

STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

MARCH 18, 2005

The regular meeting of the Board was convened at 1:30 PM on March 18, 2005, by Chairperson, Dr. Rose Quinones-DelValle, at the Board offices, 77 S. High St., Columbus, OH. Members present were: Mr. Glenn Abraham, Ms. Linda Barson, Dr. Theresa Cluse-Tolar, Ms. Gwendolyn DaCons-Taylor, Dr. Susan Huss, Ms. Molly Michelbrink, Dr. William Mosier, Ms. Mary Anne Sharkey, Mr. Kenneth Trivison, Mr. Jan White and Mr. Joseph Williams. Absent: Mr. Rocky Black, Dr. Randi Cohen and Dr. Julianne Serovich. Staff present: Mr. James Rough, Ms. Rena Elliott, Mr. William Hegarty, Ms. Marcia Holleman, Ms. Tracey Hosom, Ms. Patricia Miller, Mr. Brian Powrie and Ms. Tamara Tingle. Also present: Ms. Juliane Barone, Assistant Attorney General, Mr. Larry Pratt, Principle Attorney for IG Office for Regulatory Boards, Mr. Henry Lustig, NASW, Walsh University Students, Ms. Rose Pope, Mr. Dray Snyder, Ms. Carie Husar and Ms. Caroline Srsen.

- I. Discussion and approval of agenda, Dr. Mosier moved to approve the agenda, Ms. Barson seconded. Carried.
- II. Mr. White moved to accept the January 21, 2005, minutes, Mr. Abraham seconded. Carried.

Ms. Barone introduced Mr. Larry Pratt, the Principle Attorney of the Health and Human Services Section in the Attorney General's office and the supervisor for all Regulatory Agencies. Mr. Pratt is here today to talk about an issue in the legal update.

III. LEGAL UPDATE PRESENTED BY MS. BARONE:

MOTION: Dr. Huss moved and Dr. Mosier seconded the motion that the Board go into executive session to discuss legal issues. Voting Aye: Mr. Abraham, Ms. Barson, Dr. Cluse-Tolar, Ms. DaCons-Taylor, Dr. Huss, Ms. Michelbrink, Dr. Mosier, Dr. Quinones-DelValle, Ms. Sharkey, Mr. Trivison, Mr. White and Mr. Williams. Voting Nay: None. Motion passes unanimously. The Board adjourned into executive session at 1:32 PM.

MOTION: Dr. Huss moved and Dr. Mosier seconded the motion that the Board adjourn out of executive session and resume the regular session. Voting Aye: Mr. Abraham, Ms. Barson, Dr. Cluse-Tolar, Ms. DaCons-Taylor, Dr. Huss,

Ms. Michelbrink, Dr. Mosier, Dr. Quinones-DelValle, Ms. Sharkey, Mr. Trivison, Mr. White and Mr. Williams. Voting Nay: None. Motion passes unanimously. The Board resumed open session at 2:13 PM.

Dr. Quinones-DelValle welcomed the students from Walsh University, Counseling Department who introduced themselves: Ms. Pope, Mr. Snyder, Ms. Husar and Ms. Srsen. Welcomed Mr. Lustig, representative of NASW and welcomed Mr. Rough, the new Executive Director of the Board.

IV. EXECUTIVE DIRECTOR REPORT PRESENTED BY MR. ROUGH:

Mr. Rough reported:

