



Counselor, Social Worker & Marriage and Family Therapist Board

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STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

JULY 16, 2010

Chairperson, Dr. Susan Norris Huss, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the regular meeting of the Board at 1:00 P.M. on July 16, 2010.

Members present were Mr. Timothy Brady, Mr. Robert Nelson, Dr. Thomas McGloshen, Ms. Peggy Volters, Ms. Mary Venrick, Mr. Steven Polovick, Dr. Deirdre Petrich, Mr. Don McTigue, Mr. Tommie Robertson, Mr. John Cranley IV, Dr. Otha Gilyard and Ms. Jennifer Riesbeck-Lee. Absent: Ms. Francine Packard and Dr. Victoria White Kress. Staff present: Mr. James Rough, Mr. William Hegarty, Ms. Patricia Miller, Ms. Marcia Holleman, and Ms. Tamara Tingle. Also, present Mr. Henry Lustig, NASW, Ms. Sarah Luker, BGSU, Mr. R. Scott Lee, Ms. Lisa Castagnola.

Dr. Norris Huss welcomed everyone. Elections are the first order of business.

Mr. Robertson nominated Ms. Riesbeck-Lee for the new Board chair, seconded by Dr. Gilyard. Carried.

Ms. Riesbeck-Lee thanked everyone and thanked Dr. Norris Huss for her time as Board chair and her hard work.

- I.** Discussion and approval of agenda. Dr. Gilyard moved to approve the agenda, seconded by Mr. Brady. Carried.
- II.** Mr. Cranley IV moved to accept the May 21, 2010, minutes, seconded by Dr. Gilyard. Carried.

III. Executive Director Report presented by Mr. Rough:

Mr. Rough reported:

1. The written Executive Director's Report given to the Professional Standards Committees will be attached to the minutes.
2. Reviewed the budget report.
3. Staff is working well and their hard work is appreciated.

IV. Investigative Report presented by Mr. Hegarty:

Mr. Hegarty reported:

1. Twenty-nine new cases have been opened.
2. The investigations are at a slow time but historically this is a slow time.
3. Competency and custody disputes are the most received complaints.
4. There is a small backlog of hearings. After the September board meeting ethics training there will be a hearing and another hearing at the November board meeting.

V. Legal Update presented by Mr. Hegarty

Mr. Hegarty reported:

1. No updates.

VI. Marriage and Family Therapist Professional Standards Committee Report was presented by Mr. Robertson:

Mr. Robertson reported:

1. Mr. Robertson was re-elected as Committee Chair.
2. Three IMFT's were licensed, denied one request to take the exam, approved one supervision hardship.
3. Discussed supervision designation.
4. Supportive of no bartering.
5. Support removing the "automatic" wording from the provider rule for Universities and Colleges.
6. Diversity CEU's are necessary but do not need to be required.
7. Supportive of banking up to fifteen hours of continuing education.
8. University of Akron is the only school that has a masters program for marriage and family therapy, Dr. Petrich and Ms. Adorjan will be presenting there.
9. Professional disclosure statement should reflect the licensees address but not significant enough to open the statue.

VII. Counselor Professional Standards Committee Report was presented by Ms. Venrick:

Ms. Venrick reported:

1. Reviewed and approved licensure applications.
2. Reviewed continuing education.
3. Approved remediation plans.
4. Reviewed and discussed test results, concern over failing rate on the PCC exam as 13 out of 28 failed. Mr. Rough will look into the national average.
5. Reviewed five letters regarding special circumstances and approved one of the five requests.
6. A decision has not yet been reached on banking, bartering and provider status.

VIII. Social Work Professional Standards Committee Report was presented by Mr. Nelson:

Mr. Nelson reported:

1. Approved two hundred and thirty-three license applications, approved three hundred and thirty-six exam requests, reviewed two Goldman Hearings, approved three consent agreements and closed fourteen cases.
2. Discussed and support fines, not supportive of bartering.
3. Add "training" to the outline of supervision duties in the proposed rule.
4. Reviewed continuing education.
5. Will be looking into what SWA's are doing.

