-face practice under supervision to qualify for the permanent registration.
- The number of licensees expected (300-400 maybe more from neighboring states) are about a 10 percent increase over current applications processed each year – many fewer in out years.
- The Art Therapy PSC would meet at different times than the full board.

Issues to consider:

- Can board members support Art Therapists being regulated by our staff with them as their own entity?
- Needs to match language in HB 567 – I discussed with LSC and the differences will be worked out after one bill passes before the other.
- Setting fees – executive director will provide a draft budget if it goes into effect.
- Determining Ethics rules and how other administrative rules in Chapter 4757-1, 4757-3, 4757-5, 4757-6-01, 4757-7, 4757-9, 4757-11, 4757-31 apply or if we need all new rules for art therapists.
- BATA has supplied requested educational and practice information which has been submitted to board members earlier for review.
- The executive director believes the additional work will not overload the staff. This will provide additional income and keep future fees lower.
- BATA has been consistent since the 1970s in seeking licensure for art therapists and supported the passing of our Board's original bill in 1984.
- Link to draft bill and supporting Art Therapy documents: <http://cswmft.ohio.gov/ArtThrpy.stm>

CSW - # of Cred by Prefix and Status		
Report generated on 11/1/2012 at 7:53:15 AM		
Prefix	Credential Status	Count
C	ACTIVE	5231
C	ACTIVE IN RENEWAL	164
C	ACTIVE IN RENEWAL - PAID	76
C	Application Incomplete	70
C	DECEASED	16
C	DENIED	112
C	EXAM PENDING	813
C	EXPIRED	8985
C	FAILED TO RENEW	403
C	FAILED TO RENEW - PAID	18
C	NEVER LICENSED	397
C	PENDING	430
C	REVOKED	4
C	SURRENDERED	1
C	Surrendered in Lieu of Discipline	6
C	SUSPENDED	4
C	UPGRADE	5892
Credential Prefix Totals		22622
E	ACTIVE	4343
E	ACTIVE IN RENEWAL	239
E	ACTIVE IN RENEWAL - PAID	135
E	Application Incomplete	65
E	DECEASED	27
E	DENIED	7
E	EXAM PENDING	434
E	EXPIRED	1279
E	FAILED TO RENEW	213
E	FAILED TO RENEW - PAID	4
E	NEVER LICENSED	34
E	PENDING	29
E	REVOKED	13
E	Surrendered in Lieu of Discipline	9
E	SUSPENDED	7
E	UPGRADE	751
Credential Prefix Totals		7589
F	ACTIVE	188
F	ACTIVE IN RENEWAL	7
F	ACTIVE IN RENEWAL - PAID	2
F	Application Incomplete	10
F	DECEASED	3
F	DENIED	1
F	EXAM PENDING	5
F	EXPIRED	30
F	FAILED TO RENEW	20
F	FAILED TO RENEW - PAID	1
F	NEVER LICENSED	5
F	PENDING	8
Credential Prefix Totals		280
I	ACTIVE	7311
I	ACTIVE IN RENEWAL	241
I	ACTIVE IN RENEWAL - PAID	238
I	DECEASED	52
I	DENIED	3
I	EXPIRED	3851
I	FAILED TO RENEW	470
I	FAILED TO RENEW - PAID	16
I	LAPSED	1
I	NEVER LICENSED	177
I	PENDING	179
I	REVOKED	12
I	SURRENDERED	1
I	Surrendered in Lieu of Discipline	5

11/1/2012

CSW - # of Active Cred by Prefix and Stat			
Report generated on 11/1/2012 at 7:54:10 AM			
Prefix	Subcat	Credential Status	Count
C		ACTIVE	3321
C		ACTIVE IN RENEWAL	149
C		ACTIVE IN RENEWAL - PAID	65
C		FAILED TO RENEW - PAID	17
C	CR	ACTIVE	948
C	SUPV	ACTIVE	271
C	SUPV	ACTIVE IN RENEWAL	15
C	SUPV	ACTIVE IN RENEWAL - PAID	11
C	SUPV	FAILED TO RENEW - PAID	1
C	TRNE	ACTIVE	550
PC (no CR or CT)			3850
E		ACTIVE	1842
E		ACTIVE IN RENEWAL	98
E		ACTIVE IN RENEWAL - PAID	49
E		FAILED TO RENEW - PAID	2
E	SUPV	ACTIVE	2501
E	SUPV	ACTIVE IN RENEWAL	141
E	SUPV	ACTIVE IN RENEWAL - PAID	86
E	SUPV	FAILED TO RENEW - PAID	2
PCC			4721
F		ACTIVE	188
F		ACTIVE IN RENEWAL	7
F		ACTIVE IN RENEWAL - PAID	2
F		FAILED TO RENEW - PAID	1
IMFT			198
I		ACTIVE	2543
I		ACTIVE IN RENEWAL	89
I		ACTIVE IN RENEWAL - PAID	65
I		FAILED TO RENEW - PAID	5
I	SUPV	ACTIVE	4768
I	SUPV	ACTIVE IN RENEWAL	152
I	SUPV	ACTIVE IN RENEWAL - PAID	173
I	SUPV	FAILED TO RENEW	1
I	SUPV	FAILED TO RENEW - PAID	6
LISW			7802
M		ACTIVE	101
M		ACTIVE IN RENEWAL	7
M		ACTIVE IN RENEWAL - PAID	1
M	TEMP	ACTIVE	2
MFT			111
S		ACTIVE	14679
S		ACTIVE IN RENEWAL	711
S		ACTIVE IN RENEWAL - PAID	453
S		FAILED TO RENEW - PAID	35
S	TRNE	ACTIVE	501
LSW (no SWT)			15878
W		ACTIVE	527
W		ACTIVE IN RENEWAL	33
W		ACTIVE IN RENEWAL - PAID	15
W		FAILED TO RENEW - PAID	3
SWA			578
Total			33138

