



## *Counselor, Social Worker & Marriage and Family Therapist Board*

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### **STATE OF OHIO**

### **COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD**

**March 21, 2014**

Chairperson, Ms. Mary Venrick, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the regular meeting of the Board at 1:00 p.m. on March 21, 2014. Ms. Maureen Cooper, Dr. Otha Gilyard, Mr. Timothy Brady, Dr. Christin Jungers, Ms. Margaret Knerr, Dr. Thomas McGloshen, Ms. Stephanie McCloud, Mr. Steve Polovick, Dr. Alan Demmitt and Dr. Carl Brun. Absent: Ms. Erin Michel, Dr. Terri Hamm and Ms. Jennifer Brunner. Staff present: Mr. James Rough, Mr. William Hegarty, Ms. Patricia Miller, Ms. Tracey Hosom, Ms. Tammy Tingle, Ms. Paula Broome, Mr. Doug Warne and Ms. Margaret-Ann Adorjan.

Also present: Ms. Yvonne Tertel, AAG, Ms. Amanda Ferguson, CDB, Mr. Clint Stewart, Columbus State, Ms. Chelsea Baker, MSW student, OSU, Mr. Vincent Anseleno, MSW student, OSU, and Ms. Marcia Mann and Mr. Brian Solano from CE Broker.

Ms. Venrick welcomed new board member Dr. Carl Brun, LISW-S, Wright State University, to the Board and the SWPSC.

- I.** Discussion and approval of agenda. Ms. McCloud moved to approve the amended agenda, seconded by Ms. Cooper. Carried.
- II.** Dr. McGloshen moved to accept the January 17, 2014, minutes, seconded by Dr. Jungers. Carried.
- III. Executive Director Report presented by Mr. Rough:**

**Mr. Rough reported:**

1. Copy of the report given to each of the Professional Standard Committees will be attached to the minutes.
2. One appointee is still needed, a MFT, contact has been made with the Governor's office.
3. Outreach meeting went well.

4. HB 232 passed in the House on November 6, 2013, a third Senate Committee hearing took place on March 11, 2014. A Senate Committee vote is needed and then it should be ready for a Senate floor vote.
5. Financial Disclosure Statements are due by April 15, 2014.
6. A public hearing took place on 4757-9-04, no attendees, the JCARR hearing is next. Another hearing was scheduled on various rules and had no attendees. The five year review for September rules is next.
7. A new computer system eLicensing2 will start its transition with four state agencies, CSWMFTB being among those four. All forms will be online. Acknowledged Ms. Adorjan and Mr. Miller for working on this transition.
8. Budget report was reviewed.
9. The bi-annual State Auditor's audit of the Board starts Monday, March 24, 2014.
10. Reviewed licensure number report.

#### **IV. Investigative Report presented by Mr. Hegarty:**

##### **Mr. Hegarty reported:**

1. Thanked Mr. Polovick, Ms. Cooper, Ms. Venrick and especially Mr. Brady for their work with cases. Also thanked staff; Ms. Hosom, Ms. Adorjan and Ms. Tingle.
2. Fifty-eight new cases, mostly social workers. Audits and then competency are the biggest violations.
3. The most cases investigated were found in Cincinnati.
4. A counselor licensure denial hearing is scheduled for May 15, 2014.

#### **V. Legal Update presented by Ms. Tertel:**

1. Introduced herself as the AAG for the Board.
2. Has worked with the AAG's office since 1995, the last seven years worked with enforcement of the Health Care Regulatory. Ms. Tertel covers two main Boards and fills in where needed. Currently working for our Board and the OTPTAT Board.

#### **CE Broker Presentation**

Mr. Solano and Ms. Mann from CE Broker presented how their company offers several different options to licensees to track their continuing education and can provide the list of approved programs for licensees. The company primarily works in Florida, only one board in Ohio, the Speech-Language Pathology and Audiology Board is currently using their system. Other options online include: compliance and reminders if the licensee is short hours for their renewal. The plans available range from free to a monthly fee. CE Broker would take about

three weeks to install their program and offer a custom video of how to report ceu's. The system is completely secure and is PCI and HIPPA compliant.

**VI. Marriage & Family Therapist Professional Standards Committee Report was presented by Ms. Knerr:**

**Ms. Knerr reported:**

1. Thanked Ms. Adorjan, Mr. Rough and staff who worked on the survey.
2. Discussed Peer Consultation and will be working with the CPSC and SWPSC on this topic.
3. Will work with the CPSC on a work supervision definition.
4. Approved three exam requests and requested additional information on one exam request.
5. Approved eleven MFT applications and two IMFT applications.
6. Discussed the rule review.
7. Denied one hardship request.

**VII. Counselor Professional Standards Committee Report was presented by Ms. Cooper:**

**Ms. Cooper reported:**

1. Approved one-hundred and seven PC and one-hundred and fourteen PCC applications.
2. Processed four-hundred and fifty-six CT applications.
3. Mailed two-hundred and forty-nine exam packets, a new exam form including DSM-5 will be in place April 7, 2014, so there appears to be a rush to take the current exam.
4. Discussed correspondence on medication plans and exceptions to some of the rules.
5. Ms. Cooper moved to send Dr. Gilyard and Mr. Rough to the NBCC conference, seconded by Dr. Jungers. Carried.

**VIII. Social Work Professional Standards Committee Report was presented by Mr. Polovick:**

**Mr. Polovick reported:**

1. Approved one-hundred and twenty-five LISW, one-hundred and ninety-two LSW and thirteen SWA applications.
2. One Goldman Hearing, and closed a number of cases.
3. Several licenses were revoked as a result of their audit.
4. Training Supervision is a work in progress.
5. Reviewed correspondence, and will review the current hardship policy.
6. Discussed bartering.

7. NASW report.
8. Ms. Knerr moved to send Mr. Polovick and Mr. Warne to the ASWB conference in St. Louis, seconded by Ms. Cooper. Carried.
9. ASWB appointed Mr. Polovick to a Committee so he will be returning to ASWB later in the year.

## **IX. Committee Reports**

### **Executive Committee**

Reported in Mr. Rough's report.

### **CEU Committee – Dr. Jungers**

1. Audit report was given by Ms. Broome.
2. Discussed adding language to add a non-discipline fee for licensees and what the next step would include.
3. Adding language for accepting teaching as continuing education.

### **Investigations Ad Hoc Committee – Mr. Hegarty**

A meeting is planned for May.

## **X. Old Business:**

1. Mr. Rough reported the outreach survey went well and the discussion afterwards was beneficial.
2. Discussed the extended July meeting for new board members and a few possible topics to be on the agenda.
3. The Common Sense Initiative was discussed and about setting up a course on the laws and rules and how changes are made and how often.
4. Mr. Rough talked about filing the non-substantial changed rules at one time and the substantially changed rules at a different time.
5. Mr. Polovick suggested addressing the new computer system on the website so licensees are aware of the upcoming changes. Mr. Rough will work on this after he returns from vacation but will also need to wait until a few stages are known before this can be addressed.
6. ACA ethics continues to be reviewed.
7. Dr. Gilyard stated the Outreach Meeting went well. Also spoke with an OCA representative and suggested awarding ceu's to board members for serving on the board. Tabled this discussion.

## **XI. New Business:**

None

Ms. Venrick thanked everyone.

**XII. Adjourned: 2:10 PM**

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Mary Venrick, PC, Board Chair



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### **STATE OF OHIO**

### **COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD**

#### **Minutes from Thursday, March 20, 2014, Special Board Meeting**

Board Members Present: Tim Brady, Maureen Cooper, Dr. Carl Brun, Dr. Otha Gilyard, Erin Michels, Dr. Christin Jungers, Dr. Thomas McGloshen, Steven Polovick, Mary Venrick, Jennifer Brunner, Dr. Alan Demmitt, and Charlie Knerr  
Staff Present: Jim Rough, Bill Hegarty, Doug Warne, and Margaret-Ann Adorjan  
Convened at 9:45 a.m.

Board Chair Mary Venrick introduced Dr. Brun as a new Board member on the Social Work Professional Standards Committee. Everyone went around and introduced themselves.

- I. Charlie Knerr gave the background on the survey that was sent to college/university professors, staff, and site supervisors. This survey was done in lieu of site visits. The survey was sent to individuals affiliated with the three license types in the Board's jurisdiction. The data was reviewed and summarized.
- II. A discussion of Question 7 took place on What Issues related to ethics do people struggle with the most. The respondents stated that personal, cultural, and religious beliefs provide differing values. The struggle in this area is part of the process of making a licensee effective. The infusion of the body, mind, and spirit approach is the norm in today's practice. An individual's behavior is the issue and the concern is whether the behavior is against the Code of Conduct/Ethics. The question was posed as what does it look like to help someone versus enabling the person. New licensees are still getting experience – are they trying to prevent a client from making mistakes or processing life choices? Differences in professional identity versus a person's individual identity come into play. Are things really black or white, or is there flexibility? Maturity provides personal and professional growth and life experiences bring a certain degree of wisdom/knowledge. There is the need to be able to professionally tolerate ambiguities and differences.

III. There was a discussion that today's community mental health systems overwhelm licensed staff. There is stress on productivity and paperwork as opposed to client care.

How can the Board help?

The Board has no jurisdiction over agencies. There is the need to ensure that what the Board can provide is quality. Should we let ODMH know of our productivity versus client care concerns? Should there be a limit on the number of clients a licensee can competently treat? Any outreach to ODMH should be data driven.

The Board understands that pressure from senior management "requesting" lower level licensed individuals do allegedly unethical things. The licensee sees the ethical dilemma but is pressured to act accordingly per agency philosophy.

Does increased productivity really lead to better care? Need to insure funders are aware of situation. Again needs to be data driven. Should the Board include community mental health representatives if the Board invites representatives from ODMH for a meeting?

IV. Off-site supervision

A problem exists with training supervision taken off-site. What does off-site supervision look like? Clinical supervision versus professional mentoring

People want to do the right thing but may not have the knowledge or experience to know what to do. Individuals in private practice who have off-site training and/or work supervision are a concern. Should the Board create rules for outside supervision expectations for private practitioners?

Supervision

Should the Board require that licensees who are under supervision specifically be required to state to their clients that they are under supervision and who that supervisor is?

V. Long term licensees in private practice

There seems to be a lack of peer review for these practitioners. The use of interns does help keep a private practitioner focused and up to date on new rules and issues. Networking also helps keep licensees up with issues, concerns, etc. The active reading of professional journals also helps keep licensees current. The Board members stated that the importance of peer consultation needs to be stressed. Should we make it a requirement in our CEU obligations?

The new licensing system will assist the Board in gathering data. We can ask about peer review on our renewals. We could also provide new licensees with

a survey on their initial licensing experience. Should this be done immediately after licensure or at time of first renewal?

VI. Electronic Delivery of Services

There was a discussion on updating the website to be more user friendly. Therapy overlapping state lines is growing concern. This also ties into increased social media usage. Do online services isolate a practitioner?

With regard to online education, it is hard to “weed-out” problematic individuals. Personal accountability may require one to weed one’s self out but is that really going to happen after monies have been spent toward the education? Accreditation does improve the quality of education received/provided.

**Adjourned: 11:10 a.m.**

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Mary Venrick, LPC, Board Chair



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## **STATE OF OHIO**

### **COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD**

#### **Executive Committee Meeting Minutes**

**March 20, 2014**

Chairperson, Mary Venrick, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the executive committee meeting of the Board at 8:18 a.m. on March 20, 2014.

Members present were Ms. Margaret (Charlie) Knerr, Mr. Steven Polovick, Ms. Maureen Cooper and Dr. Otha Gilyard. Staff present: Mr. James Rough

#### **Agenda: 3/20/14**

- Approve agenda and minutes -
- Board member appointments: The Governor's office of Boards and Commissions is working on appointees. We have a MFT vacancy to be filled. There is a candidate for the position.
- New House Bill - Rep. Sears introduced HB-232 on July 17, 2013. HB-232 passed the House and had three senate hearings. Senator Jones will be scheduling a vote in the near future for the Committee. Senator Jones informed us that the Republican caucus needed to discuss all bills before they are voted out of committee and she expects that to happen soon.
- There will be quite a few rules that are needed to implement HB-232. We hope to have drafts for the May meeting.
- Our new licensing system may be active sooner than expected. We are one of four boards being accelerated into operations. This will be a huge commitment of time and effort. The benefits will be enormous, if it can do what they say.
- We had Public Hearings on 3/18/2014 for rules. No one spoke at the hearing and we have a JCARR hearing April 28, 2014 and make the rules final in May.
- Peer consultation issue was discussed as a critical need for independent practitioners. Several ideas were discussed as to how to encourage this practice.