IX. Committee Reports

CEU Committee

Mr. Polovick reported:

- Discussed continuing education program audits.
- Discussed survey monkey results.
- Discussed fees for program and provider status and for lapsed providers still offering programs. Individual committees need to give feedback.
- Issues that have occurred regarding the acceptance of NASW approval for social work continuing education.

Investigations Ad Hoc Committee

No Report.

Executive Committee

Dr. Norris Huss Reported:

-Completed Mr. Rough's evaluation with a good rating. Request in the future that board members each make comments on the evaluation.

X. Old Business:

Banking Hours

Dr. Norris Huss suggested five hours, Mr. Robertson suggested fifteen hours. Dr. Norris Huss moved to accept the banking of ten hours, seconded by Mr. McTigue. Mr. Brady made the comment of banking twelve hours. Motion withdrawn.

Mr. Polovick, LSW is opposed to the banking of hours as it diminishes the quality and continuing education process. Mr. Cranley IV, Atty. stated it served the public better financially and attorneys are able to bank hours so they can take the courses they want.

Mr. Polovick responded that additional hours can always be taken especially in a special field and that hours should be taken in the current renewal to have the most current information. While understanding the argument of the public, the continuing education process is already dented with social workers accepting all thirty hours online. The minimum standard of thirty hours every two years should remain.

Mr. Cranley argued that banking hours does not get licensees out of taking any of their hours.

Mr. Polovick stated without banking licensees can complete all thirty hours online in one afternoon, which diminishes the purpose of continuing education.

Ms. Volters stated just because a licensee attends a live presentation does not mean they will get anything out of the workshop.

Dr. Petrich supports banking hours as an option for individuals who will need this option.

Dr. McGloshen stated that personally he takes courses to be a better therapist and not just to meet the board requirements and is against the banking of hours. If a situation arises for a licensee, a hardship can be requested.

Dr. Petrich argued licensees may not want to divulge their personal issues.

Ms. Volters stated the board needs to move forward with technology so all thirty online hours and banking hours are a good idea.

Ms. Venrick agrees with six hours of banking but not fifteen as that may hurt the public.

Mr. Hegarty stated the licensees he has talked with and Associations are supportive of banking hours.

Dr. Gilyard supports banking six hours and Dr. Packard who was unable to attend also supports six hours.

Mr. Cranley moved to allow the banking of twelve hours, seconded by Mr. Brady. Opposed Mr. Polovick, Dr. McGloshen, Abstained Dr. Gilyard. Carried. Banking of twelve hours approved.

Discussion took place. Dr. McGloshen, Ms. Venrick, Dr. Norris Huss, Dr. Gilyard and Mr. Polovick are all opposed to banking twelve hours.

Mr. Cranley moved to deny bartering, seconded by Dr. Petrich. Carried.

XI. New Business:

-Ms. Riesbeck-Lee brought up the issue of charging for additional wall certificates, not ready for a motion but needs to be discussed.

-Dr. Gilyard questioned the amount of traveling by the investigators. Mr. Rough stated the investigators were permitted a certain amount of travel but do try to have clients or licensees come to the board office.

XII. Adjourned:

Ms. Riesbeck-Lee thanked everyone for the opportunity to be Board Chair and thanked Dr. Norris Huss who has taught her a lot. Also thanked everyone for the productive retreat meeting.

Ms. Riesbeck-Lee declared the meeting adjourned.

Board Chair



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STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

JULY 15, 2010

Chairperson, Dr. Susan Norris Huss, at the Riffe State Office Tower, 77 South High Street, Columbus, OH, in the 31st Floor Conference Room convened the planning meeting of the Board at 2:00 P.M. on July 15, 2010.

Members present were Mr. Timothy Brady, Mr. Robert Nelson, Dr. Thomas McGloshen, Ms. Peggy Volters, Ms. Mary Venrick, Ms. Francine Packard, Mr. Steven Polovick, Dr. Deirdre Petrich, Mr. Don McTigue, Mr. Tommie Robertson, Mr. John Cranley IV, Dr. Otha Gilyard and Ms. Jennifer Riesbeck-Lee. Absent: Dr. Victoria White Kress. Staff present: Mr. James Rough, Mr. William Hegarty, Ms. Tracey Hosom, and Ms. Tamara Tingle.

