



Counselor, Social Worker & Marriage and Family Therapist Board

50 West Broad Street, Suite 1075
Columbus, Ohio 43215-5919
614-466-0912 & Fax 614-728-7790
<http://cswmft.ohio.gov> & cswmft.info@cswb.state.oh.us

July 10, 2014

Executive Director's Report

Board Meeting Dates and Rooms

Thursday July 17, 2014

Executive Committee – Executive Director's Office at 8:15 a.m.

CPSC – SWPSC Conference Room –9:00 a.m.

SWPSC– CPSC Conference Room – 9:00 a.m.

MFTPSC – Conference Room – 9:00 a.m.

CPSC Licensure Denial Hearing at 9:00 p.m. in SWPSC Conference Room

CEU Committee – No Meeting

All Planning Meeting at the Riffe 77 S. High St 31st Floor North Conference Room – 12:30 p.m.
lunch meeting at 1:00 p.m.

Friday July 18, 2014

Executive Committee – Executive Director's Office at 8:15 a.m.

CPSC – SWPSC Conference Room – 9:00 a.m.

SWPSC – CPSC Conference Room – 9:00 a.m.

MFTPSC - Conference Room – 9:00 a.m.

Board Meeting – LeVeque Tower 15th Floor Petroleum Board – 1:00 p.m.

Issues to Discuss

Full Board Issues:

The following Board positions need new appointments: appointment for Tommie Robertson's positions.

Name	Type	Home Town	Expiration	1st or 2nd Appt
Vacant	MFT		10/10/12	

I have been in consistent contact with the Governor's office concerning this appointment. I called to discuss the change in HB-232 that should make future appointments easier for counselors and MFTs as there is not a LPC or MFT requirement now.

Please remember we elect new committee and board chairpersons at the July Meetings.

Planning Meeting:

Please read the agenda for the planning meeting and let me know which breakout session you will attend. Staff members will be in attendance with at least two staffers at each session.

Rules in Process:

- HB-232 passed/signed and is effective 7/10/2014

We sent out the Common Sense Initiative, CSI, for HB-232 rules for comment. We will be receiving comments through July 24, 2014 then send documents to CSI for comment and approval to file with JCARR.

- We need feedback on the 4757-1-05 fees for the inactive status and structure of the inactive rule 4757-7-03 in case any committee wants to slow down the rule making process on either rule. The inactive status return to active language was significantly simplified following input from the last meeting.

Rule #	Title	Comments	PSC
4757-1-05	License Fees	Delineates fees associated with new inactive status – see rule 4757-7-03	All
4757-3-01	Definitions	Addition of MFT trainee and social functioning definitions	All
4757-7-01	Renewal of license or certificate of registration. In five year rule review - removed	Updates rule for new licensing system changes. Modifies to incorporate changes for active duty members and veterans per statute changes to Section 5903.10 & 5903.12	All
4757-7-03	Inactive status of license; restoration.	Implements new inactive status that allows an individual to maintain a license without CE with process to restore the license to active. Licensees may not work under this status and must renew.	All
4757-11-01	Denial, and disciplinary action for licenses or certificates of registration issued by the counselor, social worker, and marriage and family therapist board.	Adds “licensed” to PC & PCC references and adds MFT trainee. CE Program and CE Provider registrants included by statute change are included in current language.	All
4757-13-01	Education requirements for admission to the examination for licensed professional counselor.	Changes education requirements to automatically accept CACREP clinical mental health, clinical rehabilitation and clinical addiction counseling programs. Removes 20-semester hours of clinical content and requires clinical coursework in each area specified by CPSC statute.	CPSC
4757-13-03	Requirements for licensure as a licensed professional clinical counselor.	Adds “licensed” to PCC. Refers to changes in 4757-13-01 for educational requirements. Adds requirement for five years of clinical experience for endorsement.	All
4757-13-07	Counselor program	Modifies Counselor Program preapproval	CPSC

	approval.	process in light of CACREP accreditation requirement for Ohio programs by 1/1/2018.	
4757-13-09	Counselor trainee.	New rule replacing language in 4757-17-01 to institute CT per section 4757.10 of the ORC. No significant change to requirements.	CPSC
4757-17-01	Counseling supervision.	Removes CT paragraphs. Modified paragraph (F)(2) to reflect changes from 6 to 3 supervision hours for PCC-S licensees.	CPSC
4757-19-05	Social worker trainee.	Major re-write to implement clear authority and document current requirements.	SWPSC
4757-25-08	MFT trainee.	Implements MFT trainee for master's level MFT students.	MFTPSC

Ohio Administrative Code changes ~ Rules:

Five Year Rule Review – 2014

The following rules have been approved by the MFTPSC. We need the CPSC & SWPSC so that we can start the filing process. The filing process starts with a request for input from all interested parties. Then filed with Common Sense Initiative (CSI) then filed with the Legislative Service Commission (LSC) online rule filing followed by a public hearing then a Joint Committee for Agency Rule Review (JCARR) hearing. We hope to file with CSI prior to the board meeting. For a full understanding of the rule process read the Board's Guide to Rule Making: <http://cswmft.ohio.gov/pdfs/RulMkgGd.pdf>

Due to push back from agencies and NASW Ohio Chapter the SWPSC had a special meeting on June 27, 2014 to hear the concerns and give those opposed the opportunity to speak.