Active totals include Active, Active-In-Renewal, Active in Renewal-Paid and Failed to Renew-Paid
For all licenses totals come from totals in right hand column. Those totals include all from right columns except CRs, SWTs & TRNEs.
Credential Prefixes
C= PC M= MFT
E= PCC R= counselor assistant

I	SUSPENDED	4
I	UPGRADE	5554
Credential Prefix Totals		18115
M	ACTIVE	103
M	ACTIVE IN RENEWAL	7
M	ACTIVE IN RENEWAL - PAID	1
M	Application Incomplete	36
M	DECEASED	1
M	DENIED	12
M	EXAM PENDING	55
M	EXPIRED	19
M	FAILED TO RENEW	7
M	NEVER LICENSED	29
M	PENDING	17
M	UPGRADE	34
Credential Prefix Totals		321
R	EXPIRED	523
R	REVOKED	2
Credential Prefix Totals		525
S	ACTIVE	15181
S	ACTIVE IN RENEWAL	711
S	ACTIVE IN RENEWAL - CE PENDING	1
S	ACTIVE IN RENEWAL - INCOMPLETE	1
S	ACTIVE IN RENEWAL - PAID	453
S	DECEASED	57
S	DENIED	76
S	EXPIRED	20147
S	FAILED TO RENEW	1291
S	FAILED TO RENEW - PAID	38
S	NEVER LICENSED	1445
S	PENDING	1240
S	REVOKED	78
S	SURRENDERED	3
S	Surrendered in Lieu of Discipline	16
S	SUSPENDED	13
S	UPGRADE	3785
Credential Prefix Totals		44536
W	ACTIVE	527
W	ACTIVE IN RENEWAL	33
W	ACTIVE IN RENEWAL - PAID	15
W	DECEASED	2
W	DENIED	30
W	EXPIRED	1813
W	FAILED TO RENEW	168
W	FAILED TO RENEW - PAID	3
W	NEVER LICENSED	97
W	PENDING	105
W	REVOKED	12
W	Surrendered in Lieu of Discipline	2
W	SUSPENDED	2
W	UPGRADE	168
Credential Prefix Totals		2977
Grand Totals		96965

F= IMFT S= LSW
I= LISW W= SWA

CSWMFT Board FY 2013 Budget Report

as of 11/5/2012

Fund Code	Account	ALI	Department	Budget Period	Budget	Expense	Encumbrance	Available Budget*	Percent Available
4K90	500	899609	CSW	2012Q1	206,056.59	206,056.59	0	0	0
4K90	500	899609	CSW	2012Q2	239,832.81	239,832.81	0	0	0
4K90	500	899609	CSW	2012Q3	201,683.20	201,683.20	0	0	0
4K90	500	899609	CSW	2012Q4	249,467.13	249,466.13	0	1	0
4K90	510	899609	CSW	2012	10,446.25	10,232.51	0	213.74	2.05
4K90	520	899609	CSW	2012	218,507.60	217,766.07	17.91	723.62	0.33
4K90	530	899609	CSW	2012	3,600.48	3,600.48	0	0	0
4K90	595	899609	CSW	2012	172	171	0	1	0.58
4K90	500	899609	CSW	2013Q1	260,760.00	256,889.51	0	3,870.49	1.48
4K90	500	899609	CSW	2013Q2	223,508.00	72,587.07	0	150,920.93	67.52
4K90	500	899609	CSW	2013Q3	260,760.00	0	0	260,760.00	100
4K90	500	899609	CSW	2013Q4	223,509.00	0	0	223,509.00	100
4K90	510	899609	CSW	2013	15,000.00	3,404.68	0	11,595.32	77.3
4K90	520	899609	CSW	2013	248,719.00	74,069.19	23,840.05	150,809.76	60.63
4K90	530	899609	CSW	2013	2,000.00	0	0	2,000.00	100
4K90	595	899609	CSW	2013	500	30	0	470	94