Also, present Ms. Cindy Webb, NASW, Ms. Thelma Greaser, OCA, Ms. Kelley Schubert, OCA and Mr. Glenn Karr.

A. General Discussion

1. Consistency of decisions/similarities

- a. Status of art therapy bill discussion
- b. Coaching – CEU issue and definition of what is coaching; lack of regulation
- c. CSPT (CPST?) – is this coaching, case management? It is Medicaid reimbursable. This is unlicensed work but permitted.

2. 2009 Meeting

- a. CEU issues are still being discussed
- b. Statute changes – PDS, input from associations, LLC set ups
- c. Budget – fees from wall certificates
- d. Technology – survey shows CEU attendees are satisfied. Website being updated. Updating E-Licensing system.
- e. Disciplinary process – Monitor training; ethics workshops – How to get new ways to do this. Specific training in focused areas may be available from ASWB. Need to ban bartering. If disciplined, how do we rehabilitate vice punish? The ethics issue is bad decision

making versus knowing what is ethical – can you train to change decisions?

B. Discipline Process

1. Need to write rule to ban bartering
2. How do we get and train good monitors? We want to improve sanctions, but what will make a difference?
3. Custody rule – role of primary therapist vs. independently hired evaluator
 - a. Pressure from judge or magistrate to answer questions
 - b. Need to change current rule
 - c. Need for education of licensees still necessary
 - d. Advocate for our rules
 - e. Rule should include Guardian Ad Litem, judges orders, use of hearsay, can we check with courts?
 - f. Look at joint training with Psychology Board, the Bar & Guardian Ad Litem.
 - g. Licensee need to discuss issue up front with clients and approval to release information to a court.
4. Need for plan for records issue in cases of death, accidents, etc.
 - a. Some companies will store files
 - b. Renewal question – who is responsible for your files in case of disability or death?
 - c. What do Med & Psych Board do?

C. Continuing Education Issues

1. Provider status – do we need it? We have seen #s sold, inappropriate courses, failure to renew, etc.
 - a. Better job of monitoring it
 - b. Fee for provider status
 - c. Eligibility status – limit to agencies, not for profit organizations, educational institutions?
 - d. Fines for failing to renew provider status?
 - e. Staffing issues if we get rid of provider status
 - f. More specific annual report from providers
 - g. Increase audits of providers and programs
 - h. Tighten requirements for Initial and renewal
 - i. Charge a fee?
2. Spirituality/Religious CEUs
 - a. Should the state promote religion?
 - b. Across the board understanding of religions
 - c. Broad based view vs. narrow view.
 - d. Need for diversity training – mandatory?
 - e. Bias of provider/therapist
 - f. Therapeutic value of content is essential
 - g. Is the therapeutic value evidenced based?

- h. Need for guidance on religious CEUs
 - i. Spirituality is broader than religion
 - j. Spirituality within diversity training?
 - k. Should we have guidelines develop that include world view or cultural structure?
 - l. Should we have diversity as a separate CEU requirement?
3. Banking of CEU hours – does this protect the public?
- a. Technology is not a barrier
 - b. How many hours are to be banked?
 - c. Does the Board even want to bank hours?
 - d. Most agencies will not charge their own employees for in-house training
 - e. Do speakers charge fees – is this our concern?
 - f. Licensees believe the board “approves” CEUs

D. Multiple items – Miscellaneous

1. Consumer education – need to update our fact sheet on website; Professional identity; do we want to have specialities/expertises listed? How do consumers find the board or information for needs?
2. Civil Service exemption – State Senate will address after the November election
3. Phone Therapy – falls under our e-therapy rule but are phone calls really encrypted? How does our rule comport with HIPPA?
4. Endorsement application – what are the standards between the three committees? How long does an endorsement application take vs. a non-endorsement application?
5. Marketing MFT/IMFTs
 - a. Need to increase the number of licensees in the field
 - b. OSU offers a doctoral Program and U of Akron offers a masters program
 - c. Need for Margaret-Ann to present at U of Akron
 - d. Need for more IMFTs to supervise MFTs
 - e. Association needs to be fully involved in this.
6. Test passing issues – CPSC has concerns and will address.
7. Professional Disclosure Statements – Do we want to keep it or not – it is a statute change issue.