- All three associations like the idea and are willing to work with the board to sort it out. The OAC provided a possible implementation process.
- The five year rule review items are in my report and should be discussed in CPSC & SWPSC professional standards committee. MFTPSC is completed. We need to have them all reviewed by the end of this meeting.
- March Board Outreach – We have our agenda and are meeting at 9:45 a.m. in Aging conference room. Discussed how to structure the meeting given our agenda. Venrick will chair and ask Knerr to explain the background material. Had a discussion on private practice by non-independent licensees and writing a newsletter item and on website.
- Supervisor-supervisee ethics rule change – only MFTPSC has made inputs. If the draft as changed by MFTPSC is okay, I will send to associations for comment.
- CEBroker will be at Friday’s board meeting to demonstrate their product, which will provide a means for licensees to store their CEU certificates. The board would use it as the means to submit their CE audit material.
- **Executive Director Work Plan:** review the results of the Planning Meeting and issues for future resolution. Below issues are based on the outcome of the 2012 planning meeting. I will review these issues with any new ones with the Executive Committee in September.
  1. Cultural competency/diversity – need for counselors’ and MFTs’ association ethics codes to have citations to become part of our ethics code. – *Track by Jim*
  2. Growth of MFTs - MFT professional standards committee – *in work*
  3. Need for an “S” status for MFTs - MFT professional standards committee – *in work*
  4. Need for Investigator liaison training – CLEAR, AG’s office? – *Bill will track opportunities for training*
  5. Importance for statute bill to pass. – Counselor education programs need to be accredited through CACREP. NASW will lobby for bill passage. – *Jim will track*
  6. Need for effective communication with consumers of services – *NASW Ohio Chapter provided revised language for our online consumer brochure.*
  7. How to encourage peer consultation – *possible CE courses or recognition by providing something to acknowledge the licensee for having a peer consultant.*
  8. How to review CEUs differently in light of the July visits – *each Professional Standards Committee needs to discuss*

Adjourned at 9:04 a.m.

Chairperson, Mary Venrick, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the executive committee meeting of the Board at 8:20 a.m. on March 20, 2014.

Members present were Ms. Margaret (Charlie) Knerr, Mr. Steven Polovick, Ms. Maureen Cooper and Dr. Otha Gilyard. Staff present: Mr. James Rough

### 3/20/2014 Agenda -

- Supervisor-supervisee ethics rule change
- Peer consultation issue – discussed broad range of options including allowing state associations to offer CEUs with documentation and possibly for membership. Rough to contact associations who have all expressed interest and ask for their input for a structured program.
- March Board Outreach - all thought the meeting went exceptionally well and that we will have some items for the July planning meeting that can be sent to the associations for comment.

Some highlights were:

- Struggle is part of the process and struggling is a good thing, it is behavior that becomes problematic.
- New licensees struggle with boundaries
- Some concern about young independently licensed individuals who do not have maturity to understand the complex issues
- Concern with non-profits funded by Medicaid driving licensees into unethical situations. How can we address?
- Can we require peer consultation for private practitioners licensed by the board?

Adjourned at 9:01 a.m.

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Mary Venrick, LPC Chair



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### **CEU Committee Meeting Minutes**

**March 20, 2014**

Chairperson, Dr. Chrissy Jungers, LPCC, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the CEU committee meeting of the Board at 1:02 p.m. on March 20, 2014.

Members present were Dr. Alan Demmitt, IMFT and Ms. Erin Michel, LSW. Staff present: Mr. James Rough, Executive Director, Ms. Rhonda Franklin, Renewal Coordinator, Ms. Patricia Miller, Continuing Education Coordinator, and Ms. Paula Broome, Audit Coordinator.

1. Committee approved the March agenda and minutes from January.
2. Paula Broome', Audit Coordinator's report:  
**AUDIT REPORT JUNE 2013 - JAN 2014**

**TOTAL NUMBER AUDITED: 1634**

**RENEWED WITH NON-APPROVED HOURS: 265**

**NO SUPERVISION: 19**

**NO ETHICS: 3**

**NO CE HOURS COMPLETED UNTIL AUDIT: 28**

**CE HOURS TAKEN OUTSIDE OF 2 YEAR RENEWAL PERIOD: 12**

**RENEWED WITH LESS THAN 30 HOURS: 116**

**SENT TO INVESTIGATION: 39**

Resulting in 443 **CAUTION LETTERS**

DEC 13 – JAN 14

HOURS COMPLETED IN ONE DAY: 7

- a. Marcia Mann and Brian Solano with CE Broker will address the full Board on Friday March 21, 2014.
- b. MFT Board:  
Would the MFT Professional Standards Committee consider allowing MFTs to take programs approved by this Board for counselors & social workers without having MFTs first complete a post program approval form. It seems to be an unnecessary step, since all of these programs are post approved for full credit.

1. *MFT Board will review.*
- c. Every two months, I update the audit spreadsheet showing errors licensees have made when completing their audits. I would like this information to be added to the quarterly newsletter.
- 1) *The committee agreed to adding audit results to the newsletter twice a year; with the addition of the total amount of licensees audited.*
- d. CE Program & Provider Guidelines review
- 1) Suggestion: We allow the sponsor to tell us how long it will take them to process a certificate. *Add questions to the application on when certificate will be provided.*
    - 1.1<sup>st</sup> certificate after completion of course
    2. Lost certificate
    3. Corrected certificate
      1. *Committee agrees if the sponsor cannot issue the attendance certificate at the end of the program; that they inform attendees (prior to offering the program) how long it will take them to issue a Board approved certificate.*
  - 2) Waive the rules for State of Ohio agencies who offer free CE hours.
    1. ***Committee agrees to not waive CSWMFT rules for Board approved Ohio agencies.***
  - 3) When problems are found with Board approved providers how should it be handled?
    1. Ask them to correct the error and issue a warning letter
      1. ***I'm not sure but I think the committee agreed we should continue to ask them to correct their errors and send them a warning letter.***
    2. Send them a caution letter; no correction needed
  - 4) Should we accept altered certificates? For example, hours attended changed due to late arrival or early departure. Date crossed out due to a typo. Board approval number handwritten.
    1. ***The committee agreed altered certificates are acceptable.***
- e. HB-232 will provide language that adds a non-discipline fee for late completion of continuing education requirements for renewal. When the law passes what effect will it have on licensees who fail the audit?
- 1) The way the law (4757.31) reads it's a fee for late completion of CE hours.
  - 2) What about those licensees who renew with less than 30 hours or renew with non-approved hours? Will these types of errors (just) be issued a caution letter?
  - 3) Can language be added to the law to include other errors? Or maybe a statement could be added for example; "if an audit proves the licensee falsified their renewal ...denial, disciplinary action or **non-discipline fee** may be warranted" ? (4757-11-01)

**1. The committee agreed to a non-disciplinary fee “when the audit proves the licensee falsified their renewal” The license will remain active but the licensee will not be able to renew their license until the fee is paid.**

3. Rule 4757-9-04 amending the quality requirements for CE programs offered in a primarily text based format will be filed in the next few weeks. We received very complementary comments from the email to the Listserv recipients.
4. Rule 4757-9-05 amending the CEU certificate requirements and clarifying the post program approval language for clarity will be filed in the next few weeks. Discussion on amending the rule for qualifying teaching CEUs equivalently to CEU presentations concluded that they should be treated in the same way.

1. CEU Issue

2. The program “Mental Health First Aid” was denied as an individual program request but it was then brought to the Board’s attention that the same program was approved in a provider renewal. Brief descriptions are given in provider renewals so a more detailed agenda was requested and reviewed from the Provider. The decision that the content was for nonprofessionals and not specific to licensees was made and the program was denied. Past offerings would be accepted but moving forward the program is not approved.
3. Ms. Franklin raised several issues from post program approvals: several questions regarding hours granted for publications and unusual items submitted by licensees for post program approval.
  - a. The committee decided there will not be a limit on the number of publications a licensee can submit for continuing education hours.
  - b. They also stated multiple authors should not impact the number of continuing education hours granted to the licensees.

Committee adjourned at 1:48 p.m.

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Dr. Chrissy Jungers, LPCC  
CEU Committee Chair



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March 13, 2014

Executive Director's Report

### **Board Meeting Dates and Rooms**

#### **Thursday March 20, 2014**

Executive Committee – Executive Director's Office at 8:15 a.m.

CPSC – SWPSC Conference Room – 9:00 a.m.  
SWPSC – CPSC Conference Room – 9:00 a.m.  
MFTPSC – Conference Room – 9:00 a.m.

Full Board - Department of Aging Conference Room - discuss survey results – 9:45 a.m.

CEU Committee – Executive Director's Office – 1:00 p.m.

#### **Friday March 21, 2014**

Executive Committee – Executive Director's Office at 8:15 a.m.

CPSC – Conference Room – 9:00 a.m.  
SWPSC – Conference Room – 9:00 a.m.  
MFTPSC - Conference Room – 9:00 a.m.  
Board Meeting – LeVeque Tower 15<sup>th</sup> Floor Petroleum Board – 1:00 p.m.

### **Issues to Discuss**

#### **Full Board Issues:**

The following Board positions need new appointments: appointment for Tommie Robertson's positions.

Name	Type	Home Town	Expiration	1st or 2nd Appt
<b>Vacant</b>	MFT		10/10/12	

I have been in consistent contact with the Governor's office concerning this appointment. There has been an eligible applicant.

## **2013 Financial Disclosure Statement**

All statements are due by 4/15/2014. I emailed travel information, if any. Please let me know of any issues getting these completed.

## **Board Outreach & Planning Meeting:**

Mary Venrick, Steve Polovick and Charlie Knerr met with me to review the surveys to discuss as part of the Board outreach for March. The questions for review at our Special Full Board Meeting Thursday at 9:45 a.m. are attached as part of the agenda for that meeting

## **Reminder of New Processes:**

- Issues that require all or two professional standards committee (PSC) review will be discussed at the executive committee on the Thursday morning meeting with anticipation of each PSC discussing the issue on that day. The executive committee will meet again on Friday morning to see if the issue is resolved and how to move forward. A good example is the ACA ethics issues around professor-student and supervisor-supervisee relationships.
- We are asking each PSC to have members read the executive director's report prior to his being present in order to give time for board members to consider the information and ask for clarification.

## **Request from Licensee:**

Please offer courses around the state to explain these changes! Please notify licensees of courses via e-mail. This was a response to the recent email concerning rule changes being filed. We don't have resources to offer courses, but thought maybe we could add a section to the newsletters explaining the changes in plain language.

## **Legislation:**

Rep. Sears introduced HB-232 on July 17 and it passed in the House on November 6, 2013. We had our third Senate Committee hearing on March 11. We need the Senate Committee vote then it should be ready for a Senate floor vote.

The Ohio Council is working with Rep. Sears and others to add the following amendment, which is still pending. I am uncertain as to whether this amendment will get added.

The amendment, AM1701, proposes language changes in ORC Chapter 3923 to modernize Ohio's health insurance laws and align recognition of behavioral health care professional's scope of practice across the public and private insurance markets. Specifically, the modernization adds IMFTs to Ohio's parity law statutes passed in 2007 to clarify the intent of other current statutes for diagnosing and treating mental and emotional disorders. It also recognizes Ohio's scope of practice statutes for addiction treatment professionals and reflects the array of professionals licensed by the state of Ohio today that have scope of practice to clinically supervise and deliver addiction treatments including LICDCs, LISWs, LPCCs, IMFTs, CNS/CNP.

From a workforce perspective, modernizing and aligning the public and private insurance market supports the health care reform efforts in Ohio to achieve:

- Improved patient and public safety with better integration of behavioral and physical health care services;
- Begins to address workforce shortages within the behavioral health care sector;

- Makes behavioral health services more accessible;
- Reduces the overall costs of care (i.e. provides access to additional providers, early intervention, and other utilization tools to access less costly alternatives); and
- Helps Ohio have a productive and healthy workforce that can grow our economy.

**Budget:**

The FY 2014 is progressing well as shown in our reports.

**Ohio Administrative Code changes ~ Rules:**

**Five Year Rule Review – remaining September 2012**

We filed the following rules with the Legislative Service Commission and have a Public Hearing at 2:00 p.m. Tuesday 3/18/2014 in our office. The rules included are below except that rule 4757-19-04 on social work examinations has been delayed for research to support the change. Assuming no issues are raised requiring changes, we will have a JCARR hearing later in March or in early April and file the rules to be effective in April or May 1, 2014.

<b>Rule #</b>	<b>Title</b>	<b>Comments</b>	<b>PSC</b>
4757-7-01	Renewal of license or certificate of registration.	Modified to incorporate changes for active duty members and veterans per statute changes to Section 5903.10 & 5903.12	All
4757-9-02	Continuing education requirements for renewal of a professional counselor or a professional clinical counselor.	Modified to accept administrative continuing education hours in light of coming changes in healthcare and insurance regulations.	CPSC
4757-9-05	Approval of continuing professional education programs required for renewal of licenses and certificates of registration issued by the board.	Clarified requirements for continuing education course certificates. Modified to state the NASW continuing education program approvals to be for NASW national and NASW Ohio Chapter only. Modified to more clearly explain post program approvals for continuing education programs.	All
4757-9-07	Documentation of continuing professional education required for renewal of a license or certificate of registration	Adds language that does not allow licensees to take the same CE course except programs annually required by national accreditation, state certification(s), and/or to maintain high fidelity, evidenced based practices.	All
4757-17-01	Counseling supervision.	Modified paragraph (F)(2) to reflect changes from 6 to 3 supervision hours for PCC-S licensees.	CPSC
4757-21-03	Social work supervision.	Clarifies clinical supervision of SWTs who are providing diagnosis and treatment & LISW supervision versus LISW-S supervision.	SWPSC
4757-25-01	Education requirements for admission to the examination for marriage	Changes the practicum requirement to be congruent with national standards of AAMFT.	MFTPSC

and family therapist.