Rule #	Title	Date Due	PSC
4757-01-02	Notice of board meetings	9/20/2014	All
4757-01-04	Applications of first licensure	9/20/2014	All
4757-01-05	License fees	9/20/2014	All
4757-01-07	Fines	9/20/2014	All
4757-03-01	Definitions	9/20/2014	All
4757-03-02	Abbreviations and titles	9/20/2014	All
4757-05-10	Standards of ethical practice and professional conduct: reporting unethical actions	6/11/2014	All
4757-05-11	Standards of ethical practice and professional conduct: change of name and/or address	6/11/2014	All
4757-06-01	Reports prepared for court review	9/20/2014	All
4757-06-02	Summary suspension	9/20/2014	All
4757-07-01	Renewal of license or certificate of registration HB-232 changes added in that rule package	9/20/2014	All
4757-07-02	Practice with expired license or certificate of registration is prohibited	9/20/2014	All
4757-09-01	CE requirements for renewal of a MFT or IMFT license	9/20/2014	MFTPSC
4757-09-05	Approval of CPE programs required for renewal of licenses issued by the board	9/20/2014	All
4757-09-06	Sources of continuing professional education	9/20/2014	All
4757-11-01	Denial and disciplinary action for licenses or certificates of registration	9/20/2014	All
4757-11-02	Impaired practitioner rules	9/20/2014	All

4757-25-01	Education requirements for admission to the examination for MFT.	9/20/2014	MFTPSC
4757-25-02	Marriage and family therapist examination policy	9/20/2014	MFTPSC
4757-25-03	Requirements for licensure as a marriage and family therapist	9/20/2014	MFTPSC
4757-25-04	Requirements for licensure as an independent marriage and family therapist	9/20/2014	MFTPSC
4757-25-05	Temporary marriage and family therapist license	9/20/2014	MFTPSC
4757-25-06	Endorsement of a marriage and family therapist license	9/20/2014	MFTPSC
4757-25-07	Approval of applications for marriage and family therapist licenses	9/20/2014	MFTPSC
4757-27-01	Scope of practice of a marriage and family therapist	4/10/2014	MFTPSC
4757-27-02	Scope of practice of an independent marriage and family therapist	4/10/2014	MFTPSC
4757-29-01	Marriage and family therapy supervision	4/10/2014	MFTPSC
Additional rules sent out for comment and to be filed with the 5 year rules: 4757-5-14 will wait for further review unless a decision is made at the July meeting to go forward.			
	Standards of ethical practice and professional conduct: clients/consumers of Services.	12/17/2017	
4757-5-02			ALL
4757-5-14	Standards of ethical practice and professional conduct: supervisory relationships.	New rule	ALL
	Approval of continuing professional education programs required for renewal of licenses and certificates of registration issued by the board.	5/31/2019	
4757-9-05			ALL

Budget:

Happy New Year, fiscal year 2015 started July 1, 2014. FY 2014 is progressing well as shown in our reports. We will have excess funds in payroll and non-payroll accounts. We have until November to pay bills from FY-2014 with encumbered funds. Much of it won't be used as DAS had a rate holiday on a number of services, which means they overbilled in prior years and have to adjust. FY 2015 will have some challenges with extra board member days being paid for working on the hiring process; and eLicense 2.0 potentially being 10 times as expensive as the current system to maintain. They do not know what the exact costs will be until it stands up. We expect FY 2016-2017 budget guidance in July for a mid-September due date.

ACA Ethics Code Revision for Review

We have a draft rule attached for new rule: 4757-5-14 Standards of ethical practice and professional conduct: supervisory relationships. I hope to get feedback and send out for comment. The basic comments I got were; it needed to provide more guidance. I did not get any suggestions for wording.

Peer Consultation:

We received feedback from OAMFT: OAMFT discussed this briefly at their last meeting and folks were in favor of the plan to offer CEU's for peer consultation. OAMFT said they would have a proposal. OCA is working on it and will have input prior to the meeting.

eLicense2:

We completed the review of the whole system as setup on eLicense2. Andy & Margaret Ann did amazing work on this complicated review. We are scheduled for the next review in early August, which will include our data in the new system. We will be working with staff to use the training to check setup and start their learning how the system works.

