



Counselor, Social Worker & Marriage and Family Therapist Board

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STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

March 20, 2015

Chairperson, Mr. Steve Polovick, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the regular meeting of the Board at 1:05 p.m. on March 20, 2015. Dr. Otha Gilyard, Ms. Maureen Cooper, Ms. Margaret Knerr, Dr. Alan Demmitt, Ms. Erin Michel, Dr. Carl Brun, Dr. Christin Jungers, Ms. Lisa Haberbusch, and Ms. Mary Venrick. Absent: Dr. Terri Hamm and Ms. Stephanie McCloud. Staff present: Mr. Brian Carnahan, Mr. Bill Hegarty, Ms. Patricia Miller, Ms. Tracey Hosom, Ms. Tammy Tingle, Mr. Doug Warne, and Ms. Margaret-Ann Adorjan. Also present: Ms. Melissa Wilburn, AAG, Ms. Noelle Stucki, Columbus State Community College, Ms. Ashley Luce, CSCC, Ms. Dorothy Martindale, NASW-OH.

Mr. Polovick acknowledged March as Social Work Month. Appreciates the hard work of the Board and enjoyed the group lunch.

- I. Discussion and approval of agenda with modifications. Dr. Gilyard moved to accept the agenda, seconded by Dr. Junger. Carried.
- II. Ms. Cooper moved to accept the January 16, 2015, full Board minutes, seconded by Dr. Demmitt. Carried.
- III. **Executive Director Report presented by Mr. Carnahan:**

Mr. Carnahan reported:

1. The executive director's report was discussed with each of the professional standards committees.
2. Board members financial disclosure statements are due April 4, 2015.
3. An e-mail was sent out with links to ethics trainings and some information on live presentations. To have an ethics training held in the office a minimum of seventy-five people must attend. Ethics

trainings need done annually, staff will have completed their trainings by the end of March.

4. The Board's website will acknowledge March as Social Worker Month as well as Counselor and MFT months.

IV. Investigative Report presented by Mr. Hegarty:

Mr. Hegarty reported:

1. Thanked Ms. Hosom and Ms. Tingle.
2. A counselor discipline hearing will be held in April and the hearing officer report will be given to the CPSC in May.
3. Forty-eight new cases since January 2015, a lot of traveling.
4. Five sexual boundary cases, this violation seems to be increasing.
5. Department is busy.

V. Legal Update by Ms. Wilburn:

1. United States Supreme Court decision was made regarding a violation of the anti-trust law in a teeth whitening case. This has created a discussion among the Regulatory Boards and the possible effect it may create. The Boards scope of practice is clear and it is defined what to do if working out of the scope of practice. Will keep the Board posted.

VI. Marriage and Family Therapist Professional Standards Committee Report was presented by Ms. Knerr:

Ms. Knerr reported:

1. Thanked Ms. Adorjan for all her hard work, especially with exam requests.
2. Ms. McCloud was re-appointed, very happy to hear since she is an asset to the Board.
3. Denied a Goldman hearing.
4. Licensed four IMFT's, three MFT's, approved two exam requests, and denied three exam requests.

VII. Counselor Professional Standards Committee Report was presented by Dr. Junger:

Dr. Junger reported:

1. Licensed one-hundred and twenty six LPCs, fifty-two LPCCs.
2. Four-hundred and eighty PC CR applications sent out.
3. Two-hundred and forty exam packets sent out.
4. Discussed hardship cases and rule changes.

VIII. Social Worker Professional Standards Committee Report was presented by Ms. Michel:

Ms. Michel reported:

1. Licensed one-hundred and thirty five LISWs, one hundred and eighty-two LSWs and fifteen SWAs.
2. A hearing took place yesterday, a denial of licensure based on a criminal history and addiction, granted an LSW license.
3. A presentation from the Cleveland Veterans Affairs regarding administering naloxone medication for an overdose and the training they want to offer. The SWPSC could not agree or disagree. Mr. Polovick gave some description of actually administering naloxone and felt a good discussion took place afterwards.
4. Discussed the pass/fail rate of the licensure exam.
5. Discussed Conversion Therapy, ethical dilemma it creates, authority of the Board. A healthy discussion on principles of ethics took place and a request to find out what other boards are doing regarding this therapy. Mr. Polovick added that some states have banned Conversion Therapy, GA voted to not allow Boards to have authority. The Lela Case was discussed. Dr. Jungers added that she works at Franciscan University, a conservative school and some students are looking for conversion therapy on their own. Ms. Michel stated concern is over the age and minors committed to therapy versus the individual making the choice. Ms. Martindale encourages the Board to continue to think about this issue.