4757-25-04	Requirements for licensure as an independent marriage and family therapist.	Changes requirements to read better and adds that half of the face-to-face client hours are with couples and/or families present to be consistent with AAMFT national standards	MFTPSC
4757-29-01	Marriage and family therapy supervision.	Requires an interim supervision report for MFTs obtaining their supervised practice for the independent license. Establishes an IMFT supervision designation.	MFTPSC

We filed with the Legislative Service Commission rule 4757-9-04 from September of 2012, which is the quality standards instead of 10,000 word per hour requirement for primarily text based CE programs. This rule will also be part of the Public Hearing on 3/18/2014. Assuming no issues are raised requiring changes, we will file the rule to be effective in April or May 1, 2014.

<b>Rule #</b>	<b>Title</b>	<b>Comments</b>	<b>PSC</b>
4757-9-04	Clock hours for continuing professional education.	Modified to incorporate the CE quality standards approved at the November meeting.	All

#### **Five Year Rule Review – September 2014**

The following rules need to be reviewed for next year and are attached in detail for the PSCs.

<b>Rule #</b>	<b>Rule Title</b>	<b>Date Due</b>	<b>PSC</b>
4757-1-02	Notice of board meetings	9/20/2014	All
4757-1-04	Applications of first licensure	9/20/2014	All
4757-1-05	License fees	9/20/2014	All
4757-1-07	Fines	9/20/2014	All
4757-3-01	Definitions	9/20/2014	All
4757-3-02	Abbreviations and titles	9/20/2014	All
4757-5-10	Standards of ethical practice and professional conduct: reporting unethical actions	6/11/2014	All
4757-5-11	Standards of ethical practice and professional conduct: change of name and/or address	6/11/2014	All
4757-6-01	Reports prepared for court review	9/20/2014	All
4757-6-02	Summary suspension	9/20/2014	All
4757-7-01	Renewal of license or certificate of registration	9/20/2014	All
4757-7-02	Practice with expired license or certificate of registration is prohibited	9/20/2014	All
4757-9-01	CE requirements for renewal of a MFT or IMFT license	9/20/2014	MFT
4757-9-05	Approval of CPE programs required for renewal of licenses issued by the board	9/20/2014	All
4757-9-06	Sources of continuing professional education	9/20/2014	All
4757-11-01	Denial and disciplinary action for licenses or certificates of registration	9/20/2014	All
4757-11-02	Impaired practitioner rules	9/20/2014	All
4757-25-01	Education requirements for admission to the examination for MFT	9/20/2014	MFT
4757-25-02	Marriage and family therapist examination policy	9/20/2014	MFT
4757-25-03	Requirements for licensure as a marriage and family therapist	9/20/2014	MFT
4757-25-04	Requirements for licensure as an independent marriage and family therapist	9/20/2014	MFT

4757-25-05	Temporary marriage and family therapist license	9/20/2014	MFT
4757-25-06	Endorsement of a marriage and family therapist license	9/20/2014	MFT
4757-25-07	Approval of applications for marriage and family therapist licenses	9/20/2014	MFT
4757-27-01	Scope of practice of a marriage and family therapist	4/10/2014	MFT
4757-27-02	Scope of practice of an independent marriage and family therapist	4/10/2014	MFT
4757-29-01	Marriage and family therapy supervision	4/10/2014	MFT

**ACA Ethics Code Revision is out for Review**

We have a draft rule attached for new rule: 4757-5-14 Standards of ethical practice and professional conduct: supervisory relationships. I hope to get feedback and send out for comment.

**Peer Consultation:**

We received feedback from OAMFT: OAMFT discussed this briefly at their last meeting and folks were in favor of the plan to offer CEU's for peer consultation.

OCA responded enthusiastically and provided possible implementation ideas. See attached draft from OCA.

**eLicense2:**

We are being fast tracked to get the new licensing system earlier than originally scheduled. This will be crazy workload to implement. We hope we can make it work for us and not vice versa. There are some really cool features that we are looking forward to implementing. The system can be setup to make notification emails without staff intervention like email notice of renewal due next week, setup your own UserID & Password, print your own wallet card, etc. We are going through setup issues now. Margaret Ann and Andy have done a ton of work on it so far, which is greatly appreciated. I wanted to check that each professional standards committee is okay with the print your own wallet card. This will save the Board a ton of money in printing and mailing costs and will be available as soon as it is posted, no waiting for the end of the month print job and mail.

**Executive Director Work Plan:** review the results of the Planning Meeting and issues for future resolution. Below issues are based on the outcome of the 2013 planning meeting. I will review these issues with any new ones with the Executive Committee in May following this meeting.

1. Cultural competency/diversity – need for counselors’ and MFTs’ association ethics codes to have citations to become part of our ethics code in paragraph (G) of 4757-5-02.
2. Growth of MFTs
3. Need for an “S” status for MFTs
4. Need for Investigator liaison training – CLEAR, AG’s Office
5. Importance for statute bill to pass
6. Need for effective communication with consumers of services
7. How to encourage peer consultation – Associations asked for comments
8. How to review CEUs differently in light of the July visits
9. Issues for planning meeting: add CEU modules on website for eTherapy and other trainings

Sincerely,

James R. Rough  
Executive Director



# *Counselor, Social Worker & Marriage and Family Therapist Board*

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## **AGENDA**

**March 20, 2014**

1. Discussion of Agenda
2. According to the survey, new licensees and students struggle with managing personal values. How have you seen this? How can the board help? Should the board help?
3. According to the survey, new licensees and students have a hard time tolerating ambiguity in resolving ethical decisions. How have you seen this? How can the board help? Should the board help?
4. Many students and new licensees are on the "fast track." They want to get into private practice as quickly as possible....2 years after graduation, some immediately upon graduation. What are the potential ethical pitfalls to this track? How have you seen them? How can the board help? Should the board help?
5. Some MFTs and LPCs are in private practice with off-site supervision. Should we address this? How? One proposal is to be very specific about the supervisor's responsibilities. Another is to require that the MFT or LPC notify their clients that they are working under supervision and who that supervisor is...
6. Licensees who are practicing 10 + years in their own private practice are more likely to make ethical mistakes than a new graduate. "The further away they get from their education, the harder it is to stay up to date on best practices and ethical issues." How have you seen this? How can the board help? Should the board help?
7. This survey was conducted in an effort to inform our planning in July. Between now and July, a committee we will also be looking at issues around Electronic Delivery of Services - Education, Supervision, Therapy and Counseling. As the committee begins working on this topic, please share any concerns you have regarding Electronic Delivery of Services. What have you seen? How would you suggest the board help?



# *Counselor, Social Worker & Marriage and Family Therapist Board*

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## **AGENDA**

**March 21, 2014**

1. Discussion of Agenda
2. Approval of Minutes of January 17, 2014 Board Meeting
3. Executive Director's Report
4. Deputy Director's Report
5. Legal Update
6. Marriage and Family Therapist Professional Standards Committee Report
7. Counselor Professional Standards Committee Report
8. Social Work Professional Standards Committee Report
9. Standing Committee Reports
  - a. Executive Committee
  - b. Continuing Education Committee
  - c. Investigative Liaison Committee – no meeting
10. Old Business
  - a. Board Outreach for March 2014
  - b. Rules – Common Sense Initiative Comments
  - c. ACA ethics change draft rule
11. New Business
12. Chairman Comments



## *Counselor, Social Worker & Marriage and Family Therapist Board*

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### **STATE OF OHIO**

### **COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD**

**January 17, 2014**

Chairperson, Ms. Mary Venrick, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the regular meeting of the Board at 1:00 p.m. on January 17, 2014. Dr. Terri Hamm, Dr. Otha Gilyard, Mr. Timothy Brady, Dr. Christin Jungers, Ms. Margaret Knerr, Dr. Thomas McGloshen, Ms. Stephanie McCloud, Mr. Steve Polovick, Dr. Alan Demmitt and Ms. Erin Michel. Absent: Ms. Maureen Cooper and Ms. Jennifer Brunner. Staff present: Mr. James Rough, Mr. William Hegarty, Ms. Patricia Miller, Ms. Tracey Hosom, Ms. Tammy Tingle and Ms. Margaret-Ann Adorjan.

Also present: Ms. Melissa Wilburn, AAG and Mr. Stan Young, OSU.

- I.** Discussion and approval of agenda
- II.** Mr. Brady moved to accept November 22, 2013, minutes, seconded by Dr. Gilyard. Carried.
- III. Executive Director Report presented by Mr. Rough:**

#### **Mr. Rough reported:**

1. Copy of the report given to each of the Professional Standard Committees will be attached to the minutes.
2. Two appointees are still needed, an IMFT and LISW academic.
3. HB 232 is in the senate, scheduling an appointment with Sen. Jones' office.
4. Five year rule review, some rules have been filed since no changes were made, other rules have been filed with the Common Sense Initiative, then will be sent to JCARR and lastly a public hearing. The effective date will be in April or May of this year.
5. 4757-9-04 will be based on quality and sent to JCARR.
6. ACA Ethics Code Revision was sent to board members for review.
7. Reviewed the number of licensees report, which continues to increase in numbers.

8. The new licensure system will begin in December or early 2015, hoping the data will be beneficial in helping certain counties in need of licensees.
9. Discussed budget report.
10. CEU Committee discussed the company CE-Broker who will be presenting to the Board at the March meeting. The company tracks CEU's completed by licensees, several states are currently using this company. The system would be voluntary for licensees. Will gather input from Ohio Boards currently using CE-Broker.

**IV. Investigative Report presented by Mr. Hegarty:**

**Mr. Hegarty reported:**

1. Thanked Mr. Brady, Mr. Polovick, Ms. Cooper and Ms. Venrick for their work with cases. Also thanked staff Ms. Hosom and Ms. Tingle.
2. Twenty-five new cases, more cases this year than previous years due to audits. Sexual boundaries cases are increasing.
3. The most cases investigated were found in Columbus.
4. A discipline hearing will be held at the end of January for a counselor, the hearing officer report will be reviewed at the March board meeting. No hearings scheduled for March but one is set for May.
5. Dr. Demmitt asked about the Diversion Consent Agreement, Mr. Hegarty explained this consent agreement as being a non-public record, hopeful it will be successful, Ms. Hosom worked hard on this new agreement. Ms. Knerr thanked Ms. Hosom.

**V. Legal Update presented by Ms. Wilburn:**

1. Introduced herself to the Board as the AAG for the CSWMFTB.
2. Working settlement agreements.
3. Mr. Rough asked about some wording when writing rules, will discuss at a later time with Ms. Wilburn.

**VI. Social Work Professional Standards Committee Report was presented by Mr. Polovick:**

**Mr. Polovick reported:**

1. Thanked Mr. Warne and Mr. Miller for the preparation before the meetings.
2. Licensed one-hundred and ten LISW's, one-hundred and thirty-seven LSW's and three SWA's.
3. Discussed some disciplinary issues, consent agreements and a Goldman Hearing.
4. Received a positive response from a program approved for Bereavement Photography.

5. Received some comments regarding rule changes from Ms. Theresa Lampl from Ohio Council of Behavioral Health and Family Service Providers.
6. Continued to discuss the approval given to NASW National regarding continuing education, and the lack of communication with responding to the Boards questions. This issue will be re-visited at the March meeting and a decision will be made on whether to continue the approval.
7. Reminded everyone about social work advocacy day.

## **VII. Marriage and Family Therapist Professional Standards Committee Report was presented by Ms. Knerr:**

### **Ms. Knerr reported:**

1. Thanked Mr. Rough, Ms. Tingle and Ms. Adorjan for their hard work.
2. Denied one hardship, approved two exam requests.
3. Licensed three IMFT's and one MFT.
4. Reviewed one Goldman Hearing.
5. Discussed the rule review, looked closely at education and supervision.
6. Mr. Rough stated the committee discussed the possibility of accepting OAMFT and AAMFT approval.

## **VIII. Counselor Professional Standards Committee Report was presented by Dr. Jungers:**

### **Dr. Jungers reported:**

1. Approved seventy-nine PC's, twenty-eight PCC's, and five-hundred and thirty-five CT CR applications.
2. Mailed one-hundred and twenty-eight exam packets.
3. Discussed correspondence.
4. Approved one hardship, denied one hardship and one hardship is pending.
5. Discussed issues regarding auto approval for continuing education. The Board currently does not accept NBCC approval.

## **IX. Committee Reports**

### **Executive Committee**

Reported in Mr. Rough's report.

### **CEU Committee – Dr. Jungers**

The company CE Broker was discussed.

Quality control in regard to approval of text-based programs is now reflected in draft rule 4757-9-04, which is being filed.