E. Important issues per attendee

1. Mary Venrick – CEU issues – banking, provider status; MFT marketing

2. Francine Packard – Program and Provider status issues
3. Peggy Volters – MFT licensure issues
4. John Cranley – Fees and Provider issues
5. Tim Brady – CE issues with Providers
6. Bill Hegarty – bartering and custody rule changes
7. Jennifer Riesbeck-Lee – CEU oversight
8. Bob Nelson – Concerns about program denials. Would like to keep the PDS
9. Steve Polovick – Mandatory diversity training as part of CE requirements
10. Don McTigue – Practice of access to records upon therapists death, etc.
11. Otha Gilyard – Testing processes; Board and agency/university site visits
12. Tommy Robertson – CEU issues off the table by July 2011
13. Deirdre Petrich – The Diversity of the Board helps – good group of people bringing multiple views for discussion.
14. Jim Rough – Board should never defer to him as the Executive Director. He is there to facilitate, moderate, assist, etc.
15. Susan Huss – CEU – decisions need to be made – the Board can only discuss for so long. Seen a great improvement in association relationships.

F. New Items

1. Statute changes – at ORC 4757.36(C)(11), add “or other disciplinary action” into provision.
2. Revisit Ad Hoc and permanent committees – do we need processes; what are their roles and functions
3. Move CEU process forward

Board Chair



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STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

Executive Committee Meeting

September 16, 2010

Chairperson, Mr. Tommie Robertson, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the executive committee meeting of the Board at 8:18 a.m. on September 16, 2010.

Members present were Mr. Robert Nelson, Ms. Mary Venrick Rev. Otha Gilyard and Ms. Jennifer Lee arrived late. Staff present: Mr. James Rough

- Approve agenda and minutes - agenda and minutes were approved
- Budget issues
 - Working on IT items. Waiting for DAS input for revised costs
 - Budget due November 1, 2010 for FY 2012 & 2013
 - Need decision on Fee for additional Wall Certificates, which needs discussion in the Professional Standards Committees and approval at the full Board meeting.
 - Need decision on Fee for CE Programs & Provider, which needs discussion in the Professional Standards Committees and approval at the full Board meeting.
- Rule 66 of Rules of Superintendence – sent letter to Supreme Court with letters of support and received a response that the issue will be forwarded to the appropriate Supreme Court Review Committee.
- Rules for review at this meeting by Professional Standards Committees and potential approval. These items with previously approved rules will be filed in the near future, if approved.
 - Rule 4757-6-01 custody in paragraph (F) on planning meeting change.
 - Rule 4757-5-09 draft to address licensee's absence, emergency or death
 - Rule 4757-9-04 change to allow banking of CE hours.
 - Rule 4757-9-05 draft deletion of automatic approval for university programs

- **Just Culture** – Mr. Rough explained a recent training held by the Nursing Board for implementation of “Patient Safety Initiative Creating a Culture of Safety and Accountability”, which implements a process in several acute care facilities as a new approach for practice complaints using the principles of Just Culture. The program is being implemented in healthcare facilities around the country and is based on creating a culture that encourages practitioners to come forward to discuss errors that are made in order to improve patient safety while also fairly and justly addressing discipline that may follow.