- We discussed at the last meeting that the setup now will require renewing licensees to enter their CEU course information prior to completing their renewal. This will make online renewal a longer process.

Executive Director Work Plan: review the results of the Planning Meeting and issues for future resolution. Below issues are based on the outcome of the 2013 planning meeting. I will review these issues with any new ones with the Executive Committee in May following this meeting.

1. Cultural competency/diversity – need for counselors' and MFTs' association ethics codes to have citations to become part of our ethics code in paragraph (G) of 4757-5-02.
2. Growth of MFTs
3. Need for an "S" status for MFTs
4. Need for Investigator liaison training – CLEAR, AG's Office
5. Importance for statute bill to pass
6. Need for effective communication with consumers of services
7. How to encourage peer consultation – Associations asked for comments
8. How to review CEUs differently in light of the July visits
9. Issues for planning meeting: add CEU modules on website for eTherapy and other trainings

Sincerely,

James R. Rough
Executive Director



Counselor, Social Worker & Marriage and Family Therapist Board

50 West Broad Street, Suite 1075
Columbus, Ohio 43215-5919
614-466-0912 & Fax 614-728-7790
<http://cswmft.ohio.gov> & cswmft.info@cswb.state.oh.us

STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

July 18, 2014

Chairperson, Ms. Mary Venrick, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the regular meeting of the Board at 1:00 p.m. on July 18, 2014. Dr. Otha Gilyard, Mr. Timothy Brady, Ms. Margaret Knerr, Dr. Thomas McGloshen, Ms. Stephanie McCloud, Mr. Steve Polovick, Dr. Alan Demmitt, Dr. Terri Hamm, Ms. Jennifer Brunner, and Ms. Maureen Cooper. Absent: Ms. Erin Michel, Dr. Carl Brun and Dr. Christin Jungers. Staff present: Mr. James Rough, Mr. William Hegarty, Ms. Patricia Miller, Ms. Tracey Hosom, Ms. Tammy Tingle, Ms. Paula Broome, Mr. Doug Warne and Ms. Margaret-Ann Adorjan.

Ms. Knerr moved to nominate Mr. Polovick as Board Chair, seconded by Ms. McCloud. Dr. Gilyard moved to close the nominations, seconded by Ms. McCloud. Carried. Mr. Polovick is the Board Chair.

Mr. Polovick thanked everyone and announced the new Committee Chairs, Ms. Knerr of the MFTPSC, Dr. Hamm of the CPSC and Mr. Brady of the SWPSC.

- I. Discussion and approval of agenda.
- II. Dr. Gilyard moved to accept the May 18, 2014, full Board minutes, seconded by Dr. McGloshen. Carried.
- III. **Executive Director Report presented by Mr. Rough:**

Mr. Rough reported:

1. Copy of the report given to each of the Professional Standard Committees will be attached to the minutes.
2. HB 232 rules will be completed by CSI by July 24, 2014, then a formal documentation to file with JCARR.

3. Five year rule review is part way completed for CSI. Ms. Knerr asked if they will be completed before Mr. Rough leaves, Mr. Rough hopes to have them completed by August 15, 2014, with help from Ms. Adorjan and Mr. Miller.
4. Mr. Rough will have a conference call with Ms. Smith from NASW Ohio Chapter, and Dr. Kress to draft a rule on Peer Consultation. Ms Knerr asked to be kept informed of the information.
5. Ms. Adorjan and Mr. Miller continue to work on the E-license new system. The new computer system will be a big change for staff and plans to go live in November of this year.
6. The next minutes will have a work plan for the new director.
7. Went over the Budget for FY15, Revenue Report and Licensee number report. SWA's are on a slow decrease but all others are increasing.
8. The staff is doing a good job, thanked everyone for his nine years as Executive Director.

IV. Investigative Report presented by Mr. Hegarty:

Mr. Hegarty reported:

1. Thanked Ms. Hosom, Ms. Tingle and the Board liaisons.
2. Ms. Melissa Wilburn will be the Board's AAG.
3. The cost for hearings has gone down but with no attorney, hearings could not be held.
4. Ms. Tingle will present the Investigative Report at the September meeting since Mr. Hegarty will be out of the office.
5. Fifty-eight new cases, the cases are becoming more complex. More records have to be reviewed and looking into therapy issues, documentation issues and follow up with other attorneys.
6. Staff is doing a lot of traveling.
7. The most complaints received have been on the issue of competency and most complaints received from Cincinnati.
8. Mr. Brady will be off the Board so a new liaison is needed. Currently the liaisons are Dr. Brun, Ms. Cooper, Ms. Venrick and Ms. Knerr.
9. Mr. Polovick asked about trainings for liaisons. Mr. Hegarty stated CLEAR trainings are available, Ms. Adorjan attended a CLEAR conference this year.

