



***Counselor, Social Worker & Marriage
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**Executive Committee Minutes
January 21 and 22, 2016**

Board Members Present: Terri Hamm, Charlie Knerr, Rev. Otha Gilyard, Stephanie McCloud, and Erin Michel.

Staff Present: Brian Carnahan

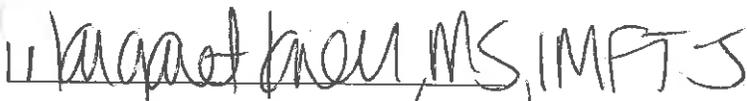
Ms. Knerr called the meeting on January 21 to order at 8:15 AM.

- Ms. McCloud moved to approve the minutes from the November meeting and the agenda for the January meeting, with an addition of a letter regarding compensation of the executive director. Rev. Gilyard seconded. Motion passed.
- Mr. Carnahan reviewed the Executive Director Report and passed out a draft brochure intended to assist new applicants.
- The Committee reviewed the following agendas:
 - Board meeting agenda
 - Planning meeting agenda
- Ms. Knerr encouraged those present to review the “Barriers” memo included in the January documents.
- Mr. Carnahan discussed a planned meeting regarding possible legislative response to NC Dental Board decision. The Board will not be attending, but was planning to follow up with those who could attend.
- The board has an opportunity to sponsor an ASWB board training in Ohio. Members were to poll their committees for possible attendees.
- Committees were asked to review parenting coordinating information in the January documents and identify any questions or issues.
- The meeting concluded at 9:30AM.

On January 22, the Committee reconvened. Ms. Knerr called the meeting to order at 8:40 AM.

- Members shared feedback on agenda items from Thursday.
- 5-13 revision – the encryption language change was okay with all three Committees. The MFT Committee suggested revising “Ohio citizen” to “persons located in Ohio”.

- The Committee agreed the Board will have to have additional discussion regarding e-service delivery.
- Parenting coordination – the Committees agreed that the Board should consider a rule change so that its licensees are aware of any possible issues. Mr. Carnahan was directed to ask the AAG to review the information provided by Mr. Karr.
- Approximately seven Board members would attend an ASWB training.
- The MFT Committee reviewed the Barriers memo. Ms. McCloud e-mailed detailed notes to Mr. Carnahan.
- The Committee discussed the OCDPB reciprocity discussion from Thursday. It was agreed that the Board needs to do more work internally. The categories provided by OCDPB will be reviewed to determine if CSWMFT can create a similar resource.
- Ms. Michel asked that the other two PSCs review the “Options memo” discussed at previous meetings. She asked the Committees to consider several questions: how should the memo be used, for example is it adopted by the Board, simply a reference? What is the process for creating a resolution? What are the triggering events? Can a PSC issue a resolution?
- The meeting adjourned at 9:30 AM.


Margaret Knerr, Executive Committee Chair