IX. Committee Reports

Executive Committee – Mr. Carnahan

1. Ms. Knerr motioned to approve data sharing with OSU for Medicaid, seconded by Dr. Demmitt. Carried.

CEU Committee

No meeting was held.

Investigations Ad Hoc Committee

No meeting was held.

X. Old Business:

None

XI. New Business:

1. Mr. Carnahan gave Ms. Wilburn a Teleworking Policy and discussion will be held at the May board meeting. Ms. Knerr is excited for the staff to have this option.
2. Dr. Demmitt moved to send Mr. Polovick and another member of the SWPSC to the Spring ASWB conference in Seattle, WA, in May, seconded by Dr. Junger. Mr. Polovick's expenses will be covered by ASWB as well as the other board member who would be considered a delegate.

Mr. Polovick asked everyone to travel safe and see you in May.

XII. Adjourned: 2:05 PM



Board Chair

Mr. Steve Polovick, MS, LSW



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To: CSWMFT Board
From: Brian Carnahan
Date: March 12, 2015
Re: Board Update

Below are the planned meeting times and locations.

Thursday, March 19, 2015

- Executive Committee – Executive Director’s Office at 8:15 a.m.
- CPSC – CPSC Conference Room–9:00 a.m.
- SWPSC – SWPSC Conference Room – 9:00 a.m.
- Visit 24th floor of the Riffe State Office Tower - 11:30 AM
- **Important Notes:**
 - The MFTPSC will meet only on Friday, March 20.
 - The Continuing Education Committee will not meet.
 - No Investigative Liaison meeting is scheduled.

Friday, March 20, 2015

- Executive Committee – Executive Director’s Office at 8:15 a.m.
- CPSC – CPSC Conference Room– 9:00 a.m.
- SWPSC – SWPSC Conference Room – 9:00 a.m.
- MFTPSC – MFT Conference Room – 9:00 a.m.
- Board Meeting – LeVeque Tower 15th Floor Petroleum Board – 1:00 p.m.

Updates

2016-2017 Budget

In February, I testified before the House Finance Health and Human Services Subcommittee on HB 64, the budget bill. I received no questions that would suggest the Board's budget will not be approved as submitted.

Social Work Assistant Continuing Education Requirements

We discovered in January that there was a discrepancy between the rule and law regarding Social Work Assistant (SWA) continuing education requirements. The rule says fifteen hours and the law says thirty hours. We notified SWAs about the requirement to follow the law. I have been in discussions with a member of the House regarding an amendment to the law.

Medicaid

I met in mid-February with a Medicaid staffer. They are beginning to work on revisions to the Medicaid rules that would offer greater access to independent licensees and raise the reimbursable amount of the maximum fee from 50% to 85%. I have reached out to various stakeholders in all three professions to ensure they are part of the process.

Senate Bills 33 and 90

Introduced by Sen. Tavares (D, Columbus), SB 33 bill requires certain medical and related professional boards to establish requirements for licensees for cultural competency CEs. The bill is unlikely to gain traction in the Senate.

Senator Tavares also introduced SB 90. This bill would require health care professionals to wear photo identification. CSWMFT licensees would be covered by the provision.

I met with one of Senator Tavares's aides to discuss both bills.

Board Appointments

March 10 we received the good news that Stephanie McCloud has elected to be reappointed to the Board. Keeping such a valued member is a bonus. As of this update, I have no news regarding the remaining vacancies. I have been in communication regularly with the Governor's office. The requirements for CSWMFT Board composition make identifying board members difficult.

Inactive License Type

Thanks to the efforts of Rhonda Franklin, Ray Lund, and our friends at DAS OIT, particularly Norm Heading, the inactive license type is now in our online system. Rhonda and Ray will be working together to assist licensees who wish to renew as inactive.

eLicense 2.0 ("Versa")

DAS Office of Information Technology is working with several boards on a small pilot of a possible licensing system solution. We do not expect any firm decisions until early summer. We continue to work with OIT staff to ensure we can use the existing system as effectively as possible.

Office Space Update

Plans for our workspace in the Riffe are working their way through the approvals. We are anticipating a move in mid-June.

Survey of College and University Programs

I am finalizing a survey that I plan to send to contacts at Social Work, Counseling, and MFT programs. The purpose of the survey is to identify ways in which the Board could better assist new graduates with applying for licensure.

Potential New/Revised Rules

See document titled "Summary of Potential OAC 4757 Rule Changes (March 2015)".

