



***Counselor, Social Worker & Marriage  
and Family Therapist Board***

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**Executive Committee Minutes  
May 19 and 20 2016**

**Board Members Present:** Ms. Margaret Knerr, Rev. Otha Gilyard, Dr. Chrissy Jungers, Ms. Erin Michel, and Ms. Stephanie McCloud.

**Staff Present:** Brian Carnahan

- Ms. Knerr called the meeting on May 19<sup>th</sup> to order at 8:30 AM.
- Ms. McCloud moved to approve the minutes from the March meeting; Rev. Gilyard seconded. Motion passed.
- Ms. McCloud moved to approve the agenda for May 2016 meeting, amending it to include compensation and the executive director's evaluation. Ms. Michel seconded. Motion passed.
- Mr. Carnahan reviewed the Executive Director Report as published with the Board documents
- Discussion of trainees. Dr. Jungers suggested the Board should be aware of how trainees and interns are used. Ms. Knerr indicated this was an issue addressed at one time, but is still relevant.
- The Committee reviewed the State Board of Psychology statement on SOCE. The Board was asked to comment in relation to an e-mail inquiry from the Ohio Association of Marriage and Family Therapy. Ms. McCloud asked if each of the associations had modified its ethical codes. Mr. Carnahan shared a draft statement. The Committee agreed to discuss a possible statement during the Professional Standards Committee meetings. Mr. Carnahan was asked to provide the Committees with a copy of the summer 2015 newsletter wherein a summary of the July 2015 Board meeting was provided.
- Ms. Knerr shared a memo regarding the Executive Director's compensation. The memo compared Mr. Carnahan's current salary to that of comparable boards. Ms. Knerr asked the Committees to review the proposal.
- Rev. Gilyard reminded the Committee of the importance of being connected to the state, through visits to colleges and university programs, or meetings with interested parties.
- The Committee adjourned at 9:35 AM.

The Committee convened at 8:20 AM. On Friday, May 20.

**Board Members Present:** Ms. Margaret Knerr, Dr. Chrissy Jungers, Ms. Stephanie McCloud, and Ms. Erin Michel.

**Board Members Absent:** Rev. Otha Gilyard

**Staff Present:** Brian Carnahan

- Discussed members whose terms expire in October 2016. Mr. Carnahan will work with Boards and Commissions to ensure timely replacements.
- Ms. Knerr reminded members of the "options" memo previously shared. Ms. Michel had asked previously

to revisit it. The Committee discussed retaining as a resources.

- Ms. Knerr asked for feedback on the Planning Meetings. Dr. Jungers asked how topics were selected and who approved the agenda. Ms. Michel shared a few topics from the SWPSC: medication review, Social Security. Ms. Knerr suggested hearing in the future from an attorney who could discuss the intersection of family counseling and divorce law. Dr. Jungers recommended the Board review the Planning Meeting in July since it had been a standing meeting since July 2015. The Committee agreed to discuss meetings in July.
- Ms. Knerr shared a draft response to OAMFT's inquiry about the Board of Psychology statement. The Committees were asked to review the response before being sent by Mr. Carnahan.
- Ms. McCloud discussed a concern that arose on Thursday in relation to voting to close investigations. She has asked Assistant Attorney General Melissa Wilburn and Bill Hegarty to review the Board's current policy to ensure that Board members are within the scope of the law when voting to close matters about which they may not have all of the facts.

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Margaret Knerr, IMFT-S Executive Committee Chair