### **Investigations Ad Hoc Committee – Mr. Hegarty**

The monitoring contract was sent out and a report will be given in March or May from Ms. Adorjan.

Mr. Rough stated the committee needs to meet at least twice a year.

#### **X. Old Business:**

1. Ms. Knerr, Mr. Polovick and Ms. Venrick are working on a survey to be sent out to a select group and then will meet to discuss the responses received.
2. ACA ethics changes, an open discussion is planned for the end of the month.
3. Mr. Rough sent an e-mail to the CPSC on Mindfulness, asking for their input.

#### **XI. New Business:**

None

Ms. Venrick thanked everyone for the cards and for everyone to be careful on the roads with the weather. Also reminded everyone to leave quietly.

#### **XII. Adjourned: 1:50 PM**

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Mary Venrick, PC, Board Chair

## Five Year Rule Review – 9/20/2014

All licensees or registrants are required to notify the board of any changes of name or information to ensure that the board has their current name and mailing address within ninety days of those events. Failure to do so may result in disciplinary action by the board.

R.C. 119.032 review dates: 06/12/2009 and 06/11/2014

Promulgated Under: 119.03

Statutory Authority: 4757.11

Rule Amplifies: 4757.11

Prior Effective Dates: 9/19/85 (Emer.); 12/19/85; 5/22/86; 6/11/95 (Emer.); 7/3/97; 8/2/01; 9/20/02; 4/10/04; 1/1/06; 11/8/07

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### **4757-6-01 Reports prepared for court review including custody, visitation and guardianship concerns.**

(A) The role of the counselor, social worker, or marriage and family therapist is that of a professional expert who strives to maintain an objective, impartial stance. A counselor, social worker or marriage and family therapist does not act as a judge who makes the ultimate decision applying the law to all relevant evidence. Neither does a counselor, social worker or marriage and family therapist act as an advocating attorney who strives to present his or her client's best possible case. A counselor, social worker, or marriage and family therapist in a balanced, impartial manner informs and advises the court and the ~~prospective~~ respective parties of the relevant mental health factors pertaining to the issue. A counselor, social worker, or marriage and family therapist should be impartial regardless of whether he or she is retained by the court or by a party to the proceedings. If either the counselor, social worker, marriage and family therapist, or the client cannot accept this neutral role, the counselor, social worker, or marriage and family therapist shall withdraw from the case. If not permitted to withdraw, the counselor, social worker, or marriage and family therapist acknowledges past roles and other factors that could affect impartiality.

(B) A counselor, social worker, or marriage and family therapist contemplating performing court reports, including child custody reports, is aware that special competencies and knowledge are required for the undertaking of such evaluations. Competence in performing psychological assessments of children, adults and families is necessary but not sufficient. Education, training, experience and/or supervision in the areas to be evaluated are essential in preparing a report.

(C) A counselor, social worker, or marriage and family therapist uses current knowledge of scientific and professional developments consistent with accepted clinical and scientific standards in selecting data collection methods and procedures.

(D) In the course of preparing a report, allegations of other issues may occur that are not necessarily within the scope of a particular evaluator's expertise. If this is so, the counselor, social worker, or marriage and family therapist seeks additional consultation, supervision, and/or specialized knowledge or training to address these issues.

(E) A counselor, social worker, or marriage and family therapist engaging in preparing reports that will likely be used in court is aware of how biases regarding age, gender, race, ethnicity, national origin, religion, sexual orientation, disability, language, culture, and socioeconomic status may interfere with an objective evaluation and recommendations. A counselor, social worker, or marriage and family therapist recognizes and strives to overcome any such biases or withdraws from the evaluation.

## Five Year Rule Review – 9/20/2014

counselor education program as defined in paragraph (A)(4) of rule 4757-13-01 of the Administrative Code.

(U) "Doctoral internship" means a doctoral internship which is taken in a counselor education program which is approved by the counselor professional standards committee or at a counselor education program which meets the criteria of a committee approved program.

(V) "Impaired or impairment" means the presence of the disorder of alcoholism, substance abuse, mental illness or other debilitating conditions.

(W) "Impaired treatment program" means a plan of care and rehabilitation services provided by organizations or persons authorized by the board to provide such services.

(X) "Impairment program" means a program for the prevention, detection, intervention, rehabilitation, and monitoring of impaired counselors, social workers or marriage and family therapists.

(Y) "Practice of marriage and family therapy" means the practice of marriage and family therapy as defined in division (H) of section 4757.01 of the Revised Code, for a fee, salary or other consideration.

(Z) "Client" as used in agency 4757 of the Administrative Code, means a patient or consumer of services or that person's legal guardian, or any other receiver of mental health services.

(AA) "Social worker trainee" is an individual who is a graduate student seeking licensure as a social worker who is currently enrolled in a practicum, internship or field work course in a social work education program accredited by the "Council on Social Work Education" (CSWE).

Need to have a section here for "Marriage and family therapist trainee"; not sure of language, maybe a combination of CT and SWT definitions

(BB) "Independent Contractor" means an individual who meets the internal revenue service (IRS) definition as an independent contractor in (IRS) publication 15-A, which can be found at <http://www.irs.gov/pub/irs-pdf/p15a.pdf>.

(CC) "Peer Supervision" means the joint or mutual discussion of issues in supervision by supervising counselors for the purpose of improving the quality of supervision.

(DD) "First-hand knowledge" means the direct knowledge of a supervisee's work through any of the following: audio recording tape and/or video tape and/or online video conferencing and/or in-person live supervision.

(EE) "Electronic service delivery" (electronic therapy, cyber therapy, e-therapy, etc.) means counseling, social work or marriage and family therapy in any form offered or rendered primarily by electronic or technology-assisted approaches when the counselor, social worker or

## Five Year Rule Review – 9/20/2014

- (5) "Registered Social Work Assistant" means an individual issued a certificate of registration by the board in accordance with division (C) of section 4757.29 of the Revised Code.
- (6) "Independent Marriage and Family Therapist" means a marriage and family therapist licensed by the board to practice marriage and family therapy as defined in division (G) of section 4757.01 of the Revised Code.
- (7) "Marriage and Family Therapist" means a marriage and family therapist licensed by the board to practice marriage and family therapy as defined in division (G) of section 4757.01 of the Revised Code.
- (8) "Supervising Professional Counselor" means a counselor who has been licensed by the board to practice professional counseling as defined in division (A) of section 4757.01 of the Revised Code and been awarded supervisory designation per paragraph (E) of rule 4757-17-01 of the Administrative Code.
- (9) "Supervising Professional Clinical Counselor" means a counselor licensed by the board to practice professional counseling and the unsupervised diagnosis and treatment of mental and emotional disorders and conditions as defined in division (A) of section 4757.01 of the Revised Code and been awarded supervisory designation per paragraph (E) of rule 4757-17-01 of the Administrative Code.
- (10) "Supervising Independent Social Worker" means a social worker licensed by the board to practice social work as defined in division (C) of section 4757.01 of the Revised Code and been awarded supervisory designation per paragraph (D) of rule 4757-23-01 of the Administrative Code.
- (11) "Supervising Independent Marriage and Family Therapist" means a marriage and family therapist licensed by the board to practice marriage and family therapy as defined in division (H) of section 4757.01 of the Revised Code and been awarded supervisory designation per paragraph (F) of rule 4757-29-01 of the Administrative Code.
- (R) "Counseling experience" means the applicant's primary employment responsibility was in counseling, supervision of a counseling program, or direct involvement in the administration or policy division of a counseling program.
- (S) "Clinical resident means a professional counselor engaged in training supervision while seeking licensure as a professional clinical counselor. The title to be used for this designation shall be "professional counselor/clinical resident". A person may use this title until they have completed the three thousand hours required for the professional clinical counselor license.
- (T) "Counselor trainee" means an individual who is seeking licensure as a professional counselor and has filed a training agreement with the board per paragraph (E) of rule 4757-17-01 of the Administrative Code and who is currently enrolled in either a practicum or internship in a

## Five Year Rule Review – 9/20/2014

of thirty hours of continuing education that meet the requirements of rule 4757-7-01 of the Administrative Code. The standard consent agreement terms are:

- (1) Written reprimand;
- (2) Fine to be paid within sixty days of the effective date of the agreement;
  - (a) Deficient number of hours for a first offense fine per hour:
    - (i) Deficient up to ten hours fine of one hundred dollars; or
    - (ii) Deficient eleven to twenty hours fine of two hundred fifty dollars; or
    - (iii) Deficient twenty-one to thirty hours fine of five hundred dollars.
  - (b) Deficient number of hours for a subsequent offense fine per hour:
    - (i) Deficient three to ten hours fine of two hundred dollars
    - (ii) Deficient eleven to twenty hours fine of three hundred fifty dollars
    - (iii) Deficient twenty-one to thirty hours fine of five hundred dollars
- (3) Complete the number of continuing education hours he/she was deficient within thirty days of the consent agreement effective date and submit proof of completion within forty-five days of the consent agreement effective date. These hours shall not be counted toward his/her next renewal.
- (4) Agrees to audit for continuing education the next time he/she renews his/her license.

Indented letters (a) and (b) and roman numerals
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(D) Do not discipline if licensee is deficient two hours or less of continuing education. Require that they make up the continuing education hour(s) and place a copy of a caution letter in their licensure file. Add them to the audit list for their next renewal.

(E) Applying for or renewing a license by means of fraud/deceit. Includes failure to report discipline by another jurisdiction, conviction, etc. the standard consent agreement terms are:

- (1) Written reprimand;
- (2) Fine up to five hundred dollars with a standard fine of two hundred fifty dollars;
- (3) Fine to be paid within sixty (60) days of the effective date of the agreement; and
- (4) Attend four hours of ethics training. Course(s) must be at least a two semester hour or three quarter hour college level or thirty hour continuing education course, no on-line courses. Verification of completion shall be submitted to the investigation division within thirty days of attendance. These hours will not count toward the continuing education requirement for license renewal.

(F) Failure to respond to the continuing education audit standard consent agreement terms are:

- (1) Fine up to five hundred dollars with a standard fine of two hundred fifty dollars;
- (2) Fine to be paid within sixty days of the effective date of the agreement;
- (3) Submit proof of thirty hours of continuing education for the audit renewal period within thirty days of the ratification of the agreement; and
- (4) Agrees to audit for continuing education the next time he/she renews his/her license.

## Five Year Rule Review – 9/20/2014

address and with the board's name and address as the results addressee. The agency code fingerprint card shall be "1AB002".

- (b) An applicant who has poor fingerprint quality on the electronic scanning shall be notified by the board to request a waiver from electronic scanning and mailed the required forms for submission of ink rolled fingerprints. The bureau of criminal identification and investigation has suggested using corn huskers lotion when having difficulties getting a good electronic scan.
  - (c) The applicant shall ask the superintendent of the bureau of criminal identification and investigation in the criminal records check request to obtain from the federal bureau of investigation any information it has pertaining to the applicant.
- (2) Applicants outside the state of Ohio shall go to a police agency in their state and complete the blank criminal records check cards provided to them by the board and submit fingerprints by mailing the completed forms directly to the bureau of criminal identification and investigation. Note, this process may be quicker and more convenient, if the applicant waits until she or he is in Ohio, to complete an electronic scan.
- (a) Each applicant shall pay the fee to the agency completing the fingerprinting and to the bureau of criminal identification and investigation for both the Ohio and federal bureau of investigation records checks. Applicants shall follow the directions provided with the fingerprint cards. The applicant shall ask the superintendent of the bureau of criminal identification and investigation in the request to obtain from the federal bureau of investigation any information it has pertaining to the applicant. Part of that application requires a waiver from electronic submission form citing out-of-state as the reason.
  - (b) An applicant requesting a criminal records check shall provide the bureau of criminal identification and investigation with the applicant's name and address and with the board's name and address as the results addressee. The agency code on the fingerprint card shall be "1AB002".
- (3) The board shall not issue a license or registration until receipt of the criminal records check and any follow-up actions are completed.
- (4) The results of any criminal records check conducted pursuant to a request made under this chapter and any report containing those results, including any information the federal bureau of investigation provides, are not public records for purposes of section 149.43 of the Revised Code and shall not be made available to any person or for any purpose other than as follows:
- (a) The superintendent of the bureau of criminal identification and investigation shall make the results available to the board for use in determining, under Chapter 4757. of the Revised Code, whether the applicant who is the subject of the criminal records check should be granted a license under that chapter.
  - (b) The board shall make the results available to the applicant who is the subject of the criminal records check or to the applicant's representative upon their written request.