- **Planning Meeting Issues – Review Memo on July 2010 Planning Meeting – to identify items for follow up as assigned.**
 - **Items from Prior Year:**
 - Process of a statute change in work – Jim assigned
 - Review the budget and revenue projections – Jim assigned
 - Improve technology use where appropriate – Jim assigned
 - Improve the disciplinary process - task the Investigative Liaison Ad Hoc Committee
 - **Discipline Process issues are as follows:**
 - Draft of revised Custody Rule is on agenda for review. Still need discussion on educating the licensees, judges, attorneys and Guardian Ad Litem.
 - Draft of rule change for care of records in event of the death or disability of a licensee uses some language and concepts from the Psychology Board rule on that subject; and is ready for review at this meeting.
 - Many Continuing Education issues are assigned to the CE Committee
 - Executive Committee to review policy 1.8 Establishment of Working Committees of the Board to ensure it meets the Board’s needs at next meeting
 - Consumer Education – Jim will ask associations for input on current fact sheet on web site. Are their other needs to be met?
 - Civil Service exemption – Jim assigned to track House Bill 62
 - Statute change – added to Section 4757.36(C)(11) in the proposed statute language the option to discipline a license for discipline in another state.

- **Completed Items:**
 - Banking of hours approved and rule will be reviewed at September 2010 meeting
 - Board voted to keep the Professional Disclosure Statement in statute

Executive Committee will review the items and assignments above at the next meeting.

Meeting adjourned at 9:04 a.m.

Board Chair
Jennifer Lee

DRAFT



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CEU Committee Meeting Minutes

July 15, 2010

Chairperson, Ms. Francine Packard, PCC, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the CEU committee meeting of the Board at 11:00 a.m. on July 15, 2010.

Members present were Mr. Steven Polovick, LSW and Dr. Thomas McGloshen, IMFT. Staff present: Mr. James Rough, Executive Director, Ms. Rhonda Franklin, Renewal Coordinator and Ms. Patricia Miller, Continuing Education Coordinator.

1. Approve agenda and minutes from May by motion of Dr. McGloshen and unanimous vote of the committee.
2. Update on program audits – Ms. Miller reported that Laurelwood Centers did inform attendees that the program they offered was not approved by the board and since it was submitted after the fact may not be approved. The program was denied. Heisel and Associates are not offering any programs to audit until September, Ms. Miller will then attend one of their programs. Ms. Miller also attended a one hour “Bipolar Disorder” program offered by The Collins Group and found the content to be general information and not beneficial to licensees already working with individuals with Bipolar. After discussion the committee asked her to request the evaluation forms from Mr. Collins.
3. INR (Institute for Natural Resources) - Mr. Rough sent a letter on June 21, 2010, following the May CEU Committee meeting. The following courses Chocolate, Food, Drug or Preventive Medicine, and Water, Thirst & Dehydration and Women’s Health Update; Breast Health, Hormones & Osteoporosis and Arthritis, Backache & Bone Disease and lastly Anger, Anxiety and Hypertension (presenter had a dentistry background) were offered using their Ohio provider number for counselors and social workers. Mr. Rough will write a letter to INR addressing these programs and the issue of offering programs that are not continuing education for licensees. The issue that NASW also approved these programs was discussed and while NASW uses a different standard than the CSWMFTB the issue of a program denied by the Board but approved by NASW was discussed since the Board accepts NASW approval.

Lakeshore Educational Counseling and Services is a counselor and social worker provider with the Board and approved by NASW. Ms. Kreinbrink brought a flyer

to Ms. Miller's attention regarding the program "Skill Development for Time Management" as it did not appear appropriate for continuing education. After reviewing the objectives the Committee agreed and Ms. Miller will send a letter to the agency requesting this program to not be offered for credit in the future. Again the issue of NASW approving the program even though the Board denies the program is going to add confusion to licensees.

4. An example of providers continuing to offer programs after their approval has lapsed was brought to the attention of the CEU committee. Social Work Oncology Group of Greater Cincinnati expired in 2005 but until recently continued to offer programs. Although providers are required to wait one year to re-apply for provider status after not renewing on time the option of submitting programs on an individual basis is available to them and the hours offered during their lapsed time are accepted to not effect the licensees who took those programs. Ms. Miller suggested a fine for continuing to offer programs past the renewal date or a fine for requesting to be a provider after not following the rules of being a provider the first time.
5. Response RMT II - Redemptive Marital Therapy Part II for committee review. The response was very thoughtful and will be followed by additional information from the author and licensee. The committee was very pleased with the response.
6. Survey results: the vast majority of CEU offerings have been identified as very good or excellent and more than 97% would recommend that others take the course that they have taken. One comment was identified for Mr. Rough to follow up for more information.
7. Change of "automatically approved" in rule 4757-9-05, regarding Universities and Colleges having automatic provider approval was discussed and the committee approved the draft change, which would delete paragraph (C)(6) and add approved programs into existing paragraph (C)(7).