FY 2012 1,129,766.06 1,128,808.79 17.91 939.36

FY 2012 is completed	Payroll	897,039.73	897,038.73	FY 2012	\$ 1,204,000.00	Appropriation
The remaining encumbered funds will be zeroed out.	Non-Payroll	232,726.33	231,770.06		\$ 1,128,808.79	Spent
					\$ 75,191.21	Unspent
	FY2013	1,234,756.00			\$ (897,038.73)	Payroll
Payroll in FY13 should be close to completely used	Payroll	968,537.00			\$ (231,770.06)	Non-Payroll
	Non-Payroll	266,219.00				

FY2013

The disbursement report shows we have \$27,000 extra

- * eLicensing costs are half of prior years
- * budgeted less for hearings based on last 3 years
- * Remaining is reduced IT costs.
- * Not all travel paid due to new Board Members in OAKS

FY2012 - Final Report

Payroll unspent - short board members & 13th employee started in March vs January
 Non-Payroll - reduced costs for travel, extra \$31000 paid for 1st pay period of year, hearing costs low, IT costs reduced & licensing system cost low

FY 2013 Revenues CSWMT Board

as of 10/31/2012

Account Title	Renewals & Applications	Late Fees	L&R-CE-Ver	Total Revenues
HOLD - Credit Cards	(\$10,515.00)			\$ (10,515.00)
CE Program Fees	(\$8,940.00)			\$ (8,940.00)
CE Provider Fees	(\$9,000.00)			\$ (9,000.00)
WALL CERTIFICATES	(\$3,225.00)			\$ (3,225.00)
MISCELLANEOUS then Verification Fees	(\$3.90)		(\$4,327.00)	\$ (4,330.90)
Board Miscellaneous	\$ (31,683.90)		(\$4,327.00)	\$ (36,010.90)
LICENSED SOCIAL WORKER RENEW	(\$163,500.00)	(\$7,120.00)	L&R-SWapps	\$ (170,620.00)
LICENSED SOCIAL WORKER APP	(\$25,440.00)		(\$5,420.00)	\$ (30,860.00)
LIC INDEP SOCIAL WORKER RENEW	(\$102,600.00)	(\$3,080.00)	SW-CUs	\$ (105,680.00)
LIC INDEP SOCIAL WORKER APP	(\$12,000.00)		(\$360.00)	\$ (12,360.00)
SOCIAL WORKER ASSIST RENEW	(\$3,160.00)	(\$220.00)		\$ (3,380.00)
SOCIAL WORKER ASSIST APP	(\$1,730.00)			\$ (1,730.00)
LICENSED SOCIAL WORKER TEMP	(\$100.00)			\$ (100.00)
SWPSC Total	\$ (308,530.00)	\$ (10,420.00)	\$ (5,780.00)	\$ (324,730.00)
PROFESSIONAL COUNSELOR RENEW	(\$34,500.00)	(\$2,600.00)	L&R-PCapps	\$ (37,100.00)
PROFESSIONAL COUNSELOR APP	(\$12,540.00)		(\$2,690.00)	\$ (15,230.00)
PROF CLINICAL COUNSELOR RENEW	(\$53,175.00)	(\$1,400.00)	CE-PCs	\$ (54,575.00)
PROF CLINICAL COUNSELOR APP	(\$9,375.00)		(\$600.00)	\$ (9,975.00)
CPSC Total	\$ (109,590.00)	\$ (4,000.00)	\$ (3,290.00)	\$ (116,880.00)
MAR & FAMILY THERAPIST RENEW	(\$1,720.00)	(\$40.00)	L&R-MFTapps	\$ (1,760.00)
MAR & FAMILY THERAPIST APP	(\$140.00)		(\$270.00)	\$ (410.00)
INDEP MAR & FAM THERAPST RENEW	(\$1,500.00)	(\$80.00)	CE-MFT	\$ (1,580.00)
INDEP MAR & FAM THERAPIST APP	(\$525.00)		\$ -	\$ (525.00)
MFTPSC Total	\$ (3,885.00)	\$ (120.00)	\$ (270.00)	\$ (4,275.00)
Board Total	\$ (453,688.90)	\$ (14,540.00)	\$ (13,667.00)	\$ (481,895.90)