Effective: 10/18/2009

R.C. 119.032 review dates: 06/12/2009 and 09/20/2014

## Five Year Rule Review – 9/20/2014

- (a) Such transcripts shall bear the official seal of the college or university and the signature of the registrar. Transcripts shall be sent directly to the board office by the college or university. The applicant shall bear sole responsibility for transcripts sent directly from the college or university to the board office.
- (b) If an applicant's transcript does not clearly indicate that he/she meets the education requirements for the license for which they are applying, the applicant shall provide additional information about their coursework in a manner prescribed by the board.
- (2) Notarized statements, on a form prescribed by the board, to document all professional employment experience required by any rule under this chapter, or for licensure or registration by the board. Notarized statements, if required, shall be completed by the person(s) who supervised the required professional employment experience, or who are judged by the board to be in a position to make a professional judgment about the nature of the applicant's duties and the quality of their work, and who meet the criteria established for such respondents by the board in any rules under this chapter.
- (D) Applicants for any license or certificate of registration issued by the board shall be of good moral character. The board may, in its discretion, deny any application for licensure or certification if the board finds that the applicant was convicted of, pled guilty to, or pled no contest to a felony or misdemeanor involving moral turpitude or for acts committed, which would constitute a felony or misdemeanor involving moral turpitude, if committed in Ohio. The board shall consider the number and timing of any convictions and the relationship those convictions may have to the practice for which the applicant has made application for licensure or certification. The board shall consider an applicant's fitness to practice a part of the good moral character requirements. The board at its discretion may request any of the following to help determine good moral character and fitness to practice: a criminal records check, a criminal background check or a psychological evaluation.
- (E) All applicants for an initial license or registration shall submit a request to the bureau of criminal identification and investigation for a criminal records check of the applicant per sections 4776.02 and 4776.03 of the Revised Code and shall include a federal bureau of identification criminal records check request. This requirement applies to all initial applications for professional counselor, social worker, professional clinical counselor, independent social worker, marriage and family therapist, independent marriage and family therapist, or for registration of title as a social work assistant, counselor trainee, marriage and family therapist trainee or social worker trainee. The applications for criminal records check shall comply with section 109.572 of the Revised Code. The criminal records check shall be received at least within one year prior to licensure or a new criminal records check shall be required. Section 4776.02 of the Revised Code requires that all fingerprint reports be sent directly to the board office from the bureau of criminal identification and investigation. Any fingerprint results mailed to or from some other source shall not be accepted.

Are these two terms redundant?

- (1) Applicants in the state of Ohio shall go to a county sheriff's office or other agency approved by Ohio's attorney general to request an electronic criminal records check and submit fingerprints to the bureau of criminal identification and investigation. A link to electronic fingerprint sites is available on the board's web page under "forms".
- (a) Each applicant shall pay the fee to the agency scanning their fingerprints and provide the bureau of criminal identification and investigation with the applicant's name and

Check with AAG; what does this mean?

Background checks involve police or FBI agents checking references and doing a thorough check - we have never done one and probably will never.

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(2) The approval form shall be accompanied by the actual study materials, a statement of the goals and objectives of the study, an overview of the study methodology, and copies of the evaluation tool that will be used at the completion of the study.

(E) The board may grant continuing education credit for approved home study programs when the distance learning program's sponsor can demonstrate to the board that:

(1) The program meets all of the requirements established in rule 4757-9-05 of the Administrative Code for approved programs and providers.

(2) The program sponsors shall have adequate security in place to assure that the individual who receives credit for the course is the individual who completed the program.

(3) The program sponsor shall include post tests of at least five questions per hour of continuing education for home-study courses.

(4) Licensees wishing to use a home study or distance learning program not having board approval for continuing education hours shall submit a post program approval per paragraph (F) of rule 4757-9-05 of the Administrative Code.

(F) The board may grant continuing education credit for appropriate college courses that are documented by passing grades of "C-" or above on undergraduate courses and "B-" or above for graduate courses from regionally accredited educational institutions; audited courses require documentation by a letter from the professor noting the hours attended.

(1) Appropriate college courses are those that are at the level of the license for which CEUs are sought. Graduate level licensees shall generally be approved for graduate level courses directly related to their license type. Bachelor level licensees shall generally be approved for bachelor or graduate level courses directly related to their license type. Associate level registrants shall generally be approved for associate, bachelor or graduate level courses directly related to their license type. College courses taken at a lower level than qualifying degree may be submitted for post program approval per paragraph (C) of rule 4757-9-05 of the Administrative Code; applicants shall delineate how that course work is relevant to their practice.

(2) Appropriate courses are ones not previously taken unless updated due to passage of five years or more.

(3) Licensees wishing to use a college course for continuing education hours shall submit a post program approval per paragraph (F) of rule 4757-9-05 of the Administrative Code.

Effective: 01/01/2013

R.C. 119.032 review dates: 09/20/2014

Promulgated Under: 119.03

Statutory Authority: 4757.33

Rule Amplifies: 4757.33

Prior Effective Dates: 5/22/86; 7/3/97; 7/10/00; 4/10/04; 9/20/07; 10/18/09

What is the purpose of having to do a post-program approval form for college courses? Can there be exceptions for CACREP, CSWE and COAMFTE programs?

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### **4757-11-01 Denial, and disciplinary action for licenses or certificates of registration issued by the counselor, social worker, and marriage and family therapist board.**

The board may refuse to admit for examination, issue, renew, or may suspend, revoke, reprimand or place restrictions on any license or certificate of registration applied for or issued under

## Five Year Rule Review – 9/20/2014

Rule Amplifies: 4757.32, 4757.33

Prior Effective Dates: 4-10-04

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### **4757-9-05 Approval of continuing professional education programs required for renewal of licenses and certificates of registration issued by the board.**

Add OAMFT and/or AAMFT to this section for automatic approval
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Being final filed from December 2012 filing will add when completed with NASW changes in place.

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### **4757-9-06 Sources of continuing professional education.**

(A) Sources of continuing professional education shall be formally organized learning experiences with education as their explicit principal intent and which are oriented toward the enhancement of counselor, social worker, and marriage and family therapy practice. The following are examples of appropriate formats for such learning experiences:

- (1) "Institute" means a formal offering, usually in a series of meetings, for instruction and information in a particular area of counselor, social worker and/or marriage and family practice;
- (2) "Seminar" means a small group of counselors, social workers, or marriage and family therapists who meet under expert leadership or resource persons. Participants prepare reports on some aspect of a problem, which is discussed and analyzed;
- (3) "Conference" means sessions of one or more days duration designed to serve a varying number of persons to hear different points of view on a central theme;
- (4) "Staff development" means an educational program planned by an agency to assist its employees in becoming increasingly knowledgeable and competent in fulfilling role expectations within that agency. Although often used interchangeably with in service education, staff development frequently includes out-of-agency educational activities;
- (5) "Symposium" means two or more specialists presenting information on a particular subject. A moderator introduces the subject and each speaker then summarizes and presides during a question and answer period;
- (6) "Workshop" means a program designed to bring together individuals with a common interest and background to solve similar problems and to gain new knowledge, skills, and attitudes;
- (7) "Plenary session" means an assembly designed for all participants;
- (8) "Course" means a series of learning experiences with a specific content and offered for credit, non-credit, or audit by an regionally accredited educational institution;
- (9) "Short-term course" means an intensive sequence of learning activities offered regularly over a short period of time.

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(5) If a waiver is granted, the licensee shall renew immediately, and their file annotated as to the status of their waiver and any due date for completion of additional continuing education hours. Any licensee required to complete future continuing education hours shall complete a consent agreement prior to renewing their license.

(6) If a licensee is not practicing, a waiver shall not be granted unless the licensee is a military member or disabled and unable to work.

Effective: 10/18/2009

R.C. 119.032 review dates: 06/12/2009 and 09/20/2014

Promulgated Under: 119.03

Statutory Authority: 4757.10

Rule Amplifies: 4757.32, 4757.33

Prior Effective Dates: 5/22/86; 7/3/97; 2/9/98; 9/20/02; 4/10/04; 1/10/08, 11/2/08

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### **4757-7-02 Practice with expired license or certificate of registration is prohibited.**

Persons whose licenses or certificates or registration have lapsed or expired and who continue to hold themselves out as counselors, social workers, or marriage and family therapists, or who engage in counseling, social work, or marriage and family therapy without a license or certificate of registration, shall be in violation of Chapter 4757. of the Revised Code. Persons who practice counseling, social work, or marriage and family therapy while their licenses or certificates of registration are under suspension or revocation shall be in violation of Chapter 4757. of the Revised Code.

R.C. 119.032 review dates: 06/12/2009 and 06/11/2014

Promulgated Under: 119.03

Statutory Authority: 4757.10

Rule Amplifies: 4757.02 & 4757.32

Prior Effective Dates: 5/22/86; 7/3/97; 2/9/98; 4/10/04

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### **4757-9-01 Continuing education requirements for renewal of a marriage and family therapist or independent marriage and family therapist license.**

(A) Marriage and family therapists and independent marriage and family therapists require thirty hours of approved continuing professional education for licensure renewal in any combination of the following program areas listed in section 4757.30 of the Revised Code: research, professional ethics, marriage and family studies, marriage and family therapy, human development, appraisal of individuals and families, systems theory, and supervision.

(B) Three of the thirty hours shall ~~must~~ be taken in the area of professional ethics for marriage and family therapists.

(C) For those independent marriage and family therapists with supervising marriage and family therapist status, five hours shall be in supervision, taken every five years.

Effective: 10/18/2009

R.C. 119.032 review dates: 06/12/2009 and 09/20/2014

Promulgated Under: 119.03

Statutory Authority: 4757.10

## Five Year Rule Review – 9/20/2014

the date of issuance. The board shall restore any license or certificate of registration that has been lapsed for two years or less upon application by the former licensee or registrant, documentation that the continuing professional education requirement for renewal has been met, and payment of the renewal fee. That restoration shall be for the remainder of the two years from the expiration date of that license. Any licensee eligible to restore their license may not apply for a new license. Many licensees may be confused by the term 'restoration' or 'restore', which is often thought of as a late renewal, but is actually a restoration of their license from that day forward for the remainder of the two year original month and day of licensure expiration.

(1) Thirty hours of continuing professional education shall be required to restore a license or certificate of registration that has been lapsed, unless it is the first renewal of an individual who was licensed as a social worker with a related degree. Those individuals shall be required to complete the social work coursework requirement.

(2) For all restorations, licensees and registrants shall complete three hours of the thirty required hours in the area of social work, counseling, or marriage and family therapy ethics, whichever applies.

(3) Licensees who fail to restore within two years following the expiration date of their license are not eligible to restore their license per the third paragraph of section 4757.32 of the Revised Code. These expired licensees in order to be licensed shall apply as if never licensed. They shall comply with the current education, examination, supervision and other requirements as applicable for the license desired and meet all requirements of rule 4757-1-04 of the Administrative Code.

(D) Waiver of continuing education requirements shall be processed as delineated in this rule. Waivers shall be requested using forms delineated by the board. Waiver of continuing education may be for the full thirty hours or any part thereof or a partial waiver of any or all of the hours that shall be completed by a future date per a consent agreement. Waivers should be requested with at least thirty days lead-time to allow processing prior to the expiration of a license for those licensees practicing in Ohio. A licensee whose license renewal date has passed shall not practice until they have renewed or they shall be in violation of section 4757.02 of the Revised Code and subject to administrative action up to and including revocation of their license.

(1) Licensees who are disabled during a renewal period may receive a full waiver for renewal following disability. Proof of inability to work shall be provided for this waiver. A waiver shall be required for each subsequent renewal. Once the licensee is practicing, he/she shall be required to complete the continuing education requirements unless they are granted another waiver.

(2) Licensees residing abroad may take appropriate continuing education courses in that country and submit post approval requests per paragraph (C) of rule 4757-9-05 of the Administrative Code. Should appropriate courses not be available they may apply for a complete or partial waiver of continuing education hours needed for renewal. Once he/she returns to the United States the licensee shall complete the required continuing education hours for the next renewal.

(3) Military members on active duty outside of Ohio may receive a complete or partial waiver of all continuing education hours upon providing proof of orders outside of Ohio. Military members in Ohio may provide proof that they are unable to complete continuing education in order to receive a full or partial waiver of continuing education hours required.

(4) Other reasonable causes may be submitted in writing requesting full or partial waiver of continuing education or future completion of continuing education hours needed to complete the thirty hours required.

Perhaps condense all of these separate categories into one paragraph, with 'for example, disabled, residing abroad, military, etc.'

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(C) Any summary suspension imposed under this section shall remain in effect, unless reversed on appeal, until a final adjudication order issued by the board pursuant to section 4734.36 and Chapter 119. of the Revised Code becomes effective. The board shall issue its final adjunctive order within sixty days after completion of its adjudication. A failure to issue the order within sixty days shall result in dissolution of the summary suspension order but shall not invalidate any subsequent, final adjudicative order.

Effective: 10/18/2009

R.C. 119.032 review dates: 06/12/2009 and 09/20/2014.

Promulgated Under: 119.03

Statutory Authority: 4757.10

Rule Amplifies: 4757.361

Prior Effective Dates: 4/10/04, 1/1/06

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### **4757-7-01 Renewal of license or certificate of registration.**

Any license or certificate of registration issued by the board expires two years from the date it is issued or renewed. The provisions of section 4757.32 of the Revised Code shall apply to all applications for renewal of licenses and certificates of registration.

