



**State of Ohio Counselor, Social Worker and Marriage & Family
Therapist Board**

**Marriage and Family Therapist Professional Standards Committee
Minutes**

January 21-22, 2016

Thursday, January 21, 2016

Members Present: Dr. Alan Demmitt, IMFT-S, LPCC-S
Mr. John Heaton, MFT
Ms. Margaret Knerr, IMFT-S
Ms. Stephanie McCloud, Public Member
Dr. Sara Salkil, IMFT

Staff Present: Ms. Margaret-Ann Adorjan, Mr. Bill Hegarty, Ms.
Tammy Tingle

1. Meeting Called to Order

Ms. McCloud called the meeting to order at 9:34 a.m.

2. Discussion/Approval of Agenda

Agenda stands as distributed.

3. Approval of November 2015 Minutes

A motion was made by Dr. Demmitt to approve the minutes as amended (clarifying first sentence under Discussion Issues, Executive Director's Performance Evaluation; and addition of last bullet point under Executive Committee Report), seconded by Mr. Heaton. Motion carried.

4. Executive Director's Report

Ms. McCloud led a discussion of the Executive Director's report.

- Mr. Carnahan has met with Rep. Sears in regard to inclusion in a bill which would include amending renewal language in the Board's statute.
- Board members are reminded about filing deadlines for their 2015 Financial Disclosure Statements.
- Proposed Rule Changes Draft Rules have been submitted with only one amendment: 4757-5-13 has a revision for encryption release.
- Mr. Carnahan would like to welcome the addition of Yolanda Berry to the Board staff and Sara Salkil as a Board member on the MFTPSC.

5. Investigations

Closed cases

- Ms. Knerr made a motion to close the following case, as she had determined no actionable offenses had been found. Ms. McCloud seconded the motion. Motion carried.
 - 2016-241 Impaired practice. Allegation not substantiated.
- Dr. Demmitt made a motion to close the following case, as he had determined no actionable offenses had been found. Ms. McCloud seconded the motion. Motion carried.
 - 2015-249 Improper supervision. Close with a caution.

6. Executive Committee Report

Ms. McCloud led a discussion of the Executive Committee report.

- The Executive Committee would like review and feedback concerning the "Barriers" Memo distributed to each committee.
- There is a possible ASWB new board member training being offered in the Cincinnati/Dayton area; Ms. Knerr inquired as to how many members of the MFTPSC might be interested in attending.
- Mr. Carnahan will be attending a Boards and Commissions meeting on Friday regarding the recent Supreme Court decision involving the North Carolina Dental Board. It appears the Governor's office is not bringing this issue forward at this time as it concerns Ohio's regulatory boards.

7. Review of Examination Requests

The Committee reviewed and approved four requests for licensing examination.

8. Approval of Applications for Licensure

A motion was made by Ms. McCloud to approve the following applications for licensure, seconded by Ms. Knerr. Motion carried.

IMFT - One Application Approved

MFT - Six Applications Approved

9. Discussion Issues

Executive Director's Compensation

- At 10:41 a.m. Ms. Knerr moved to enter into executive session to discuss personnel issues on employment matters. Accepted by a Roll Call Vote – Ms. Knerr –aye, Mr. Heaton–aye, Dr. Salkil– aye, Dr. Demmitt–aye. Ms. McCloud was absent. At 10:53 a.m. Committee came out of executive session. Accepted By A Unanimous Roll Call Vote.
- Ms. Knerr will re-submit letter to the Governor's office regarding the Board's request for increased compensation for its Executive Director, Brian Carnahan. Ms. McCloud said she would help with any contacts with which Ms. Knerr might need assistance.
- The MFTPSC would like an executive session to take place Friday afternoon at the full Board meeting.

Barriers Memo

- The MFTPSC discussed the memo regarding suggested rule/policy changes by staff.
 - CEU approval process
 - The Committee needed more information on the process before further discussion can be had.
 - Endorsement
 - The Committee would like to see a comparison chart on the three license types and their endorsement requirements.
 - Online CEs
 - The MFTPSC suggested asking the SWPSC to lower their number of online CEUs to 15, to be consistent with the MFTPSC and CPSC.
 - Supervision hours
 - Suggestion is to reduce to 100 hours for all three license types. (Currently, the LSW and LPC are 150 and the MFT is 200) The MFTPSC was "not excited" about making a change in this area.
 - Program purchase
 - MFTPSC would like more information on what the issue is and what is the proposed change being requested.

- IMFT-S renewal requirements
 - The MFTPSC agreed to make the continuing education amount and frequency consistent with the social worker and counselor licensees (three hours every two year renewal cycle). Ms. Adorjan will draft a revised rule to reflect this change.
- Inactive license fees
 - The MFTPSC is open to making the fee the same for all license types; requests to know what the recommended amount is.
- Wall certificate display
 - MFTPSC was in favor of removing this from statute, next time the option is available.
- Because Board members were asked to evaluate Mr. Carnahan's working relationship with staff, Dr. Demmitt expressed interest in knowing the staff feedback regarding Mr. Carnahan's recent evaluation. Ms. Knerr stated she would check with the Executive Committee on the procedure for releasing that information to all the board members.