L&R is laws and rules exam

CE is laws and rules CEU online

VER is license verification

Revenue for FY 2012 same period \$228,295.00

Hold transfer from 8/24/12 delayed

CSWMFT Board Disbursements in FY 2013

as of 10/31/2012

Account	CSWMFT Projected & Actual Expenses Expense Title	FY 2013 Projected	FY 2013 Actual	FY 2012 PD in FY13
513500	UNEMPLOYMENT COMPENSATION	\$ 171.68	\$171.68	\$ 389.96
513604	AMFTRB & AASCB & ASWB CONFERENCES	\$ 3,000.00	\$964.40	
514900	AASCB, ASWB & AMFTRB MEMBERSHIP	\$ 3,300.00	\$800.00	
514903	COLLEGE ACCREDITATION PUBLICATION	\$ 83.00	\$83.00	
514904	SURVEY MONKEY	\$ 200.00	\$200.00	
514905	LEGISLATIVE REPORT SUBSCRIPTION	\$ 1,050.00		
515503	COURT REPORTER	\$ 2,000.00	\$180.00	
515505	HEARING OFFICERS RC 119	\$ 5,000.00	\$220.00	
515509	SUBPOENA FEES	\$ 100.00		
517001	PC & SERVER MAINTENANCE CONTRACT	\$ 3,500.00	\$1,750.00	
517001	LAWS & RULES EXAM UPDATE	\$ -		
521101	OFFICE SUPPLIES & EQUIPMENT	\$ 5,000.00	\$1,670.60	\$ 5.74
521104	DUPLICATING AND PAPER SUPPLIES	\$ 400.00		
521105	DATA PROCESSING SUPPLIES&EQUIP	\$ 300.00	\$113.95	\$ 38.50
523600	OAKS TRAVEL - BOARD MEMBERS	\$ 18,000.00	\$ 5,289.48	
523600	OAKS TRAVEL - STAFF	\$ 11,000.00	\$ 4,670.05	
524201	T-1 LINE & CABLE INTERNET	\$ 2,790.00	\$ 1,162.50	\$ 232.50
526103	FORTIS, PRINTER & SCANNER MAINT	\$ 4,300.00	\$ 1,046.25	
526105	SHREDDING SERVICE	\$ 525.00	\$ 234.02	\$ 100.00
526121	COPYING MACHINE SERVICE	\$ 2,400.00	\$ 587.46	\$ 159.50
526701	SCANNER & PRINTER MAINTENANCE	\$ 3,000.00	\$ 1,593.75	
527202	ITEMS IN STORAGE RENTAL	\$ 800.00	\$ 141.48	\$ 169.69
527301	OFFICE RENT	\$ 45,204.00	\$ 22,602.00	
529201	AUDITOR OF STATE	\$ 5,898.40	\$ 5,898.40	\$ 1,246.00
529201	SHARED SVCS - TRAVEL PROCESSING	\$ 2,568.00	\$ 526.75	\$ 552.00
529201	IT SERVICES - EMAIL- ROUTER- ETC	\$ 62.34		\$ 7.00
	Insurance for Office	\$ 151.29		
	Real Estate Fee	\$ 226.02		
	Telephones	\$ 7,325.00	\$ 1,502.68	\$ 879.12
	Printing	\$ 9,000.00	\$ 59.59	\$ 800.90
529201	CENTRAL SERVICES AGENCY - FINANCE & HR	\$ 40,000.00	\$ 9,058.19	\$10,679.73
529201	PRESORT MAIL POSTAGE	\$ 20,000.00	\$ 11,104.17	\$ 63.58
529201	DAS COMPUTER USAGE			
	eLicensing & L+R Exam Support	\$ 3,500.00	\$348.00	\$ 3,886.00
	Router - Internet access	\$ 5,000.00	\$1,587.34	\$ 1,003.12
	eLicensing Cost	\$ 9,000.00		
	Computer Usage & Email	\$ 1,000.00	\$273.85	\$ 180.55
529214	ETHICS COMMISSION & JLEC (Lobby) FEES	\$ 1,260.00	\$ 290.00	
529823	MISCELLANEOUS EXPENSE REIMBURSEMENTS	\$ 200.00		
529929	BANK CHARGES CREDIT CARD	\$ 20,000.00	\$ 3,765.03	\$ 5,342.63
531101	IT EQUIPMENT - New Server	\$ 500.00		
537100	MICROSOFT OFFICE 2010 & PDF Software	\$ 500.00		
595602	OTHER REFUNDS	\$ 500.00	\$ 30.00	
	Total	\$238,643.05	\$ 77,924.62	\$25,736.52
	*Total Non-Payroll Appropriation	\$266,219.00		
	Projected excess (-\$) or deficit (+\$)	\$ (27,575.95)		
	Total Spent to date in FY 2013	\$103,661.14	\$ 77,924.62	\$ 25,736.52