(A) The renewal applicant shall file the required renewal forms in a manner prescribed by the board and shall pay the appropriate renewal fee. For the purposes of renewing online, the board shall supply the applicant with an user identification and password. The use of the user identification and password provided by the board is solely the responsibility of the licensee to whom it is issued and shall be limited to filing a renewal application or updating the address. The user identification and password shall constitute the legally recognized signature for the purposes of this rule and may not be transferred, distributed or shared with any other person. Any person who knowingly makes a false statement on a renewal application or electronic application may be found guilty of falsification under section 2921.13 of the Revised Code, a misdemeanor of the first degree.

(B) The renewal applicant shall demonstrate in a manner prescribed by the board that the applicant has met the continuing professional education requirements for any license or certificate of registration that the applicant holds.

(1) The continuing professional education required for renewal shall have been acquired subsequent to the issue of, or the last renewal of, the license or certificate of registration.

(2) Renewal applicants who hold two or more licenses issued by this board shall satisfy the continuing professional education requirements for each license they wish to renew. Continuing professional education used to renew one license or certificate of registration issued by this board may be used to renew another license or certificate of registration if it is approved for that license or certificate of registration.

(3) The board may waive the continuing professional education requirements for persons unable to meet them because of disability, residence abroad, military service, or other reasonable cause. Such requests for waiver shall be accompanied by documentation acceptable to the board per paragraph (D) of this rule.

(C) Except as stated in paragraph (B)(3) of this rule, the licenses or certificates of registration of persons who do not meet their continuing professional requirements shall expire two years from

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(F) A counselor, social worker, or marriage and family therapist shall not conduct a court evaluation in a case in which that counselor, social worker, or marriage and family therapist served in a therapeutic role for the client or his or her immediate family or has had other involvement that may compromise the counselor, social worker, or marriage and family therapist's objectivity. This should not preclude a counselor, social worker, or marriage and family therapist from testifying in the case as a fact witness concerning treatment. In addition, during the course of a court evaluation, a counselor, social worker, or marriage and family therapist shall not accept any of the involved participants in the evaluation as a therapy client. Therapeutic contact with the participants following the court evaluation is undertaken with caution. A counselor, social worker, or marriage and family therapist asked to testify in court is aware of the limitations and possible biases inherent in such a role and the possible impact on the ongoing therapeutic relationship. Although the court may require the counselor, social worker, or marriage and family therapist to testify as a fact witness regarding factual information he or she became aware of in a professional relationship with a client, that counselor, social worker, or marriage and family therapist shall decline the role of expert witness who gives a professional opinion regarding the custody, visitation and/or guardianship issues .

(1) Licensees with a client involved in a custody, visitation and/or guardianship case, if asked by a client and/or their lawyer or the guardian ad litem to make a recommendation as to custody, visitation and/or guardianship, shall cite their role as the primary therapist for their client. This section does not apply to a licensee hired to make a custody, visitation and/or guardianship recommendation for the court. Licensees shall inform the requestor that they have not performed a custody, visitation and/or guardianship evaluation and it would be unethical for them to make any recommendation outside of their role as a treating therapist.

(2) Licensees asked by a judge to make a recommendation in a custody, visitation and/or guardianship hearing, not hired by the court to do so, shall cite their role as a client's therapist and note that any testimony would be an ethics violation of their license and they can only testify to facts that they know. Any recommendation would be based on limited facts and not within their role as this client's therapist. However, if ordered by the court to make a recommendation after stating these limitations, the licensee shall follow the court's order in order to avoid being found in contempt of court

(G) The scope of the court evaluation is determined by the nature of the question or issue raised by the referring person or court, or is inherent in the situation. A counselor, social worker, or marriage and family therapist may be asked to critique the assumptions and methodology of the assessment of another mental health professional. A counselor, social worker, or marriage and family therapist also might serve as an expert witness providing expertise to the court without relating it specifically to the parties involved in a case.

(H) A counselor, social worker, or marriage and family therapist will adhere to the requirements regarding informed consent as outlined in paragraph (B)(2) of rule 4757-5-01 of the Administrative Code.

(I) A counselor, social worker, or marriage and family therapist will adhere to the requirements regarding confidentiality as outlined in paragraph (B)(4) of rule 4757-5-01 of the Administrative Code.

(J) A counselor, social worker, or marriage and family therapist strives to use the most appropriate methods available for addressing the questions raised in a specific evaluation and generally uses multiple methods of data gathering, including but not limited to clinical interviews, observation, and/or testing and assessment instruments. Important facts and opinions are documented from at least two sources whenever their reliability is questionable. A counselor, social worker, or marriage and family therapist may also interview extended family, friends, and

What does this "their" refer to?  
Methods? Facts and opinions?  
Needs to be more clear.

**4757-25-01 Education requirements for admission to the examination for marriage and family therapist.**

The requirements for licensure are generally set forth in section 4757.30 of the Revised Code.

(A) Pertaining to the educational requirements, the board further prescribes that a "graduate degree in marriage and family therapy" is defined as a degree that meets all of the following criteria:

- (1) The program or concentration shall clearly be identified as marriage and family therapy. Such a program shall specify in pertinent institutional catalogues and brochures its intent to educate and train marriage and family therapists.
- (2) The marriage and family therapy curriculum shall stand as a recognized entity within the institution and have a marriage and family therapy faculty.
- (3) The marriage and family therapy coursework completed shall be an organized course of study that includes at least one graduate course in each of these seven areas of marriage and family therapy:
  - (a) **Marriage and family studies:** Courses in this area should present a fundamental introduction to marriage and family studies. The student should learn to recognize across a wide variety of family structures and a diverse range of issues (e.g. gender, culture, and substance abuse). Topic areas may include but not limited to: family development, subsystems, blended families, gender issues in families, cultural issues in families.
  - (b) **Systems theory:** Courses in this area should address the historical development, theoretical and empirical foundations, and contemporary conceptual directions of the field of marriage and family therapy.
  - (c) **Research:** Courses in this area should assist the student in understanding and performing research. Topic areas may include: research methodology, qualitative and quantitative methods, and statistics.
  - (d) **Professional ethics:** Courses in this area shall include the "American Association for Marriage and Family Therapy" (AAMFT) code of ethics, confidentiality and liabilities of clinical practice and research, professional ethics as a marriage and family therapist, professional socialization, and the role of the professional organization, licensure or certification legislation, independent practice and inter professional cooperation. Religious ethics courses and moral theology courses do not meet this requirement.
  - (e) **Human development:** Courses in this area should provide knowledge of personality development and its normal and abnormal manifestations. The student should have relevant coursework in human development across the lifespan, which includes special issues that should be integrated with systems concepts. Topic areas may include but are not limited to: human development, psychopathology, personality theory, human sexuality. Test and measurement courses do not meet this requirement.
  - (f) **Appraisal of individuals and families:** Courses in this area shall include the framework for understanding the individual, couple and family group, psychological and educational testing, and the study of ethnic, cultural and gender factors. Course content shall address from a relational/systemic perspective, psychopharmacology, physical health and illness, traditional psycho diagnostic categories, and the assessment and treatment of major mental and emotional disorders.

(g) Practicum: Includes a supervised training experience taken during the completion of a degree program consisting of the provision of marriage and family therapy to clients and is acceptable to the board.

(i) Applicants, who begin their program after January 2015, shall have a minimum of two semesters or three quarters of supervised clinical practicum with five hundred hours of direct contact with individuals, couples, and families and one hundred hours of supervision. Applicants, who begin their program before January 2015, shall have a minimum of two semesters or three quarters of supervised clinical practicum with three hundred hours of direct contact with individuals, couples, and families and sixty hours of supervision.

(ii) Applicants, who begin their program after January 2015, shall have two hundred fifty hours of the five hundred hours of direct client contact with couples and/or families present. Applicants, who begin their program before January 2015, shall have one hundred fifty hours of the three hundred hours of direct client contact with couples and/or families present.

(iii) The clinical practicum experience must be under the supervision of an independently licensed marriage and family therapist with supervision designation, an AAMFT approved supervisor or an AAMFT supervisor candidate. If one is unavailable, a request for exception due to hardship shall be made in writing to the board. Said supervisor shall have demonstrated competence in the area in which he/she is supervising and have training in legal and ethical issues relevant to marriage and family therapy.

(iv) Applicants shall document their practicum experience on a form prescribed by the board. The form shall be completed by the supervisor or supervisors and shall document the student's competency, client contact hours, and supervision hours in all areas designated on the form. The form shall be completed and submitted by the student at the time of examination request.

(v) Prior to the beginning of the acceptable practicum, the student shall have completed a course in marriage and family therapy, and marriage and family studies.

(4) In addition to the coursework listed under paragraph (A) (3), the marriage and family therapy coursework completed must include four courses in marriage and family therapy. Courses in this area should have a major focus on advanced marital or family systems and systemic therapeutic interventions. This area is intended to provide a substantive understanding of the major theories of systems change and the applied practices evolving from each theoretical orientation. Major theoretical approaches include but are not limited to: strategic, structural, object relations, behavioral, intergenerational, and systemic sex therapy.

(5) Programs that are accredited by the "Commission On Accreditation Of Marriage And Family Therapy Education" (COAMFTE) at the time of applicant's degree conferral shall have met all of the conditions specified in paragraphs (A)(1) to (A)(4) of this rule and are recognized as meeting the requirements for a graduate degree in marriage and family therapy.

(6) Applicants who possess a degree from a program Programs not accredited by the "Commission On Accreditation Of Marriage And Family Therapy Education" (COAMFTE) listed in paragraph (A)(5) of this rule shall submit a request be submitted to this board for approval as in meeting the educational requirements for admission to the examination for

the marriage and family therapy license. Program approval may be obtained by the applicant submitting to the board written evidence that the degree meets the requirements set forth in paragraphs (A)(1) to (A)(4) of this rule.

(B) Applicants with other graduate degrees in a mental health field that contain sixty semester hours or ninety quarter hours shall submit written evidence that the degree program and any additional coursework meet standards that are equivalent to a graduate degree in marriage and family therapy set forth in paragraphs (A)(3) and (A)(4) of this rule.

(C) Applicants who are denied admission to the examination shall be afforded an opportunity for a hearing pursuant to Chapter 119. of the Revised Code.

## Five Year Rule Review – 9/20/2014

Rule Amplifies: 4757.30

Prior Effective Dates: 4/10/04; 1/10/08

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### **4757-25-02 Marriage and family therapist examination policy.**

(A) The examination required for licensure as a marriage and family therapist or an independent marriage and family therapist is the "Examination In Marital and Family Therapy" offered by the "Association of Marital and Family Therapy Regulatory Boards" (AMFTRB).

(B) The examination shall be offered at least twice each year.

(C) Only applicants who are approved by the board may sit for the examination. Approval to sit for the examination shall be granted if a review of the applicant's educational records establishes that the educational requirements for licensure are met.

(1) Applicants who have a master or doctoral degree from an regionally accredited educational institution may provide a student copy of their transcript(s) via mail, email or facsimile in order for the board to make an examination approval or disapproval decision.

(2) Applicants in the last term prior to receiving their master or doctoral degree from a program that is accredited by COAMFTE may provide a letter, facsimile or email from a professor or registrar that states the student is on track to graduate at the end of that term in order for the board to make an examination approval or disapproval decision.

(D) An applicant who is approved for the examination shall be sent an approval letter from the board.

(1) The letter is effective only for the next examination given after the date of issuance.

(2) An applicant who fails to take the examination during the effectiveness of the letter shall request another approval letter.

(3) Possible language regarding length of time applicant has to take exam once approved before eligibility expires and applicant has to re-apply, etc.?? Or possible language that sets a length of time before an exam score expires when the applicant has not gotten licensed? (social worker exam scores never expire; counselor exam scores expire after 2 years if the applicant doesn't get licensed)

(E) The minimum score for passage of the examination for marriage and family therapists is determined by the "Association of Marriage and Family Therapists Regulatory Boards" (AMFTRB) and the marriage and family therapist professional standards committee.

(F) A marriage and family therapist or independent marriage and family therapist who has an expired license and requests to apply for a new license will be required to do one of the following:

(1) Re-take and achieve a passing score on the national "Examination In Marital and Family Therapy" offered by the "Association of Marital and Family Therapy Regulatory Boards" (AMFTRB);

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- (3) An official statement, which indicates applicant is currently licensed, certified, registered, or otherwise authorized to practice as a marriage and family therapist or independent marriage and family therapist in another jurisdiction;
  - (4) An official statement from any and all jurisdictions where the applicant is currently or has been previously licensed, certified, registered, or otherwise authorized to practice as a marriage and family therapist or independent marriage and family therapist indicating whether the applicant is in good standing and whether disciplinary action has been taken or is pending against the applicant;
  - (5) All transcripts of graduate education;
  - (6) If the applicant has taken another jurisdiction's marriage and family therapist exam, documentation of whether the applicant passed that exam; and
  - (7) Any additional documentation requested by the board that would assist the board in making a determination based on paragraphs (B)(1) to (B)(7) of this rule.
- (B) The marriage and family therapist professional standards committee may consider the following factors to determine whether to grant the applicant a license via endorsement:
- (1) Whether the applicant possesses a master's and/or doctor's degree in marriage and family therapy awarded by an appropriately regionally accredited institution;
  - (2) Whether the applicant possesses a master's and/or doctor's degree in a related mental health field awarded by an appropriately regionally accredited institution.
  - (3) And The applicant has earned substantially equivalent marriage and family therapy coursework from an appropriately regionally accredited institution subsequent to that degree that meets the requirements of division (A)(3)(b) of section 4757.30 of the Revised Code and paragraph (A)(3) of rule 4757-25-01 of the Administrative Code;
  - ~~(3)~~(4) Whether the applicant's coursework is substantially similar to the requirements in paragraph (A)(3) of rule 4757-25-01 of the Administrative Code;
  - (4)(5) Whether the applicant for independent marriage and family therapist has substantially equivalent supervised experience required by division (C) of section 4757.30 of the Revised Code and paragraph (C)(3) of rule 4757-25-04 of the Administrative Code;
  - ~~(5)~~(6) Whether the applicant has passed a state marriage and family therapist exam that is substantially similar to Ohio's examination;
  - ~~(6)~~(7) Whether the applicant's license is currently in good standing in another jurisdiction and whether applicant has been disciplined in another jurisdiction; and
  - ~~(7)~~(8) The number of years the applicant has practiced as a marriage and family therapist or independent marriage and family therapist worker in another jurisdiction.

