



***Counselor, Social Worker & Marriage
and Family Therapist Board***

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Executive Committee Minutes

November 20, 2014

Board Members Present: Steve Polovick, Tim Brady, Rev. Otha Gilyard, Terri Hamm, Ph.D., and Charlie Knerr

Staff Present: Brian Carnahan

Mr. Polovick called the meeting to order at 8:15 AM.

Rev. Gilyard moved to approve the minutes of the September 2014 meeting. Ms. Knerr seconded. Motion passed.

Ms. Knerr moved to approve the agenda. Rev. Gilyard seconded. Dr. Hamm indicated two additions were necessary: NASW CE discussion and MHAS matrix. Motion passed.

Mr. Polovick briefly mentioned the planned letter of expectations for NASW included in the SWPSC materials.

Mr. Carnahan discussed his update to the Board. Boards and Commissions is aware of the Board's specific needs and has indicated applications are under review. Rev. Gilyard discussed the need to ensure the Board represents the whole state.

Committee discussed the planned evaluation of Mr. Carnahan in January. Ms. Knerr will send an evaluation to Board members and staff.

Mr. Carnahan provided an overview of his meeting with OSU College of Social Work staff regarding continued competence. Ms. Knerr argued a special rule is not needed to implement a continued competence program. Submit it to the Board as a program approval.

Ms. Knerr suggested applicants and licensees be provided more information regarding a process for challenging Board staff answers and decisions.

The NC staff and board self-evaluation was discussed. The Committee decided to wait to survey Board members and staff until more members join the Board. The survey will likely be timed to coincide with planning efforts in July.

Mr. Carnahan presented a proposal to change the days on which the Board meets to Wednesday and Thursday. Committee Chairs were asked to poll members regarding the possible change.

The Board will identify one or more members to attend ASWB Board training. The consensus among committee members is that the training is valuable for Board service.

The Committee discussed possibly re-establishing a Board lunch and/or dinner to encourage relationship building across the committees.

An issue regarding a CE provider was referred to Mr. Hegarty for review.

The meeting concluded at 9:15 AM.

November 21, 2014

Board Members Present: Steve Polovick, Tim Brady, Rev. Otha Gilyard, Terri Hamm, Ph.D., and Charlie Knerr

Staff Present: Brian Carnahan

Mr. Polovick called the meeting to order at 8:15 AM.

Mr. Polovick presented a motion to move into executive session to discuss a matter with a Board Member's award of Continue Education Units. Dr. Hamm seconded the motion. A roll call vote was held. All Members present voted in the affirmative to move into executive session.

Rev. Gilyard moved to terminate the executive session at 9:20 AM. Dr. Hamm seconded the motion. The Committee returned to an open meeting.

Following the executive session Mr. Polovick agreed to contact the Board member, along with Mr. Hegarty or Mr. Carnahan, to discuss the issues surround the issuance of CE units.

Mr. Carnahan discussed the need for all Board members to complete ethics training. He will provided information to all Board members.

Mr. Carnahan indicated he plans to attend the American Association of State Counseling Board meeting in January 2015.

Board members will be asked to provide biographies for the web site.

The meeting concluded at approximately 9:30 AM.



Executive Committee Chair