Active Licensees (3/9/15)

Credential Prefix	Credential Subcategory	Credential Status	Count
C = LPC		ACTIVE	3371
C		ACTIVE IN RENEWAL	443
C		ACTIVE IN RENEWAL - PAID	1
C		FAILED TO RENEW - PAID	3
C	CR	ACTIVE	1279
C	ESCR	ACTIVE IN RENEWAL	1
C	SUPV	ACTIVE	211
C	SUPV	ACTIVE IN RENEWAL	25
C	TEMP	ACTIVE	6
C	TRNE	ACTIVE	606
E = LPCC		ACTIVE	1980
E		ACTIVE IN RENEWAL	243
E		ACTIVE IN RENEWAL - PAID	1
E	SUPV	ACTIVE	2468
E	SUPV	ACTIVE IN RENEWAL	321
E	SUPV	ACTIVE IN RENEWAL - PAID	1
F = IMFT		ACTIVE	128
F		ACTIVE IN RENEWAL	28
F	SUPV	ACTIVE	48
F	SUPV	ACTIVE IN RENEWAL	5
I = LISW		ACTIVE	2416
I		ACTIVE IN RENEWAL	318
I		ACTIVE IN RENEWAL - PAID	4
I		FAILED TO RENEW - PAID	2
I	ESCR	ACTIVE IN RENEWAL	1
I	SUPV	ACTIVE	4643
I	SUPV	ACTIVE IN RENEWAL	593
I	SUPV	ACTIVE IN RENEWAL - PAID	3
I	SUPV	FAILED TO RENEW - PAID	3
M = MFT		ACTIVE	121
M		ACTIVE IN RENEWAL	12
M	TRNE	ACTIVE	24
S = LSW		ACTIVE	13560
S		ACTIVE IN RENEWAL	2237
S		ACTIVE IN RENEWAL - PAID	15
S		APPROVED	1
S		FAILED TO RENEW - PAID	7
S	TEMP	ACTIVE	3
S	TRNE	ACTIVE	546
W = SWA		ACTIVE	420
W		ACTIVE IN RENEWAL	88
W		ACTIVE IN RENEWAL - PAID	1
W		FAILED TO RENEW - PAID	2



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Executive Committee Minutes

March 19, 2015

Board Members Present: Steve Polovick, Rev. Otha Gilyard, Charlie Knerr, and Erin Michel.

Staff Present: Brian Carnahan

Mr. Polovick called the meeting to order at 8:15 AM.

- Ms. Knerr moved to approve the minutes of the January 2015 meeting as well as the agenda for the March 19 and 20 meetings. Rev. Gilyard seconded. Motion passed.
- Mr. Polovick moved to approve the agenda. Ms. Knerr seconded.
- Mr. Polovick reminded Members that March is Social Work Month.
- Mr. Carnahan discussed his executive director update as provided to the Board.
- Senate Bills 33 and 90 were discussed. The Committee generally supports the goals of SB 33, regarding cultural competency. SB 90 requires photo identification for all licensees. The Committee agreed that some exceptions may be necessary for CSWMFT licensees.
- Outside parties have asked the Board to comment specifically on Conversion/Reparative Therapy. Discussion center on how therapies lacking evidence can be properly addressed by the Board.
- Mr. Carnahan suggested exploring board composition requirements to facilitate the identification of Board members.
 - The Committee instructed Mr. Carnahan to identify requirements for membership on other boards and commissions in Ohio.

The meeting concluded at 9:15 AM.

March 20, 2015

Board Members Present: Steve Polovick, Rev. Otha Gilyard, Charlie Knerr, and Erin Michel.

Staff Present: Brian Carnahan

Mr. Polovick called the meeting to order at 8:20 AM.

- The Committee discussed the three ad hoc committees: planning, site visit, and electronic service delivery. Rev. Gilyard encouraged the Board to be as geographically inclusive as possible when selecting sites for visits as well as when selecting persons to serve of committees and the Board. Rev. Gilyard's comments were echoed by Mr. Polovick, Ms. Knerr, and Ms. Michel. Members are asked to volunteer to serv on the planning committee. The committee will meet in May to prepare for a July meeting.
- Discussion of the Social Work Continuing Education Advisory Committee. Mr. Carnahan indicated some invitations had been sent. The Committee encouraged Mr. Carnahan to gather the broadest possible group of Social Workers.

The meeting concluded at 9:10 AM.

Steve Polovick, Executive Committee Chair

Budget Report

Approximate revenue (1-7-15-15 through 3-9-2015) was \$209,479.