Committee adjourned at 12:05 p.m.

Francine Packard, PCC, Chair



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July 7, 2010

Executive Director's Report

Board Meeting Dates and Rooms

Thursday July 15, 2010

Executive Committee – Executive Director's Office at 8:15 a.m.
SWPSC - Conference Room – 9:00 a.m.
MFTPSC - Conference Room – 9:00 a.m.
CPSC - Conference Room – 9:00 a.m.
CEU Committee – Executive Director's Office at 11:00 a.m.

July Planning Meeting

Planning Meeting – Riffe 31st Floor East B Conference Room – lunch at 1:00 p.m.
Meeting starts at 2:00 p.m.

Friday July 16, 2010

SWPSC - Conference Room – 9:00 a.m.
MFTPSC - Conference Room – 9:00 a.m.
CPSC - Conference Room – 9:00 a.m.
Board Meeting – LeVeque Tower 15th Floor Petroleum Board – 1:00 p.m.

Issues to Discuss

The first agenda item for the board on Friday and each professional standards committee on Thursday needs to be an election of a chairperson per 4757.05(B).

(B) At its first meeting each year, the board shall elect a chairperson from among its members. At the first meeting held each year by the board's professional standards committees, each committee shall elect from among its members a chairperson. The chairpersons of the committees shall serve as co-vice-chairpersons of the board. Neither the board nor its committees shall elect a member to serve more than two consecutive terms in the same office.

The board does not have a formal agreement process for electing the chair; however, since 2003 the chair has gone from a member of the CPSC to SWPSC to MFTPSC to CPSC, which means that the SWPSC member is up next.

Jennifer Lee has agreed to accept the position.

The agenda for the July 15, 2009 planning meeting for the board is in a separate document.

Board members appointments that expire 10/10/2010: members need to re-apply if wanting re-appointment.

- ❖ Susan Huss is completing her second term and is not eligible for re-appointment
- ❖ Francine Packard is completing her first term and will not apply for a second term
- ❖ Bob Nelson is completing his first term
- ❖ Otha Gilyard is completing his first term

I have scheduled the annual Governor's Ethics training for the Thursday September 16 meeting at 2:00 p.m. Each board member and Bill and I are required to attend biennially. I attend the Ethics Commission training each year as preparation for my ethics training for board members and will attend on July 13, 2010.

The following board members need to attend this year unless you have already attended a training elsewhere: Don McTigue, Bob Nelson, Steve Polovick, Mary Venrick, Francine Packard, Otha Gilyard, Tom McGloshen and Deirdre Petrich.

I have contacted all of the associations concerning proposed statute changes and most are still in work. OCBHP has provided their input, which includes a request to delete the professional disclosure statements from section 4757.12 of the Revised Code. We are waiting for input from the professional associations on these changes and any that they may propose. OAMFT and OCA are almost ready to provide their inputs; NASW Ohio Chapter is working on their input.

I am working on changing the rules of superintendence for the courts of Ohio rule 66 paragraph (A). The rules are under the Commission on the Rules of Superintendence for Ohio Courts and we can write to them requesting a change to rule 66. I am receiving letters of support from the associations to include with my request for a change to rule 66.

HB 62, which includes the deletion of the civil service exemption, had a hearing in the senate on May 11, 2010 for sponsor testimony. Interested parties are encouraged to write Senator Hughes, Committee chairman, to encourage additional hearings.

Mental Health Hold – HB281 has had three hearings. I will testify as a proponent when the next hearing is scheduled.

The Art Therapy Bill HB208 has had three hearings. The bill has had significant input, but we have not received a copy of the new draft bill.