V. Legal Update

No Report

VI. Marriage and Family Therapist Professional Standards Committee Report was presented by Ms. Knerr:

Ms. Knerr reported:

1. Licensed four IMFT's, five MFT's, approved three individuals to take the licensure exam.
2. Reviewed rules and made some suggestions.
3. Met with licensee and denied their supervision experience.
4. Re-appointed Ms. Knerr as Chair of the Committee.
5. Agreed to nominate Mr. Polovick as Board Chair.
6. Reviewed the fee schedule for postings of practitioners and discussed various items.
7. Grateful for the leadership of Mr. Rough.
8. Discussed the transition of the new director.

VII. Counselor Professional Standards Committee Report was presented by Dr. Hamm:

Dr. Hamm reported:

1. A hearing was held regarding an individual's degree and the outcome was denying the request for licensure due to having a psychology degree.
2. Approved one hundred and eighty-four PC's, seventy-two PCC's.
3. Reviewed seven correspondences mostly requesting exceptions.
4. Discussed counselor trainee issues.
5. The contract with NBCC for the licensure exam is up for renewal, Mr. Rough will negotiate this before leaving.
6. Discussion on Peer Consultation, difficult to make progress, question as to who receives ceu's.
7. Thanked Mr. Rough for his work on the Board and appreciation for the bills passed especially the CACREP rule.
8. Ms. Cooper mentioned broadening what CACREP means.

VIII. Social Worker Professional Standards Committee Report was presented by Mr. Brady:

Mr. Brady reported:

1. Approved one hundred and thirty-five LISW's, three hundred and sixty-three LSW's, and nine SWA's.
2. Discussed forensic issues.
3. Reviewed a hearing office report, consent agreements and Goldman Hearing.
4. Discussed exam issues.

5. Mr. Brady expressed he felt honored to be nominated as Chair of the committee.
6. Discussed practice definitions and topics.
7. Ms. Brunner negotiated a three month truce with NASW regarding revoking their blanket approval of continuing education and request for all programs to be reviewed by the Board. A committee will be formed and the Board updated at the September meeting.
8. A license was revoked.
9. Reviewed the rules.
10. Ms. Brunner added the committee regarding NASW will be a Task Force and consist of two board members from the SWPSC, two staff members, one individual from the social work field. Mr. Rough did not want someone from the social work field on the committee, Ms. Brunner suggested a CSI member. Mr. Polovick stated if changing the individuals on the Task Force the decision needs to go back to the SWPSC for a vote since the decision was made by the committee. Ms. Brunner responded that Mr. Polovick was being political and requested if the person does change to not take it back to the committee.
11. Mr. Polovick thanked Mr. Rough for his time at the Board.
12. Ms. Brunner thanked Mr. Rough for his experience and grounding.

IX. Committee Reports

Executive Committee – Mr. Rough

Reported on the Planning Committee.
Discussed rule changes.
Discussed the hiring process for the new director.

CEU Committee

No meeting was held.

Investigations Ad Hoc Committee

No updates.

X. Old Business:

1. Mr. Rough went over the rules that were up for review.
2. Ms. McCloud moved to approve the amended rule 4757-1-05, seconded by Dr. Demmitt. Carried. Ms. McCloud moved to approve the amended rule 4757-7-03, seconded by Dr. Gilyard. Carried. Rule 4757-1-08 changes were not made for Board review so the motion to approve will wait till September.

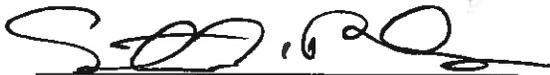
3. Ms. Knerr reported instead of three applicants there are now five, the Search Committee will interview and submit their choice to the Governor's office. Ms. Knerr motioned the salary to be between \$80,000 and \$102,000. Ms. Brunner moved to accept this motion, Dr. McGloshen seconded. Carried. Mr. Rough added a 4 percent increase will take place if a current state employee.
4. Ms. Knerr requested any issues for Mr. Rough to take care of be given to him as soon as possible.
5. Mr. Rough thanked everyone for attending the retirement party and thanked the Hiring Committee.
6. Ms. Adorjan asked about the budget if offering a salary for the new Director. Ms. Knerr stated the salary is in the budget.
7. Many positive comments were voiced regarding the Planning Committee Meeting and for everyone to start thinking about topics for next year.
8. Dr. McGloshen thanked Ms. Venrick for her service as Board Chair.
9. The Board thanked Mr. Rough for the good job as Executive Director and wishes him the best of luck.

XI. New Business:

None

Mr. Polovick thanked everyone and requested they leave quietly.

XII. Adjourned: 2:20 PM



Board Chair

Mr. Steve Polovick, MS, LSW