Effective: 10/18/2009

R.C. 119.032 review dates: 06/12/2009 and 09/20/2014

Promulgated Under: 119.03

Statutory Authority: 4757.10

Rule Amplifies: 4757.18, 4757.30

Prior Effective Dates: 4/10/04, 1/10/08

## Five Year Rule Review – 9/20/2014

Replaces: 4757-25-04  
Effective: 10/18/2009  
R.C. 119.032 review dates: 09/20/2014  
Promulgated Under: 119.03  
Statutory Authority: 4757.10  
Rule Amplifies: 4757.30  
Prior Effective Dates: 4/10/04, 9/20/07

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### **4757-25-05 Temporary marriage and family therapist license.**

(A) The temporary license allows the holder to practice as a marriage and family therapist or an independent marriage and family therapist, while awaiting the next board meeting.

(B) A temporary license may be issued only if it is determined that, the applicant qualifies under division (A) of section 4757.30 of the Revised Code for licensure as a marriage and family therapist.

(C) Applicants who wish to obtain a temporary license shall submit a properly completed application, as prescribed by the board.

(D) A temporary license is valid from the date of issuance until the earliest of one of the following:

- (1) The date the applicant's license is issued under section 4757.30 of the Revised Code;
- (2) ~~Ninety days~~ One year after the temporary license has been issued;
- (3) The date the applicant withdraws from taking the examination;
- (4) The date the applicant is notified that the applicant failed the examination.

(E) A temporary license may not be renewed. A new temporary license shall be issued only in the event of documented substantial hardship as determined by the board.

Effective: 10/18/2009  
R.C. 119.032 review dates: 06/12/2009 and 09/20/2014  
Promulgated Under: 119.03  
Statutory Authority: 4757.10  
Rule Amplifies: 4757.30, 4757.301  
Prior Effective Dates: 4/10/04

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### **4757-25-06 Endorsement of a marriage and family therapist license.**

(A) An applicant requesting licensure as a marriage and family therapist or independent marriage and family therapist via endorsement shall submit to the board all of the following:

- (1) A completed licensure application for the level of licensure for which the applicant is seeking licensure;
- (2) The required fee established by the board under paragraph (B) of rule 4757-1-05 of the Administrative Code;

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### **4757-25-07 Approval of applications for marriage and family therapist licenses.**

Applications for marriage and family therapist licenses shall be approved per section 4757.30 of the Revised Code and this rule. The staff of the board shall review all applications and process as follows:

(A) Applications that meet the basic requirements as detailed below shall be approved upon receipt of all applicable parts. All applications approved by staff shall be reviewed by the marriage and family therapist professional standards committee at the following meeting for quality control purposes.

- (1) Applications for independent marriage and family therapist license that meet the basic requirements for licensure in section 4757.30 of the Revised Code and rule 4757-25-04 of the Administrative Code shall be approved if the following conditions are met:
  - (a) Process application for independent marriage and family therapist received with no questions requiring review by the board such as felony convictions, loss of license in another state, etc.
  - (b) Transcript provided directly from an regionally accredited educational institution of a master's or doctoral degree in marriage and family therapy or related degree that meets paragraph (B) of rule 4757-25-01 of the Administrative Code.
  - (c) Proof of completion of at least two years of post-master's degree marriage and family therapist experience that meets paragraph (A) of rule 4757-25-04 supervised by a supervisor that meets paragraph (C)(1) of rule 4757-29-01 of the Administrative Code.
  - (d) Proof of passing an examination acceptable to the board for the purpose of determining ability to practice as an independent marriage and family therapist.
- (2) Applications for marriage and family therapist license that meet the basic requirements for licensure in section 4757.30 of the Revised Code and rule 4757-25-03 of the Administrative Code shall be approved if the following conditions are met:
  - (a) Process application for marriage and family therapist received with no questions requiring review by the board such as felony convictions, loss of license in another state, etc.
  - (b) Transcript provided directly from an accredited educational institution of a master's or doctoral degree in marriage and family therapy or related degree that meets paragraph (B) of rule 4757-25-01 of the Administrative Code.
  - (c) Proof of passing an examination acceptable to the board for the purpose of determining ability to practice as an marriage and family therapist.

(B) Complete applications that meet the following conditions shall be held for the marriage and family therapist professional standards committee review at the next regularly scheduled meeting, if received at least ten days prior to the meeting.

- (1) All applications that have answered questions requiring review by the board such as felony convictions, loss of license in another state, etc.
- (2) All applications with related degrees.

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- (3) All applications which staff, in its discretion, determines requires further scrutiny by ~~is not comfortable approving without the marriage and family therapist professional standards committee's review.~~

Effective: 10/18/2009

R.C. 119.032 review dates: 09/20/2014

Promulgated Under: 119.03

Statutory Authority: 4757.10

Rule Amplifies: 4757.30

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### **4757-27-01 Scope of practice of a marriage and family therapist.**

(A) A marriage and family therapist may for a fee, salary, or other consideration engage in the practice of marriage and family therapy through any of the following:

- (1) As an individual private practitioner or as a member of a partnership or group practice;
- (2) As an employee of a public or private organization.

(B) The "practice of marriage and family therapy" means the diagnosis, treatment, evaluation, assessment, counseling, and management, of mental and emotional disorders, whether cognitive, affective or behavioral, within the context of marriage and family systems, to individuals, couples, and families, singly or in groups, whether those services are offered directly to the general public or through public or private organizations, for a fee, salary or other consideration through the professional application of marriage and family theories, therapies, and techniques, including, but not limited to psychotherapeutic theories, therapies and techniques that marriage and family therapists are educated and trained to perform.

(C) A marriage and family therapist may diagnose and treat mental and emotional disorders under the supervision of one of the following:

- (1) An independent marriage and family therapist;
- (2) A professional clinical counselor;
- (3) An independent social worker;
- (4) A psychologist;
- (5) A psychiatrist.

(D) A marriage and family therapist may not diagnose, treat, or advise on conditions outside the recognized boundaries of the marriage and family therapist's competency. A marriage and family therapist shall make appropriate and timely referrals when a client's needs exceed the marriage and family therapist's competence level.

Effective: 04/18/2009

R.C. 119.032 review dates: 04/10/2014

Promulgated Under: 119.03

Statutory Authority: 4757.10

Rule Amplifies: 4757.30, 4757.01

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### **4757-27-02 Scope of practice of an independent marriage and family therapist.**

#### **4757-29-01 Marriage and family therapy supervision.**

This rule applies to all supervisees who are working toward licensure as independent marriage and family therapists and marriage and family therapists who are applying under rule 4757-25-04 of the Administrative Code. It also applies to marriage and family therapists who are diagnosing and treating mental and emotional disorders under the supervision of an independently licensed mental health professional.

##### **(A) Definition of supervision:**

(1) "Training supervision" is individual or group supervision applied to all individuals who are gaining the experience required for a license as an independent marriage and family therapist or under 4757-25-04 of the Administrative Code for a license as a marriage and family therapist. This type of supervision requires extensive time and involvement on the part of the supervisor in order to help supervisees improve their skills and/or learn new skills, and promote their professional development as a marriage and family therapist.

(2) "Work supervision" is supervision required of marriage and family therapists whose practice includes the diagnosis and treatment of mental and emotional disorders. This supervision requires the quantitative and qualitative evaluation of the supervisee's performance; professional guidance to the supervisee; approval of the supervisee's intervention plans and their implementation; the assumption of responsibility for the welfare of the supervisee's clients; and assurance that the supervisee functions within the limits of their his/her license. The assessment, diagnosis, treatment plan, revisions to the treatment plan and transfer or termination of the client(s) shall be cosigned by the supervisor and shall be made available to the board upon request. Marriage and family therapists shall disclose to their clients in writing that they are under the supervision of an appropriately licensed mental health professional when diagnosing and treating mental and emotional disorders. The supervisee shall also disclose to their clients in writing the name(s) of the said professional(s).

(3) "Group supervision" is board approved supervision that consists of a case-related interactive face-to-face meeting with one supervisor and no more than six supervisees, ~~which is different from psychotherapy or teaching.~~

(4) "Individual supervision" is board approved supervision that consists of a case-related interactive face-to-face meeting between one supervisor meeting with no more than two supervisees, ~~which is different from psychotherapy or teaching.~~

##### **(B) Training supervision purposes:**

- (1) ~~To provide for the protection of consumer and client welfare;~~
- (2) ~~To provide that supervisees function within the limits of their competence;~~
- (3) ~~To enhance professional development of a marriage and family therapist;~~
- (4) ~~To provide training in activities relevant to the supervisee's position and academic background.~~

##### **(C) Requirements for training:**

(1) All supervisees engaging in training supervision for licensure as independent marriage and family therapists shall be under supervision of one of the following:

(a) An "American Association for Marriage and Family Therapy (AAMFT) Approved Supervisor or Supervisor Candidate" who is also licensed in Ohio as one of the following: holds an Ohio license as an independent marriage and family therapist, a professional clinical counselor with supervision designation, an independent social worker with supervision designation, psychologist or psychiatrist; or

(b) An Ohio licensed independent marriage and family therapist with supervision designation.

(2) Request for exceptions due to hardship shall be made in writing to the board. The supervisor shall have demonstrated competence in the area in which ~~they are~~ he/she is supervising and have training in legal and ethical issues relevant to marriage and family therapy.

(3) ~~A training supervisee shall choose a training supervisor who has the academic training, experience and areas of competence to supervise trainees.~~ Training supervisees may not choose a supervisor who is a family member.

~~(4) Marriage and family therapists who are registered with the board for training supervision shall not collect fees in their own names when being supervised in the diagnosis and treatment of mental and emotional disorders. All billings shall be done by the employing agency or the licensed supervisor.~~

~~(4) Individuals in the process of completing the supervised experience required for independent licensure may be employed on a paid basis do so for a fee, salary or other consideration as long as they are practicing within the scope of practice of the license for which they are applying, and are properly licensed as a marriage and family therapist or hold a temporary license as a marriage and family therapist.~~

(4) Supervised marriage and family therapist experience obtained out of state may count toward the supervised experience requirement. Applicants shall request this such consideration in writing from the marriage and family therapist professional standards committee. Supervisees presenting supervision experience from another state shall provide documentation that the supervisor is equivalent to the requirements of (C)(1)(a) or (b) of this rule and shall provide the vita/resume of their supervisors to demonstrate that their supervisors are licensed to supervise the diagnosis and treatment of mental and emotional disorders and thus are acceptable to the board.

~~(5) In the event that a supervisee is practicing under work supervision, the rules for training supervision will supersede the rules for work supervision.~~

(D) Documentation of training supervision:

(1) It is the responsibility of the supervisee to ensure that the supervisor and the experience meet the requirements of this rule.

(2) Records of training supervision shall be maintained by the supervisee and supervisor and made available to the board upon request. The supervision records shall contain information concerning the dates of supervision, content and goals of supervision, and shall be signed off on by a supervisor at least quarterly.

(3) The applicant shall further provide supervision evaluations within thirty days following the completion of the first 50 hours of supervision required under paragraph (A)(2) of rule 4757-25-04 and again, at the completion of the full 200 hours of supervised experience on forms provided by the board. The applicant is responsible for providing the form to the supervisor(s).

(E) Work supervision of marriage and family therapists practicing in a clinical setting shall be under the supervision of an independent marriage and family therapist, a professional clinical counselor, an independent social worker with a clinical area of competence, a psychologist, or psychiatrist.

**(F) Requirements for marriage and family therapy professional training in supervision to qualify for a supervisory designation:**

(1) After January 1, 2015, only independent marriage and family therapists who have obtained a supervisory designation shall provide training supervision.

(2) Applicants for supervisory designation after January 1, 2015 shall apply on forms required by the board and shall meet at least one of the following:

(a) An applicant who is an AAMFT approved supervisor who holds an Ohio Independent Marriage and Family Therapist license in good standing; or

(b) An applicant who holds an Ohio Independent Marriage and Family Therapist license in good standing and can document at least the following requirements:

(i) Two years post-licensure clinical experience as an independent marriage and family therapist; and

(ii) Completion of the AAMFT 30 hour supervision course.