CSWMFT Board Disbursements - FY2015				
Account	CSWMFT Projected & Actual Expenses	FY 2015	FY 2015	Balance
	Expense Title	Projected	Current	
513500	UNEMPLOYMENT COMPENSATION	\$ 164.44	\$ -	\$ 164.44
513602	AMFTRB & AASCB & ASWB CONFERENCES	\$ 3,947.40	\$ -	\$ 3,947.40
514900	AASCB, ASWB & AMFTRB MEMBERSHIP	\$ 3,300.00	\$ 3,750.00	\$ (450.00)
514903	COLLEGE ACCREDITATION PUBLICATION	\$ 75.00	\$ 75.00	\$ -
514905	SURVEY MONKEY & HANNAH SUBSCRIPTION	\$ 1,250.00	\$ 250.00	\$ 1,000.00
515502	HEARING OFFICERS RC 119	\$ 160.00	\$ 5,237.00	\$ (5,077.00)
515503	COURT REPORTER	\$ 204.00	\$ 912.00	\$ (708.00)
515509	SUBPOEANA DELIVERY	\$ 50.00	\$ -	\$ 50.00
521101	OFFICE SUPPLIES & EQUIPMENT	\$ 4,924.95	\$ 2,046.23	\$ 2,878.72
521105	DATA PROCESSING SUPPLIES & EQUIP	\$ 1,050.33	\$ -	\$ 1,050.33
521106	SOFTWARE PURCHASES	\$ 540.97	\$ -	\$ 540.97
522503	PARKING CONTRACT	\$ 550.00	\$ 1,350.00	\$ (800.00)
523600	OAKS TRAVEL - BOARD MEMBERS	\$ 16,283.57	\$10,229.00	\$ 6,054.57
523600	OAKS TRAVEL - STAFF	\$ 14,103.22	\$13,213.13	\$ 890.09
524201	CABLE INTERNET & VoIP SERVICE	\$ 7,000.00	\$ 4,668.00	\$ 2,332.00
526103	FORTIS & SCANNER MAINT	\$ 349.00	\$ -	\$ 349.00
526105	SHREDDING SERVICE	\$ 750.00	\$ 330.00	\$ 420.00
526121	COPYING MACHINE SERVICE	\$ 2,150.00	\$ 1,226.19	\$ 923.81
526701	PRINTER MAINTENANCE	\$ 1,166.07	\$ 246.00	\$ 920.07
527202	ITEMS IN STORAGE RENTAL	\$ 726.85	\$ 377.31	\$ 349.54
527301	OFFICE RENT	\$ 45,204.00	\$33,903.00	\$ 11,301.00
529201	AUDITOR OF STATE	\$ 11,000.00	\$ 3,541.36	\$ 7,458.64
529201	OBM - SHARED SVCS - TRAVEL PROCESSING	\$ 2,082.50	\$ 710.50	\$ 1,372.00
529201	IT SERVICES - EMAIL- ROUTER- ETC	\$ 207.69	\$ -	\$ 207.69
	Insurance for Office	\$ 206.34	\$ -	\$ 206.34
	Real Estate Fee	\$ 519.85	\$ 429.44	\$ 90.41
	Telephones	\$ 284.22	\$ -	\$ 284.22
	Printing	\$ 14,900.00	\$14,025.00	\$ 875.00
529201	CENTRAL SERVICES AGENCY - FINANCE & HR	\$ 36,418.92	\$27,228.54	\$ 9,190.38
529201	PRESORT MAIL POSTAGE	\$ 5,200.00	\$ 2,307.82	\$ 2,892.18
529201	DAS COMPUTER USAGE	\$ 19,969.83	\$15,208.16	\$ 4,761.67
	eLicensing Support	\$ -	\$ -	\$ -
	Router - Internet access	\$ -	\$ -	\$ -
	eLicensing Cost	\$ -	\$ -	\$ -
	Computer Usage & Email	\$ -	\$ -	\$ -
529214	ETHICS COMMISSION & JLEC (Lobby) FEES	\$ 2,010.00	\$ 1,165.00	\$ 845.00
537500	BANK CHARGES CREDIT CARD	\$ 17,800.00	\$12,772.00	\$ 5,028.00
	ELICENSE2 IMPLEMENTATION	\$ 3,337.10	\$ -	\$ 3,337.10
	MISCELLANEOUS EXPENSES	\$ 57.46	\$ 815.14	\$ (757.68)
531103	VoIP INFRASTRUCTURE & PHONES	\$ -	\$ -	\$ -
595602	OTHER REFUNDS	\$ 60.00	\$ 315.00	\$ (255.00)
	Total Projected to Spend FY 2015	\$217,839.27	\$92,323.67	\$125,515.60
	*Total Non-Payroll Appropriation	\$266,219.00	\$92,323.67	\$173,895.33