- a. Distributed a list of Executive Director issues. Hopefully, the CAVU licensure system will be live June 1, 2005, and instead of six months of renewals being mailed, two months will be sent out so licensees can renew on-line. The use of credit cards is an issue, so a credit card machine would be in the office allowing licensees to make up the funds that were not sent-in instead of mailing the application back to the individual. Also, notarizing of the application is an issue, there is standard language approved by the Attorney Generals Office for on-line applications that Ms. Barone will need to look at as a possible substitute. The Macintosh computers do not work well with CAVU, so the budget is being looked at for new computers.
- b. Distributed a rough draft of strategic plans for the Board to review and discuss at the May meeting.
- c. Working on redesigning the web-site to include on-line completion of forms using PDF in the next month.
- d. Employee evaluations are being updated. Mr. Hegarty's kept his staff's current. Mr. Rough thanked Mr. Hegarty for this.
- e. Potential space at the LeVeque Tower is being considered. Spoke with OBM concerning the potential consolidation and will call the Health Department this week to ask if room is available for our Board. If the Health Department does have room, the move will wait until after the budget bill is passed, to see what the language says, and where our Board will move. The Ohio Department of Health is located by the Federal Building on North High Street.
- f. A new digital recording device has been purchased, it was used during a hearing and records exceptionally well
- g. The Budget report as of the end of February was distributed, and a projection will be given in the May report.
- h. Changes were made to the policies and procedures from Board comments. The work rules from DAS and the Board's contract need to be consistent and hopefully finalized at the May meeting. *Italicized part is what the Board wanted taken out, bold is what the*

Board wanted put in and Brackets are Mr. Rough's suggestions. Went over some of the policies such as individuals being reimbursed instead of direct billing, employees telephone and Internet usage and the approving of Mr. Rough's request for leave forms. Hopefully the final product will be done in July 2005.

- i. Mr. Powrie discovered active license records with expiration dates, 4,000 were changed from active to lapsed because the dates were expired dates, twelve records showed expiration dates of December 2008, new renewal cards will be sent out. There are sixteen IMFT's and one hundred and seventeen MFT licenses, and six hundred and eighty-six SWA's, the records will be reviewed to ensure minimum errors before converting to CAVU. Discussion of identifying supervisor status with a subscript and the records are in a secured site so insurance companies won't have to call the Board, they can check the web-site. Hope to have CAVU samples by May.
- j. Dr. Quinones-DelValle reminded the Board to read the Policies and Procedures in preparation for May meeting and a vote.

V. Investigative Report presented by Mr. Hegarty:

- a. Since the January Board meeting there are thirty-two new cases open: nineteen social work, nine counselor, one marriage and family therapist and three unlicensed. First quarter of 2004, forty-one cases were open compared to this quarter in 2005, which has thirty-two new cases. The case number is down from this time last year.
- b. The Investigative Unit has traveled to Youngstown several times, Akron, Wooster several times, Toledo, Columbus and Dayton.
- c. There will be a licensure denial Social Work Hearing in May.
- d. Ms. Hosom and Mr. Polovick attended the Advanced NCIT Training and both passed.

VI. Marriage and Family Therapist Professional Standards Committee Report was presented by Ms. Barson:

Ms. Barson reported:

- a. Distributed a list of new licensure candidates. Ms. Michelbrink moved to approve the list of twelve independent marriage and family therapist and four marriage and family therapist, Dr. Cluse-Tolar seconded. Carried. Any application postmarked after 4/7/05 cannot be grandfathered. Voting Aye: Mr. Abraham, Ms. Barson, Dr. Cluse-Tolar, Ms. DaCons-Taylor, Dr. Huss, Ms. Michelbrink, Dr. Mosier, Dr. Quinones-DelValle, Ms. Sharkey, Mr.

- Trivison, Mr. White and Mr. Williams. Voting Nay: None. Motion passes unanimously.
- b. On January 17, and February 12, six individuals took the exam and five passed.
 - c. One request to take the licensure exam was denied, the University was not accredited.
 - d. A licensure denial hearing was held March 17, for Ms. Michelle Knapp, and the denial was upheld.
 - e. A letter was received from a licensee requesting that more than ten hours be allowed from home-study, the Board will not grant this request. The Board believes that in person courses provides a better learning experience.
 - f. Ms. Michelbrink moved to deny Ms. Michele Knapp's IMFT licensure application due to failure to meet the five year experience required by statute, Dr. Huss seconded. Voting Aye: Mr. Abraham, Ms. Barson, Dr. Cluse-Tolar, Ms. DaCons-Taylor, Dr. Huss, Ms. Michelbrink, Dr. Mosier, Dr. Quinones-DelValle, Ms. Sharkey, Mr. Trivison, Mr. White and Mr. Williams. Voting Nay: None. Motion passes unanimously.
 - g. Approved a consent agreement.
 - h. Mr. Trivison will attend the AAMFTRB Conference.