We filed and received approval for a Controlling Board increase in budget authority for FY 2011, which I sent by email to all board members. The increased funds are primarily related to payroll costs for Cost Savings Days, increased health insurance and the biennial audit in FY 2011. The State Auditor lost General Revenue funding (GRF) and we will pay approximately \$15,000, which was part of the Controlling Board request.

I received a call on July 6, 2010 from the Auditor of State's office for an audit entrance meeting on July 17, 2010. This audit will cover FY 2009 & 2010.

We ended FY 2010 in good shape with the budget. The budget report lists the remaining encumbered funds and what expense they are set aside to pay. Not all of the encumbered funds will be used in full. Unencumbered and unexpended funds as of July 1, 2010 are \$49.66 or .0044% of our appropriation of \$1,117,171 for FY 2010. The Cost Savings Days expense included \$425.25 of unused payroll appropriation, which OBM did not let me use elsewhere and was taken with the Cost Savings Days.

Our revenue was \$1,185,037 for FY 2010, which covered our expected total expenses including Cost Savings Days of \$1,117,121. We implemented late fees, online laws, and rules/CEU offerings in FY 2010. We expect increases in both of those income areas for FY 2011 since they will be in effect for the full fiscal year. The planning meeting agenda includes charging for CE programs and provider status. One additional item for the budget would be to charge for duplicate or change of name wall certificates at \$15.00. I used \$15 because we do not have other payments for that amount, which makes tracking credit card payments easier.

We have initiated some IT changes that should result in significant savings for FY 2011. We are working with the Ohio Engineers and Surveyors Board to use the same router with a faster Internet connection. We will have some setup costs, but will save \$700+ a month between the two boards. We are also planning to use a contractor for PC and server maintenance, which will save a significant amount. The savings will depend on the contract use, which is subject to the number of computer virus infections and other unplanned events. I should have a more complete IT projections by the board meeting dates.

In order to comply with Revised Code section 1347.15, we filed new rules 4757-31-01 through 05. These are the Joe the Plumber rules. We have a public hearing on the rules scheduled for July 13, 2010 at 2:00 p.m. We do not expect any input as the rules follow the state working group model rule guidelines.

The following rules need review by the professional standards committees.

1. Rule 4757-1-07 concerning fines needs additional discussion. The CPSC approved the language. The copy of 4757-1-07 enclosed has a change to say each professional standards committee may use the fines at its discretion. We need approval from the SWPSC and MFTPSC.
2. The investigators have proposed an additional paragraph on supervision be added to rule 4757-5-02. We have had several cases where the trainee alleges that his/her supervisor allows someone else to provide supervision and the original supervisor would sign as the training supervisor. We have had supervisors say they were only providing work supervision when the trainee thought it was training supervision. The proposed language is attached. The CPSC & MFTPSC have approved this change. We need approval from the SWPSC.

The planning meeting includes a discussion on implementing the banking of continuing education hours. We have received input from a number of associations, which are almost all in support of banking.

The Executive Committee will present me the annual evaluation for March 6, 2009, through March 5, 2010 at this meeting.

July Planning Meeting Topics: please see planning meeting agenda

Executive Director Work Plan: accomplishments for Fiscal Year 2010

- Worked closely with ODMH resulting in improved Matrix approval of our licensees/registrants
- Laws and Rules exam live for 3 hours CE and for licensure applicants
- Continue to bring issue to the committees for discussion
- Helped HB62 on the civil service exemption issue pass the House
- Continue communications with all university licensure programs, associations and licensees
- Planning Meeting Issues were discussed and assigned as follows:
 - Assess the many CEU issues raised - task the CEU Committee – process started
 - Start the process of a statute change - task executive director – emailed associations asking for input by end of February 2010.
 - Review the budget and revenue projections - task executive director – see report
 - Improve technology use where appropriate - task executive director – survey monkey, revised web site
 - Improve the licensee disciplinary process - task the Investigative Liaison Ad Hoc Committee – in work

Sincerely,

James R. Rough
Executive Director