(3) The board shall waive the requirements in paragraph (2) (a) and (b) of this rule for existing licensed independent marriage and family therapists in good standing who can demonstrate proof to the Board that they are currently providing training supervision to an MFT or student(s) enrolled in an MFT internship or practicum, or have provided training supervision to an MFT in 2013-2014 and who apply prior to January 1, 2015 for the supervisory designation.

(4) All supervising independent marriage and family therapists shall maintain supervisory status by obtaining five hours in an AAMFT approved supervision refresher course each license renewal period every five years.

Draft rule 4757-5-14 for ethics Chapter incorporating ACA, AAMFT & NASW ethics concerning supervisor vs supervisee relationships.

4757-5-14 Standards of ethical practice and professional conduct: supervisory relationships.

- (A) Board supervisors shall be aware of the power differential in their relationships with supervisees. If they believe nonprofessional relationships with a supervisee may be potentially beneficial to the supervisee, they take precautions similar to those taken by licensees when working with clients and document those precautions in the supervisory records.
- (B) Examples of potentially beneficial interactions or relationships include attending a formal ceremony; hospital visits; providing support during a stressful event; or mutual membership in a professional association, organization, or community.
- (C) Board supervisors engage in open discussions with supervisees when they consider entering into relationships with them outside of their roles as clinical and/or administrative supervisors.
- (D) Before engaging in nonprofessional relationships, supervisors discuss with supervisees and document the rationale for such interactions, potential benefits or drawbacks, and anticipated consequences for the supervisee. Supervisors clarify the specific nature and limitations of the additional role(s) they will have with the supervisee.
- (E) Supervisors shall not enter into a romantic or sexual relationship with a supervisee while the supervision dynamic exists and until after all reports to the board are completed.
- (F) Licensed independent social workers, professional clinical counselors, and independent marriage and family therapists shall provide appropriate supervision to licensees who do not hold an independent license. This shall include ensuring all supervision documentation is provided to the board in a timely fashion and meeting with the supervisee on a regular basis to discuss the specific issues in the dependent licensee's practice. Supervisors shall be accurate with all supervision reporting issues. Supervisors shall not sign as the training supervisor, if they did not provide direct supervision.

**ACA language: Supervisee-Supervisor Relationships**

F.3.e. Potentially Beneficial Relationships

Counseling supervisors are aware of the power differential in their relationships with supervisees. If they believe nonprofessional relationships with a supervisee may be potentially beneficial to the supervisee, they take precautions similar to those taken by counselors when working with clients. Examples of potentially beneficial interactions or relationships include attending a formal ceremony; hospital visits; providing support during a stressful event; or mutual membership in a professional association, organization, or community. Counseling supervisors engage in open discussions with supervisees when they consider entering into relationships with them outside of their roles as clinical and/or administrative supervisors. Before engaging in nonprofessional relationships, supervisors discuss with supervisees and document the rationale for such interactions, potential benefits or drawbacks, and anticipated consequences for the supervisee. Supervisors clarify the specific nature and limitations of the additional role(s) they will have with the supervisee.

AAMFT Ethical Code:

## **Principle IV**

### **Responsibility to Students and Supervisees**

Marriage and family therapists do not exploit the trust and dependency of students and supervisees.

**4.1 Exploitation.** Marriage and family therapists who are in a supervisory role are aware of their influential positions with respect to students and supervisees, and they avoid exploiting the trust and dependency of such persons. Therapists, therefore, make every effort to avoid conditions and multiple relationships that could impair professional objectivity or increase the risk of exploitation. When the risk of impairment or exploitation exists due to conditions or multiple roles, therapists take appropriate precautions.

**4.2 Therapy with Students or Supervisees.** Marriage and family therapists do not provide therapy to current students or supervisees.

**4.3 Sexual Intimacy with Students or Supervisees.** Marriage and family therapists do not engage in sexual intimacy with students or supervisees during the evaluative or training relationship between the therapist and student or supervisee. If a supervisor engages in sexual activity with a former supervisee, the burden of proof shifts to the supervisor to demonstrate that there has been no exploitation or injury to the supervisee.

**4.4 Oversight of Supervisee Competence.** Marriage and family therapists do not permit students or supervisees to perform or to hold themselves out as competent to perform professional services beyond their training, level of experience, and competence.

**4.5 Oversight of Supervisee Professionalism.** Marriage and family therapists take reasonable measures to ensure that services provided by supervisees are professional.

**4.6 Existing Relationship with Students or Supervisees.** Marriage and family therapists avoid accepting as supervisees or students those individuals with whom a prior or existing relationship could compromise the therapist's objectivity. When such situations cannot be avoided, therapists take appropriate precautions to maintain objectivity. Examples of such relationships include, but are not limited to, those individuals with whom the therapist has a current or prior sexual, close personal, immediate familial, or therapeutic relationship.

**4.7 Confidentiality with Supervisees.** Marriage and family therapists do not disclose supervisee confidences except by written authorization or waiver, or when mandated or permitted by law. In educational or training settings where there are multiple supervisors, disclosures are permitted only to other professional colleagues, administrators, or employers who share responsibility for training of the supervisee. Verbal authorization will not be sufficient except in emergency situations, unless prohibited by law.

NASW Code of Ethics:

### **2.07 Sexual Relationships**

(a) Social workers who function as supervisors or educators should not engage in sexual activities or contact with supervisees, students, trainees, or other colleagues over whom they exercise professional authority.

(b) Social workers should avoid engaging in sexual relationships with colleagues when there is potential for a conflict of interest. Social workers who become involved in, or anticipate becoming involved in, a sexual relationship with a colleague have a duty to transfer professional responsibilities, when necessary, to avoid a conflict of interest.

NASW Best Practice Standards in Social Work Supervision – copy righted 2013 – provides a thorough discussion of the subject. How to decide what is relevant for the ethics rules is needed?

<b>CSW - # of Cred by Prefix and Status</b>		
Report generated on 3/3/2014 at 7:13:10 AM		
Prefix	Credential Status	Count
C	ACTIVE	5343
C	ACTIVE IN RENEWAL	537
C	ACTIVE IN RENEWAL - CE PENDING	3
C	ACTIVE IN RENEWAL - PAID	91
C	Application Incomplete	91
C	DECEASED	22
C	DENIED	125
C	EXAM PENDING	954
C	EXPIRED	9336
C	FAILED TO RENEW	433
C	FAILED TO RENEW - PAID	4
C	LAPSED	7
C	NEVER LICENSED	535
C	PENDING	431
C	REVOKED	8
C	SURRENDERED	1
C	Surrendered in Lieu of Discipline	12
C	SUSPENDED	5
C	UPGRADE	7479
<b>Credential Prefix Totals</b>		<b>25417</b>
E	ACTIVE	4317
E	ACTIVE IN RENEWAL	566
E	ACTIVE IN RENEWAL - CE PENDING	2
E	ACTIVE IN RENEWAL - PAID	156
E	Application Incomplete	79
E	DECEASED	39
E	DENIED	9
E	EXAM PENDING	705
E	EXPIRED	1399
E	FAILED TO RENEW	229
E	FAILED TO RENEW - PAID	9
E	NEVER LICENSED	41
E	PENDING	33
E	REVOKED	15
E	Surrendered in Lieu of Discipline	9
E	SUSPENDED	5
E	UPGRADE	977
<b>Credential Prefix Totals</b>		<b>8590</b>
F	ACTIVE	132
F	ACTIVE IN RENEWAL	57
F	ACTIVE IN RENEWAL - PAID	19
F	Application Incomplete	11
F	DECEASED	5
F	DENIED	2
F	EXAM PENDING	4
F	EXPIRED	36
F	FAILED TO RENEW	19
F	NEVER LICENSED	5
F	PENDING	11
<b>Credential Prefix Totals</b>		<b>301</b>
I	ACTIVE	6202
I	ACTIVE IN RENEWAL	1541
I	ACTIVE IN RENEWAL - PAID	411
I	DECEASED	62
I	DENIED	3
I	EXPIRED	4055
I	FAILED TO RENEW	436
I	FAILED TO RENEW - PAID	8
I	INACTIVE	1
I	NEVER LICENSED	229
I	PENDING	197
I	REVOKED	15

3/3/2013

<b>CSW - # of Active Cred by Prefix and Stat</b>			
Report generated on 3/3/2014 at 7:16:48 AM			
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C		ACTIVE IN RENEWAL	482
C		ACTIVE IN RENEWAL - PAID	83
C		FAILED TO RENEW - PAID	3
C	CR	ACTIVE	1111
C	PROV	ACTIVE	5
C	SUPV	ACTIVE	205
C	SUPV	ACTIVE IN RENEWAL	55
C	SUPV	ACTIVE IN RENEWAL - PAID	8
C	SUPV	FAILED TO RENEW - PAID	1
C	TRNE	ACTIVE	621
<b>PC (no CR or CT)</b>			<b>4011</b>
E		ACTIVE	1876
E		ACTIVE IN RENEWAL	236
E		ACTIVE IN RENEWAL - PAID	50
E		FAILED TO RENEW - PAID	7
E	SUPV	ACTIVE	2441
E	SUPV	ACTIVE IN RENEWAL	327
E	SUPV	ACTIVE IN RENEWAL - PAID	106
E	SUPV	FAILED TO RENEW - PAID	2
<b>PCC</b>			<b>5045</b>
F		ACTIVE	132
F		ACTIVE IN RENEWAL	57
F		ACTIVE IN RENEWAL - PAID	19
<b>IMFT</b>			<b>208</b>
I		ACTIVE	2163
I		ACTIVE IN RENEWAL	520
I		ACTIVE IN RENEWAL - PAID	108
I		FAILED TO RENEW - PAID	5
I	SUPV	ACTIVE	4039
I	SUPV	ACTIVE IN RENEWAL	1020
I	SUPV	ACTIVE IN RENEWAL - PAID	303
I	SUPV	FAILED TO RENEW - PAID	3
<b>LISW</b>			<b>8161</b>
M		ACTIVE	117
M		ACTIVE IN RENEWAL	12
M		ACTIVE IN RENEWAL - PAID	5
M	TEMP	ACTIVE	1
<b>MFT</b>			<b>135</b>
S		ACTIVE	13883
S		ACTIVE IN RENEWAL	1837
S		ACTIVE IN RENEWAL - PAID	376
S		FAILED TO RENEW - PAID	28
S	TEMP	ACTIVE	1
S	TRNE	ACTIVE	498
<b>LSW (no SWT)</b>			<b>16125</b>
W		ACTIVE	470
W		ACTIVE IN RENEWAL	74
W		ACTIVE IN RENEWAL - PAID	15
<b>SWA</b>			<b>559</b>
<b>Total</b>			<b>34244</b>

Active totals include Active, Active-In-Renewal, Active in Renewal-Paid and Failed to Renew-PAID  
 For all licenses totals come from totals in right hand column. Those totals include all from right columns except CRs, SWTs & TRNEs.

Credential Prefixes

**C= PC**      **M= MFT**  
**E= PCC**      **R= counselor assistant**  
**F= IMFT**      **S= LSW**  
**I= LISW**      **W= SWA**

I	SURRENDERED	1
I	Surrendered in Lieu of Discipline	7
I	SUSPENDED	4
I	UPGRADE	5911
<b>Credential Prefix Totals</b>		<b>19083</b>
M	ACTIVE	118
M	ACTIVE IN RENEWAL	12
M	ACTIVE IN RENEWAL - PAID	5
M	Application Incomplete	44
M	DECEASED	2
M	DENIED	12
M	EXAM PENDING	56
M	EXPIRED	21
M	FAILED TO RENEW	11
M	NEVER LICENSED	30
M	PENDING	20
M	UPGRADE	45
<b>Credential Prefix Totals</b>		<b>376</b>
S	ACTIVE	14382
S	ACTIVE IN RENEWAL	1841
S	ACTIVE IN RENEWAL - INCOMPLETE	1
S	ACTIVE IN RENEWAL - PAID	376
S	DECEASED	70
S	DENIED	77
S	EXPIRED	21022
S	FAILED TO RENEW	1275
S	FAILED TO RENEW - PAID	29
S	LAPSED	1
S	NEVER LICENSED	1917
S	PENDING	1406
S	REVOKED	95
S	SURRENDERED	3
S	Surrendered in Lieu of Discipline	29
S	SUSPENDED	9
S	UPGRADE	4506
<b>Credential Prefix Totals</b>		<b>47039</b>
W	ACTIVE	470
W	ACTIVE IN RENEWAL	74
W	ACTIVE IN RENEWAL - PAID	15
W	DECEASED	3
W	DENIED	31
W	EXPIRED	1910
W	FAILED TO RENEW	166
W	NEVER LICENSED	147
W	PENDING	88
W	REVOKED	16
W	Surrendered in Lieu of Discipline	3
W	SUSPENDED	1
W	UPGRADE	183
<b>Credential Prefix Totals</b>		<b>3107</b>
<b>Grand Totals</b>		<b>103913</b>