VII. Counselor Professional Standards Committee Report was presented by Dr. Huss:

Dr. Huss reported:

- a. Forty-eight PC 's and thirty-three PCC's were licensed.
- b. Two PC applications were denied. Ms. Angie Reichert-Hesters did not have a counseling degree and Mr. Avery Bolden's school was not accredited.
- c. Eleven cases were closed.
- d. One consent agreement was approved.
- e. One notice of opportunity for a hearing was approved.
- f. Approved three remediation plans, two of them with modifications.
- g. Mr. Shawn O'Brien from NBCC, our testing company, will be meeting with the CPSC on April 7, 2005, to discuss testing issues, Mr. Rough will post this meeting on the web-site.
- h. NBCC is sponsoring a National Certified Annual Review Program in August and encourages the Chairs of Committees to attend. NBCC will pay for Dr. Quinones-DelValle's expenses and Mr. Rough will attend depending on the budget and if the issues are not resolved during the April 7, meeting.

- i. Dr. Huss moved for Mr. Rough to attend the NBCC National Certified Annual Review Program in August if the budget allows and if the issues are not resolved during the April 7, meeting with Mr. O'Brien, Dr. Cluse-Tolar seconded.
Carried.

VIII. Social Work Professional Standards Committee Report was presented by Ms. DaCons-Taylor:

Ms. DaCons-Taylor reported:

- a. Two Notices of Opportunity for a Hearing were approved, nine consent agreements were approved, one Goldman Hearing was reviewed and one hearing officer report was reviewed.
- b. Reviewed eighteen social work assistant applications, ninety-four social work applications, nineteen social work applications with a related degree, and forty-eight independent social work applications.
- c. Mr. Abraham and Ms. DaCons-Taylor will attend the ASWB Spring Conference Education Meeting covering the topic of Best Practices.
- d. A discussion took place concerning public record requests. If an individual would request to look at a file being reviewed during a Thursday Board Meeting, the procedure is for the individual to go to the 16th floor and to request the file they want to review and the file will be made available.

IX. Old Business:

NONE

X. New Business:

Dr. Mosier suggested an increase in hours for distance learning to be more consistent with other states, such as California and Texas that accept more hours. Dr. Mosier also requested that the Marriage and Family Therapist Professional Standards Committee proceed with the Executive Director in seeking a change of revised code 4757.30 (A)(C), stating the full Board must approve all marriage and family therapist requests. Mr. Rough will make the request a part of the strategic plan for the Board. Also, Mr. Rough suggested any statute changes be made at one time since it is difficult to get a change through.

Dr. Quinones-DelValle stated since October, Mr. Hegarty performed admirably in leading the Board during the crisis the Board experienced.

Mr. Hegarty kept us organized and on track. The Governor's office is very pleased with Mr. Hegarty's performance as Interim Director, and the Inspector General's Office also had confidence in his ability. The Board Members thanked Mr. Hegarty and presented him with a gift certificate and card as a token of their appreciation.

Mr. Hegarty thanked the Board for their gift and kind words and also thanked the staff for their hard work.

Dr. Quinones-DelValle thanked Ms. Barone for all her help and was very pleased with the job she was doing as the Boards Assistant Attorney General.

Dr. Quinones-DelValle thanked Dr. Serovich for her time as chair, and was very pleased with all her help. Also, thanked the Board for allowing her to take the time off that she needed.

Mr. White moved to approve the February Board minutes, Ms. Barson seconded. Carried.

XI. Adjourned:

Mr. White moved to adjourn, seconded by Dr. Huss. Carried unanimously and the meeting adjourned at 3:04 PM.

Dr. Rose Quinones-DelValle
Board Chair