Parenting Coordinator Memo

- The Psychology Board recently revised a rule as it relates to a licensee acting in the capacity of a parenting coordinator. This is often a role that comes along with custody and divorce court cases.
 - The MFTPSC discussed a possible rule addition that addresses the licensee's role as a parenting coordinator which is completely separate from the acting therapist for those clients. The Committee members were confused on whether this Board needs a new rule to clarify this distinction in separate roles/relationships.
 - The MFTPSC requested that Ms. Wilburn, the Board's AAG, review and comment on this issue.

Memo on Creating a Resolution

- Mr. Carnahan created an outline on how and whether to create a resolution to address rule and policy issues facing the Board. The MFTPSC had a discussion. Questions raised by the MFTPSC included:
 - Do we adopt this memo as policy? Or do we keep as a reference? An informational memo?
 - In regard to (5) on the Memo: what is the process for passing a resolution? Is there a motion and a vote? Are there qualifying events to pass a resolution? If so, what are they? And would these triggers affect the Board overall or

be committee specific? Is there even an option for only one PSC to adopt a policy/resolution? Would they have the power to do this? The consensus of the MFTPSC would be that the three committees speak as one Board and even if a PSC had the power to do so, it would be very rare to do and should not be done.

Rule revisions

- 4757-5-13 Standards of practice and professional conduct: electronic service delivery
 - A slight revision for wording related to encryption release.
 - A motion was made by Ms. Knerr to approve the draft revision, seconded by Dr. Demmitt. Motion carried.
 - A larger discussion took place regarding the use of the word “citizen” in (A) (1) of this rule.
 - Would better wording be “those domiciled in Ohio?”
 - Perhaps need to check out rules for medical board and psychologists for any possible clarification.
 - MFTPSC requested this topic be placed on the agenda for March and Mr. Hegarty and Ms. Hosom consulted.

Friday, January 22, 2016

Members Present: Dr. Alan Demmitt, IMFT-S, LPCC-S
Mr. John Heaton, MFT
Ms. Margaret Knerr, IMFT-S
Ms. Stephanie McCloud, Public Member
Dr. Sara Salkil, IMFT

Staff Present: Ms. Margaret-Ann Adorjan

1. Meeting Called to Order

Ms. McCloud re-convened the meeting at 9:45 a.m.

2. CE Committee Report

Dr. Salkil reported to the MFTPSC from the prior afternoon’s CE Committee meeting. (Dr. Demmitt is now serving as an Investigative Liaison for the

MFTPSC; therefore he will no longer serve on the CEU Committee and Dr.Salkil is his replacement.)

- Ms. Miller would like the CPSC and MFTPSC to review a re-submitted program, "Mental Health First Aid." Previously, both committees had denied the program but new information has been submitted and the SWPSC has approved the program.
 - After further review and discussion, Dr. Salkil asked Ms. Miller to obtain a detailed agenda and more information on the presenter.

3. Discussion Issues

Planning Meeting

- The MFTPSC discussed the prior afternoon's planning meeting.
 - The Chemical Dependency Board requests the CSWMFT Board to allow reciprocity for continuing education courses.
 - Ms. McCloud contends that a licensee can still take professional courses that relate to their job but the Board is under no obligation to offer continuing education for courses that do not relate to the field of social work, counseling or marriage and family therapy.
 - Ms. McCloud also expressed curiosity as to the changing dynamic of the Board as it relates to continuing education. Meetings from a few years past were witness to an extended dispute regarding online courses not being peer-reviewed or properly time managed, yet now the current Board is reviewing whether "Quickbooks" is a suitable course for which to receive continuing education credit. There appears to be some disconnect as to the standards of continuing education acceptable to all three committees of this Board.
 - The MFTPSC was okay with categories "C" and "G" and would take this information back to the Executive Committee.

4. Statistics from MFT Coordinator

- Ms. Adorjan reported on exam and application statistics compiled since the November Board meeting:
 - Five examination eligibility letters were issued to COAMFTE applicants.
 - Five applicants have taken and passed the national examination in the November and December
 - Two applicants have taken and failed in the same windows.
- Mr. Heaton requested Ms. Adorjan undertake research on the pass/fail rate based on academic program, for the past ten years.

5. **Correspondence**

The MFTPSC reviewed a request to revise a pending rule regarding practicum hours needing to be re-done. The Committee contended that no revision was needed as the interpretation of the rule allows for the difference of hours to be completed and not the entire experience to be repeated, thereby benefitting applicants.

6. **Working Meeting**

The MFTPSC proceeded with a working meeting to review CEU Programs and Providers.

7. **Meeting Adjourned**

Ms. McCloud adjourned the meeting at 11:40 a.m.



Ms. Stephanie McCloud
Chairperson of the Marriage and Family Therapist Professional Standards Committee
(MFTPSC)